

**Minutes of the Meeting of Weston Turville Parish Council held on 15<sup>th</sup> September 2016 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs: M Jarvis (part of meeting), M Simons, H Backus, M Conolly, D Hillier, C Terry

Clerk: Sarah Copley

<p>16.135 <b>APOLOGIES AND ANNOUNCEMENTS</b></p> <p>The meeting was chaired by Cllr Simons until Cllr Jarvis arrived.</p> <p>Apologies were received from Cllrs J Paterson and N Treacher.</p> <p>Cllr Sibley was absent.</p>	
<p>16.136 <b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest made and no requests for dispensation.</p>	
<p>16.137 <b>OPEN FORUM FOR PARISHIONERS</b></p> <p>No matters raised under this item.</p>	
<p>16.138 <b>PRESENTATION FROM GLADMAN DEVELOPMENTS LTD ON THE PROPOSED RESIDENTIAL DEVELOPMENT ON LAND OFF MARROWAY</b></p> <p>Gladman gave a presentation on their proposals for a residential development on land off Marroway. They proposed up to 50 houses, a mix of 2,3,4 bed with 30% affordable housing. Councillors asked questions but explained they could not comment on the proposals until it was formally submitted to the Planning Authority which was likely to be within the next two weeks.</p>	
<p>16.139 <b>MINUTES OF PREVIOUS MEETINGS</b></p> <p>a) The minutes of the meeting held on 14<sup>th</sup> July were unanimously agreed as a correct record and duly signed. Cllr Jarvis arrived.</p> <p>b) The actions list was reviewed and completed actions noted.</p>	
<p>16.140 <b>VACANCY FOR PARISH COUNCILLOR</b></p> <p>The casual vacancy had been advertised for co-option, there had been one expression of interest but no formal application for co-option.</p>	
<p>16.141 <b>POLICY AND RESOURCES</b></p> <p>a) The list of payments tabled was AGREED and is attached to these minutes as appendix 1.</p> <p>b) The bank reconciliation to end of August and the finance report were noted.</p> <p>c) <b>Audited Accounts</b> – The report of the external auditor had been received and was noted, a copy had been displayed in accordance with the legal requirements.</p>	
<p>16.142 <b>VILLAGE HALL MANAGEMENT COMMITTEE</b></p> <p>a) Cllr Simons said that the redecoration of the village hall would be completed in the next school holidays.</p> <p>b) Topsy Turvey Preschool's shed had been broken into twice over the summer holidays. The CCTV footage had been passed to the police.</p>	

<p>c) One of the CCTV cameras had been damaged and Cllr Jarvis agreed to source a price for a replacement camera.</p>	<p>MJ</p>
<p><b>16.143 SCHOOL APPROACH AND CAR PARK</b></p> <p>a) Cllr Simons and the Clerk met with Charlie from Lindengate in August and explained what was required in the way of planters to prevent “donuts” in the car park. A proposal and quote were now awaited from Lindengate for the work.</p> <p>b) A request has been received to extend the railings around the car park further towards the village hall. After consideration it was agreed that this should be done and the Clerk was asked to obtain quotes for the work.</p> <p>c) A resident has complained that the logs placed on the verge in School Approach made the road too narrow for cars to pass safely and that cars have been seen mounting the pavement instead to pass each other. A neighbouring resident had also contacted the Council as their car had been damaged and they felt they had been targeted by someone who was not happy with the logs and thought they had installed them. After discussion it was agreed to retain the logs but to get a new sign for School Approach to make it clear that it was owned by the Parish Council and also to state “No Parking”.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>16.144 TREES</b></p> <p>a) A neighbour of the village hall had contacted the Council with their concerns about two trees that they thought were the Council’s responsibility and asked that they be cut back. One of the trees was in School Approach and clearly on Parish Council land, the other was The Hyde side of the fence near the hall although the resident was adamant that it was the Council’s tree and responsibility. The Clerk confirmed that the Council had previously paid for work on this tree, but assuming the fence was the boundary line then the tree was not within the Council’s land. Cllr Jarvis would go and speak to the resident.</p> <p>A local tree surgeon had been out to look at the trees and others in School Approach. He said that the tree looked healthy and a good shape, however due to its proximity to the hall, car park and school, he recommended that the Council commission a report on the condition of the tree and two others which would also detail what maintenance was required. This was agreed and the Clerk would obtain quotes for this.</p> <p>The tree surgeon looked at the other trees in School Approach and would be providing quotes to crown lift some and remove the dead tree.</p> <p>b) The Council owned a small piece of land in Brookside which was very overgrown with ivy and also had a large tree on it. A resident whose garden backs onto this land had asked that the tree be reduced in size as it was now very tall and overhanging her garden. It was agreed to seek a quote to crown lift and tidy the tree.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>16.145 STREETLIGHTS</b></p> <p>All of the Council’s street lights had now been tested and the report circulated. One was found to be dangerous and removed immediately. Others had been identified as needing some remedial works and one quote has been received so far for these works:</p> <p>Electrical works to be done asap = £360  Works to be carried out in next 12 months, total = £3,930  Works to be carried out in next 24 months, total = £2,850</p> <p>Two other quotes have been requested but not yet received.</p>	<p>Clerk</p>

