



## **NOTICE OF MEETING**

To: Cllrs M Baylis, R Blackmore, M Collins, S Dawkins, L Cook, G Fincham, M Jarvis (Chair), E Martinez, C Terry and M Watson

You are hereby summoned to the Annual Meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 18<sup>th</sup> May 2023 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council  
11<sup>th</sup> May 2023

**Members of the public and press are welcome to attend**

## **AGENDA**

### **23.72 ELECTION OF CHAIR**

### **23.73 ELECTION OF VICE CHAIR**

### **23.74 OPEN FORUM FOR PARISHIONERS**

The Council is committed to community engagement and invites members of the public to contribute during this open forum.

**During the Open Forum** - Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes.

**After the Open Forum** - Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

### **23.75 APOLOGIES** - To receive any apologies for absence

### **23.76 DECLARATIONS OF INTEREST**

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

### **23.77 MINUTES OF PREVIOUS MEETING** - To approve the minutes of the previous meeting of the Parish Council

### **23.78 COUNCIL RESOLUTION TO SOW GRASS SEED UNDER TREE ON GREEN**

Council to reconsider the proposal (deferred from April meeting)

### **23.79 MEMBERSHIP AND REMIT OF COMMITTEES AND WORKING GROUPS**

- a) To agree the Committee membership, chairmanship and Terms of Reference
  - Planning and Highways Committee (max 6 members, currently M Baylis, L Cook, S Dawkins, M Watson)
  - Policy and Resources Committee (max 6 members, currently G Fincham, E Martinez, C Terry, M Watson)
- b) To agree Climate Action Working Group Representation (currently M Jarvis, R Blackmore, L Cook)
- c) To agree The Glebe Field Working group representation (currently L Cook, R Blackmore)

### **23.80 APPOINTMENT TO EXTERNAL BODIES**

- a) Wendover Community Board and subgroups (currently G Fincham, R Blackmore)
- b) ARLA Liaison Group (currently M Jarvis - R Blackmore as deputy)
- c) RAF Halton Stakeholders meetings (currently L Cook and C Terry)
- d) Marroway Partnership meetings (currently L Cook)
- e) BALC Parish Liaison meetings (currently M Jarvis)
- f) Aylesbury Gardenway (currently L Cook)
- g) Hampden Fields liaison meetings (currently M Jarvis, G Fincham, R Blackmore)

**23.81 BANKING ARRANGEMENTS**

- a) To review and approve the direct debits and standing orders in place
- b) To review the bank signatories and agree any changes

**23.82 ANNUAL ACCOUNTS 2022-23**

- a) To note and approve the bank reconciliation to 31/03/23
- b) To note and consider the internal auditor's report
- c) To agree and sign the Annual Governance Statement 2022-23
- d) To agree and sign the Accounting Statement 2022-23
- e) To confirm the dates for the exercise of public rights will be 5<sup>th</sup> June – 14<sup>th</sup> July

**23.83 REVIEW OF POLICIES**

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation

**23.84 POLICY AND RESOURCES**

- a) To approve the list of payments to be made
- b) To consider adopting the draft Dignity at Work Policy
- c) To consider future funding of the Warm Spaces group

**23.85 GRANTS**

- a) To consider request for a grant of £10,000 from 14<sup>th</sup> Vale of Aylesbury Scout Group
- b) To consider request for a grant of £500 from Wendover and Villages Ukrainian Support

**23.86 CAFÉ AT THE PARK** - To consider the planning application to be submitted and costs

**23.87 RECREATION GROUND AND SCHOOL APPROACH**

- a) To consider arrangements and fees for hire of football pitches for 2023-24 season

**23.88 FOOTPATH WTU/15/1 CLASSIFICATION**

To receive an update on the request to change the classification to a bridleway and consider any further action

**23.89 PLANNING**

- a) To consider the Council's response to the following planning applications:
  - i) 23/01224/APP 18 Brook End – Householder application for single storey rear extension
  - ii) 23/01216/APP Chiltern View Nurseries – change of use for part of the part of the glasshouse to facilitate an ice rink and refreshment bar in December
- b) Hampden Fields – to consider request from Aylesbury Grammar School regarding playing fields

**23.90 ASTON CLINTON SCOUT HUT (CLLR M COLLINS)**

To consider supporting the Scouts' request to Buckinghamshire Council that they grant right of way over the narrow strip of land that would allow access to the development including the Scout Hall.

**23.91 CLERKS REPORT AND CORRESPONDENCE**

- a) To note Clerk's report
- b) To consider response to email from Bucks Council requesting the Council's views on a new e-scooter bay

**23.92 MATTERS FOR INFORMATION**

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting

**23.93 DATE OF NEXT MEETING** - The date of the next meeting of Parish Council is 7pm on Thursday 15<sup>th</sup> June 2023