



Minutes of the Meeting of Weston Turville Parish Council held on 15th June 2017 at the Village Hall, School Approach, Weston Turville.

PRESENT:

Cllrs: M Jarvis (Chair), M Conolly, J Paterson, M Simons, C Terry, N Treacher
 Clerk: Sarah Copley

17.78	APOLOGIES AND ANNOUNCEMENTS	Apologies were received and accepted from Cllrs Eastaugh, Hillier and Sibley. District Cllrs B Chapple and C Paternoster also gave apologies.	
17.79	DECLARATIONS OF INTEREST	There were no declarations of interest made and no requests for dispensation.	
17.80	THAMES VALLEY POLICE	Unfortunately no representative from the Police was able to attend. They would be attending the village fete on 24 th June.	
17.81	OPEN FORUM FOR PARISHIONERS	None present	
17.82	MINUTES OF PREVIOUS MEETINGS	<p>a) The minutes of the meeting held on 18th May were unanimously agreed as a correct record and duly signed.</p> <p>b) The actions list was reviewed and completed actions noted.</p> <ul style="list-style-type: none"> • 16.185 - Cllr Simons would liaise with the family regarding wording for a memorial bench • 17.62 - The direct debit for EON would be signed that evening • 17.66 - The Clerk had arranged for Aylesbury Mains to provide a sample of the LED light to compare against the CU Phosco light already installed. It was agreed to put it in Brookside near another LED light to ease comparison. • 17.68 - Cllr Jarvis would speak to the resident regarding the tree on the boundary • 17.68 - The stats maps had been ordered for the MVAS and it was hoped the installation of the new ground screws would be done soon • 17.74 - The new host for the domain had been set up and the new website was now live. The new hosting company enabled email addresses to be set up for all councillors and it was agreed that this would be done as a webmail system to avoid the use of personal email addresses for council matters. 	<p>MS</p> <p>Clerk</p> <p>MJ</p> <p>Clerk</p>
17.83	COUNCILLOR VACANCY	It was noted that there had been no requests for an election and that the vacancy could now be filled by co-option. Advertisements had been placed in the noticeboards, magazine and on the website. Cllr Simons would put an item on the Everything Weston Turville facebook page.	

<p>17.84 POLICY AND RESOURCES</p> <p>a) The list of payments tabled was AGREED and is attached to these minutes as appendix 2. It was further agreed that a direct debit be set up for the monthly domain hosting fee which would be £3.99 per month for the first year.</p> <p>b) The bank reconciliation to end of May and the finance report were noted.</p>	
<p>17.85 : DEVELOPMENT PLAN</p> <p>a) The development plan had been updated and was noted.</p> <p>b) The Clerk had sourced a variety of quotes and options for planters for the village hall car park. Cllr Simons, Terry and Sibley had reviewed these and recommended that the council purchase 2 planters from Broxap which was unanimously AGREED. It was further agreed to get the Parish Council name or logo on the planters. Cllr Simons, Terry and Sibley had offered to plant and maintain the new planters and a budget would be agreed for this at the next meeting.</p> <p>c) Three quotes had been obtained from architects to draw up plans for an extension to the village hall. The extension would provide new modern changing room facilities and convert the old rooms to a meeting room and parish office. After considerable discussion it was agreed to accept the quote from Frank Folkard to undertake this work.</p>	<p>Clerk / MS / DS / CT</p> <p>Clerk</p>
<p>17.86 ENVIRONMENT AND HIGHWAYS</p> <p>a) Cllr Paterson raised concerns about the state of the roads approaching the village – Marroway, New Road and A41 Aston Clinton Road as they were very overgrown and untidy. These roads were not part of the devolved services contract and therefore the responsibility of Bucks CC to maintain. Transport for Bucks had advised that it was only carrying out 4 rural cuts per annum – May, June, August and October. The Clerk was asked to contact Aylesbury Town Council for a quote to include these roads in their grass cutting schedule and Cllr Jarvis would take up with Bucks CC.</p> <p>b) A complaint had been received from a resident in Marroway who believed that there had been an increase in number and noise of low flying aircraft. The Clerk was asked to write to the Station Commander at Halton to advise him of the complaint and ask for their comments.</p> <p>c) There had been some complaints regarding the installation of new yellow lines in Hampden Hall, one resident had said they would raise a petition for their removal. It was agreed that any complaints would be forwarded onto the Highways Authority for their comment.</p> <p>d) There had been a complaint about a skip being permanently sited on the driveway of a house in School Lane, the resident had originally reported to the Planning Authority who had suggested they contact the Parish Council. Cllr Jarvis agreed to go and speak to the owner of the property with the skip to make them aware of the local feeling but it was recognised that the Parish Council had no authority to insist on its removal.</p> <p>e) The Clerk circulated a report on the data retrieved from the MVAS for Worlds End Lane and Aston Clinton Road, it was agreed this should go on the website for information.</p> <p>f) A resident had contacted the Parish Council following an incident when a large lorry had shed part of its load whilst going round the roundabout at the Marroway/Wendover Road junction. The clerk had advised the resident to report this to the police, the resident then said that she understood that several years ago the owner of that particular haulage company had agreed not to drive through</p>	<p>Clerk / MJ</p> <p>Clerk</p> <p>MJ</p> <p>Clerk</p>