<p>After discussion, it was agreed to accept the quote for the electrical works and consider the other works once the other quotes had been received.</p>	
<p>16.146 <b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) <b>Speed survey, Worlds End Lane</b> – the results of the speed survey carried out in July had been circulated and were discussed. It was agreed to ask Thames Valley Police what enforcement work they had planned before taking any further action.</p> <p>b) <b>MVAS speed data</b> – the data collected by the MVAS was discussed, results showed that:  New Road: 85<sup>th</sup> percentile = 37.4mph  Top speed = 70mph on 10/8 at 13.15pm  Average speed = 31.1mph  Brook End: 85<sup>th</sup> percentile = 43mph  Top speed = 80mph on 28/7 at 6.30pm  Average speed = 35.7mph</p> <p>The results would be shared with Thames Valley Police.</p> <p>c) <b>New dog bins</b> - A number of objections were received for a dog bin to be placed in School Lane, at the War Memorial end and also to move the bin currently located in Brookside to Millstream.</p> <p>Comments received suggesting siting the bin near the salt bin / telephone box at the Church Lane / Worlds End Lane junction rather than at the end of the footpath opposite.</p> <p>No objections received for the bin in the village hall car park.</p> <p>After discussion it was agreed to place an order for three bins to be sited at: Village Hall carp park, by salt bin at Church Lane and on Worlds End lane near the MVAS ground screw.</p> <p>d) A complaint about the right of way bordering the golf course had been received as the land had been ploughed right up to the edge making it difficult to use. This had been referred to the Rights of Way team at BCC who will contact the land owner.</p> <p>Reserve funds had been allocated for a new notice board for outside shop, the supplier had agreed to supply and install an oak board identical to that at Hampden Hall at the same price of £1,500 plus a fee of £100 to remove and dispose of the old board. It was <b>AGREED</b> to accept this quote and order the new board.</p> <p>It was further agreed to fund a replacement bench from Solway Direct for Church Lane/School Lane identical to that sited by the canal junction at a cost of £336 plus installation. The bench was made of recycled plastics and required minimal maintenance.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>16.147 <b>DEVOLVED SERVICES</b></p> <p>a) TFB had circulated a bulletin stating that they would no longer be carrying out weed spraying, Aylesbury TC had subsequently written to parishes asking if they wished them to continue under devolved services. After discussion it was <b>AGREED</b> to continue with this.</p> <p>b) An annual report was required for devolved services and the Clerk was currently putting together the report for 2015-16.</p> <p>c) Complaints received about the permissive right of way being blocked through the County Farm site which is being developed. The planning permission included a condition that a definitive right of way be provided but this was unlikely to be opened until the development was completed.</p>	