<p>the village. No councillors present recalled this and no letter or confirmation had been seen when reviewing the archives. No action would be taken at this time as the matter had been reported to the police. There was some query about whether there was speed survey equipment in Main Street and the Clerk would make enquiries to the Local Area Technician.</p> <p>g) The Clerk reported that an item had been placed in the Wendover News by Bucks CC asking for suggestions and comments on improvements to the cycle paths in the area which would be funded through the HS2 mitigation fund. A resident of Weston Turville had put forward suggestions to improve the cycle paths and access on Wendover Road, including provision of safe pedestrian/cyclist crossing points. It was agreed that the Council should work with Wendover Parish Council and the clerk would contact their clerk for further information.</p>	<p>Clerk</p> <p>Clerk</p>
<p>17.87 VILLAGE HALL</p> <p>a) Cllr Simons reported that despite the installation of the new timer unit there were still ongoing problems with the boiler. The plumber who had been servicing the boiler for the last few years had also advised that he could no longer do so due to changes in legislation which meant he could not work on a commercial boiler of that size and that any future servicing or repairs would have to be done via Vaillant as the manufacturer. His view was that the boiler was much larger than needed for a hall of this size and that a large domestic boiler would suffice. His recommendation was that two boilers be installed so that if one failed the other would run the heating meaning that the system was resilient and would result in fewer closures of the hall. The VHMC may be able to fund this work but had not yet formally discussed it. After discussion it was agreed to accept the plumber's recommendation should the VHMC be in a position to fund the work.</p> <p>b) Village fete would take place on 24th June, all arrangements were in hand with lots of new stalls planned. Set up would begin at 9am and all volunteers welcome.</p>	
<p>17.88 RECREATION GROUND AND SCHOOL APPROACH</p> <p>a) The ROSA inspection report had been circulated and was discussed. Creative Play would be asked to quote for all work other than tightening bolts and hedge cutting which would be done by parish councillors (MS, DS, JP, NT) and Roger Haines.</p> <p>b) A local resident had requested that the bench which used to be by the path to the tennis court be replaced as there were no benches outside the play area now. This was AGREED, the Clerk was asked to purchase the same type of bench that had been installed in Church Lane and by the canal.</p> <p>c) Aston Clinton Colts had confirmed they wished to use the football pitches again for 2017-18 season from September to July. This was AGREED at a charge of £1200 with the same conditions as last year.</p> <p>d) The contractor who was installing the extended fence in the car park had not been able to carry out the work during half term but had given a new installation date of 1st July. The Clerk was asked to make it clear that if they did not carry out the work on this date, the contract would be cancelled and offered to Safe and Sound who had also quoted for the work and had been second choice.</p> <p>e) Cllr Paterson said that one of the large logs placed along School Approach appeared to have moved and needed moving back away from the road. Cllr Simons agreed to arrange this.</p>	<p>MS, DS, JP, NT</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>MS</p>