<p>16.148 <b>RECREATION GROUND</b></p> <ul style="list-style-type: none"> <li>a) Cllr Sibley was absent so there was no report on the play equipment.</li> <li>b) The installation of the fencing around the new play area and the protective safety surfacing was now complete. AVDC had recently paid the s106 funds to the Parish Council to fund this.</li> <li>c) The grass cutting contractor's insurance company has finally approved the cost of the works to repair the tennis court and the contractor has been asked to schedule in the work asap although they would be unable to repaint the courts until the spring.</li> <li>d) There was discussion about the type of slide to provide for the play area and the Clerk was asked to source wooden style slides that would be in keeping with the rest of the equipment.</li> </ul>	Clerk
<p>16.149 <b>PLANNING</b></p> <p>The minutes of the meetings held on 4<sup>th</sup> August and 8<sup>th</sup> September were noted.</p>	
<p>16.150 <b>NEIGHBOURHOOD PLAN</b></p> <p>Cllr Simons provided an update on the work of the steering group. The consultations were now complete and the evidence report being put together.</p> <p>From the results of the consultation, draft objectives had been written and a questionnaire produced. The questionnaire would be available online and a hard copy distributed to all homes/businesses in the parish.</p> <p>The steering group recommended that a consultant be engaged to create the online questionnaire and analyse all returns received – online and hard copy. The cost for this was dependant on the number of hard copies return but likely to be in the region of £1400-2100. An application for grant funding to cover this expense had been submitted.</p> <p>The grant application also included funds to print and distribute the questionnaire.</p> <p>After discussion it was agreed:</p> <ul style="list-style-type: none"> <li>1. To accept the Steering Group's recommendation to engage the consultant to produce the online questionnaire, analyse the returns and produce a report</li> <li>2. To accept the quote of Sure2Door to print and distribute the questionnaire. They had extended their round to include the village, New Road, Marroway, Wendover Road and Hampden Hall.</li> </ul>	
<p>16.151 <b>REPORTS OF CHAIRMAN AND CLERK</b></p> <ul style="list-style-type: none"> <li>a) The bench by the pathway to the tennis courts was pulled out of the ground and broken up, possibly the weekend of 23/24 July.</li> <li>b) Contacted by a member of the public who complimented the council on the wonderful new playground and the condition of the village hall and surrounding area. He did suggest that a second sign was needed for the new gate into the playing field as someone had taken their dog in that entrance. This was <b>AGREED</b>.</li> <li>c) New bus shelter had been installed in the Marroway early August.</li> <li>d) AC Colts have signed a new agreement for use of the football pitches to be marked on the far field, they have been given permission to train on near field to the other side of the cricket pitch until further notice. They will not be using the changing rooms this year and only 3 teams will be playing at WT.</li> </ul>	

<p>16.152 <b>CORRESPONDENCE</b></p> <p>The correspondence received was noted:</p> <table border="1" data-bbox="277 219 1284 510"> <thead> <tr> <th data-bbox="277 219 448 255">From</th> <th data-bbox="448 219 1114 255">Details</th> <th data-bbox="1114 219 1284 255">Response</th> </tr> </thead> <tbody> <tr> <td data-bbox="277 255 448 331">Resident</td> <td data-bbox="448 255 1114 331">Complaint about logs on verge in School Approach</td> <td data-bbox="1114 255 1284 331">See min 143</td> </tr> <tr> <td data-bbox="277 331 448 367">AC Colts</td> <td data-bbox="448 331 1114 367">Signed football agreement for 2016-17</td> <td data-bbox="1114 331 1284 367">Noted</td> </tr> <tr> <td data-bbox="277 367 448 443">Resident</td> <td data-bbox="448 367 1114 443">Complaint about blocked footpath at Hampden Hall</td> <td data-bbox="1114 367 1284 443">Referred to ROW team</td> </tr> <tr> <td data-bbox="277 443 448 510">Resident</td> <td data-bbox="448 443 1114 510">Complaint re ARLA lorries going through the village</td> <td data-bbox="1114 443 1284 510">Referred to ARLA</td> </tr> </tbody> </table>	From	Details	Response	Resident	Complaint about logs on verge in School Approach	See min 143	AC Colts	Signed football agreement for 2016-17	Noted	Resident	Complaint about blocked footpath at Hampden Hall	Referred to ROW team	Resident	Complaint re ARLA lorries going through the village	Referred to ARLA	
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<p>16.153 <b>MATTERS FOR INFORMATION</b></p> <p>The road sign at Mill Lane was in poor condition, the Clerk would report this to AVDC for replacement.</p> <p>The Clerk was asked to purchase a wreath for the Remembrance Day service in November, Cllr Jarvis would attend to represent the Parish Council.</p>																
<p>16.154 <b>DATE OF NEXT MEETING</b></p> <p>The next meeting of the Parish Council would be on 20<sup>th</sup> October at 7pm, representatives from Bucks CC would attend to give an update on their proposal for a unitary council.</p>																