17.89	PLANNING	<p>a) The minutes of the meeting held on 1st June had been circulated and were noted.</p> <p>b) Application 17/02005/APP for a rear conservatory at 10 William Burt Close - The Council considered this application and it was agreed to raise No Objections.</p> <p>c) AVDC were holding a meeting of the Local Council Planning Liaison Group on 12th July to which parish councils were invited to send a representative. It was agreed to ask Cllr Hillier to attend as chair of the Planning Committee.</p> <p>d) The Council had been asked to put forward options for the street name for the new development of 9 houses being built off New Road. The developer had put forward "Yule Meadow" which had been requested by the former owner of the site. After discussion and reviewing an old map which had original field names it was agreed to put forward "Fitkins Meadow" or "Tompkins Meadow"</p>	
17.90	NEIGHBOURHOOD PLAN	<p>AVDC had confirmed that the plan would not require a Strategic Environmental Statement or Sustainability Appraisal provided the final version did not change substantially from the draft and that it did not seek to allocate any sites. Work was ongoing to finalise the draft plan and supporting documents.</p> <p>It was agreed to fund the production of settlement maps for the plan up to £150 and that AVDC would be asked to provide these.</p>	
17.91	CORRESPONDENCE	<p>A member of the Neighbourhood Steering Group had written to the Council to advise that a piece of land between Pony Fields and Wendover Road had recently been sold as potential development land.</p>	
17.92	REPORTS OF CHAIRMAN AND CLERK	<p>The Clerk said that the PO Box was due for renewal, it was agreed to retain the PO Box until the new office was in use at the village hall.</p> <p>The Clerk requested permission to purchase a shredder, this was agreed up to a maximum of £250.</p>	
17.93	MATTERS FOR INFORMATION	<p>There were no matters raised under this item.</p>	
17.94	DATE OF NEXT MEETING	<p>The next meeting of the Parish Council would be on 20th July 2017 at 7pm.</p>	

Signed: _____ Date: 20th July 2017

Appendix 1 – Actions List.

Ref	Action	Who	Update/Complete
16.185	Wording for memorial bench	MS	
17.68	Contact resident of The Hyde regarding tree	MJ	
17.85	Order planters for the village hall car park	Clerk	✓
17.85	Place order for plans for village hall	Clerk	✓
17.86	Request quote for additional grass cutting	Clerk	✓
17.86	Write to Halton Station Commander	Clerk	
17.86	Speak to owner of property with skip	MJ	
17.86	MVAS report to go on website	Clerk	✓
17.86	Contact TFB regarding traffic data for Main Street	Clerk	✓
17.88	Quote for works identified in ROSPA report Tighten loose bolts identified	Clerk MS/DS/JP/NT	✓
17.88	Place order for new bench	Clerk	✓
17.88	Draw up new contract for AC Colts	Clerk	✓
17.88	Log on verge in School Approach to be repositioned	MS	
17.90	Place order for settlement map	Clerk	✓
17.92	Renew PO Box Purchase shredder	Clerk	✓

Appendix 2 – Payments

Date	Payee	Detail	Cheque number	Total
14/06/2017	Vodafone	Office phone	DD	£42.00
15/06/2017	Action Heating Ltd	Heating timer unit	3499	£276.00
15/06/2017	Playsafety Ltd	Annual safety inspection	3500	£189.00
15/06/2017	Safe & Sound Playgrounds	Slide and tower unit for playground	3501	£10,578.00
15/06/2017	Open Spaces Society	Annual subscription	3502	£45.00
15/06/2017	Roger Haines	Village tidying - May	3503	£518.00
15/06/2017	Sarah Copley	June salary	3504	£1,227.18
15/06/2017	HM Revenue & Customs	PAYE & NI June	3505	£337.05
15/06/2017	Bucks CC - Pensions	June Pension contribution	3506	£339.29
15/06/2017	EON	Streetlight Electricity	3507	£578.32
15/06/2017	ETC Sports Surfaces Ltd	Repairs to tennis courts	3508	£8,068.92
			TOTAL	£22,198.76