Signed: \_\_\_\_\_ Date: 20<sup>th</sup> October 2016

## Appendix 1 – Payments

Date	Payee	Detail	Cheque number	Total
15/08/2016	Vodafone	Office phone	DD	£42.00
22/08/2016	PWLB	Loan payment	DD	£1,786.37
15/09/2016	Shaping Communities Ltd	NP consultancy	3379	£141.40
15/09/2016	EON	Street light electricity Jul & Aug	3380	£932.31
15/09/2016	BALC	Good Cllrs Guide	3381	£20.00
15/09/2016	Staples	Stationery	3382	£67.88
15/09/2016	Bucks CC	Speed survey, Worlds End Lane	3383	£456.00
15/09/2016	E Sharp Electrical Ltd	Street light repair	3384	£202.90
15/09/2016	B&C Shelter Solutions	Replacement bus shelter	3385	£5,394.00
15/09/2016	Sparkx Ltd	Street light testing	3386	£2,008.80
15/09/2016	Sandy's Plumbing Ltd	Replace 4 gullies	3387	£2,376.00
15/09/2016	Shaping Communities Ltd	NP consultancy	3388	£553.90
15/09/2016	R Haines	Village tidying July	3389	£392.75
15/09/2016	S Copley (cost claim)	Land registry fees, anti virus renewal, ink	3390	£106.97
15/09/2016	R Haines	Village tidying August	3391	£323.75
15/09/2016	Premier Windows	Balance for windows	3393	£900.00
15/09/2016	BALC	Charles Arnold Baker book	3394	£70.00
15/09/2016	Rialtas Business Solutions	Accounts software annual licence fee	3395	£135.60
15/09/2016	Sparkx Ltd	Make safe column during testing	3396	£240.00
15/09/2016	Mrs S Copley	September salary	3397	£657.02
15/09/2016	Bucks CC	Pension contribution September	3398	£187.20
15/09/2016	HM Reveue and Customs	PAYE and NI September	3399	£248.39
15/09/2016	Just Projectors	Projector	3400	£439.20
15/09/2016	Vodafone	Office phone	DD	£42.00
<b>TOTAL</b>				<b>£17,724.44</b>

## Appendix 2 – Actions List.

Ref	Action	Who	Update/Complete
16.88	Obtain 3 quotes for printing the WT Times	MS	✓
16.106	Trees and bulb planting	MS,CT,DS	
16.142	Price for replacement CCTV camera	MJ	
16.143	Quotes for additional railings at car park	Clerk	
16.143	Signs for School Approach	Clerk	✓
16.144	Meet with Village Hall neighbour re trees	MJ	✓
16.144	Quote for tree report for trees in School Approach	Clerk	✓
16.144	Quote for tree maintenance in School Approach and Brookside	Clerk	✓
16.145	Quote for street light repairs	Clerk	
16.146	Contact TVP re Worlds End Lane speed data and MVAS data	Clerk	✓
16.146	Place order for three new dog bin	Clerk	✓
16.146	Place order for new noticeboard	Clerk	✓
16.146	Place order for new bench	Clerk	✓
16.148	Quotes for wooden slides	Clerk	
16.151	Additional sign for playground	Clerk	✓
16.153	Report Mill Lane road sign to AVDC	Clerk	✓
16.153	Order wreath for Remembrance Sunday	Clerk	✓