

Minutes of the Meeting of Weston Turville Parish Council held on 17th April 2025 at the Parish Meeting Room, Weston Turville Village Hall.

PRESENT:

Parish Cllrs: R Blackmore (Chair), M Collins, L Cook (from 18.45) J Kelly, C Popovici-Birkby and C Terry

Clerks: Sarah Copley and Francesca Beato

Public Attendance: Four members of public

No.	Minute	Action
	OPEN FORUM FOR PARISHIONERS No matters were raised under this item.	
25.56	APOLOGIES Apologies were received from Cllrs Baylis, Dawkins and Routledge. Cllr Buchanan was absent. Bucks Cllr S Bowles had also sent his apologies.	
25.57	DECLARATIONS OF INTEREST a) There were no declarations of interest. b) There were no dispensation requests.	
25.58	MINUTES OF PREVIOUS MEETING It was AGREED to accept the minutes of the meeting held on 20 th March 2025 as a true record and the minutes were duly signed by the Chair.	
25.59	FINANCES The list of payments totalling £27,335.43 were approved and are attached to these minutes as appendix 1.	
25.60	VILLAGE HALL It was unanimously agreed to accept the quote of £450 for the annual asbestos inspection of the hall.	
25.61	EVENTS VE Day 80 – after much consideration it was unanimously agreed that the Council had no option but to cancel the event planned for 10 th May due to safety concerns. There may be some cancellation fees. It was further agreed to fund the Military Wives Choir to perform at the Chandos on 10 th May. It was agreed that the new Council would need to review parking provision at the hall in order for future events to take place there <i>(Cllr Cook arrived during this item.)</i>	
25.62	CLERK REPORT The Clerk's report was noted and is attached as appendix 2.	

25.63	DATE OF NEXT MEETING The next meeting would be the Annual Meeting of the Parish Council on Thursday 15 th May at 7pm.	
25.64	CONFIDENTIAL ITEMS It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.	
25.65	PURCHASE OF LAND OFF BARLEY CLOSE The Clerk updated Councillors on the latest position regarding the purchase of the land and the overage agreement. It was noted the two solicitors would be speaking the following week to progress the sale.	

Signed: _____ Date: 15th May 2025

Actions List

Ref	Action	Who	Update / Complete
24-89	Quotes for topping up and raking path surface	Clerk	On hold until drainage resolved
24.142	Investigate options for flood lighting	Clerk	
25.10	Arrange meeting with neighbouring landowners	Clerk	✓
25.25d	Arrange meeting with CCLA	Clerk	
25.28b	Quotes for bollards in School Approach	Clerk	
25.31a	Quotes for replacement fire doors	Clerk	✓
25.43	Quotes for streetlight repairs	Clerk	1 received
25.60	Arrange asbestos inspection	Clerk	✓

APPENDIX 1 – PAYMENTS LIST

PAYMENTS

Date	Who	Detail	Ref	Net	Vat	Total
27/03/2025	Shield Maintenance Ltd	Dog waste service February	electronic	£368.33	£73.67	£442.00
27/03/2025	Sally Chapman	Neighbourhood plan consultancy	electronic	£2,947.00		£2,947.00
27/03/2025	Kompan	Playground repairs	electronic	£529.29	£105.85	£635.14
01/04/2025	Cloudy IT	IT licences and support	DD	£97.30	£19.46	£116.76
03/04/2025	Cloud Nine Bakes	Easter event cup cakes	electronic	£150.00		£150.00
03/04/2025	Best Kept Village	2025 competition entry fee	electronic	£25.00		£25.00
03/04/2025	Gallagher	Insurance - increase for new equipment	electronic	£42.84		£42.84
10/04/2025	BAS Associates	Payroll fees Q1	DD	£114.00	£22.80	£136.80
16/04/2025	Multipay card	see breakdown below	DD			£178.66
16/04/2025	DRAX	streetlight electricity March	DD	£403.50	£80.69	£484.19
17/04/2025	Wendover & Villages Ukraine support	Grant (minute 24.51)	300004	£500.00		£500.00
17/04/2025	Glasdon	bollards (minute 25.47)	electronic	£570.38	£114.08	£684.46
17/04/2025	SLCC	Membership fee - asst clerk	electronic	£190.00		£190.00
17/04/2025	Rialtas	Accounts software licence fee	electronic	£203.00	£40.60	£243.60
17/04/2025	Lengthsman	Village tidying March	electronic	£401.50		£401.50
17/04/2025	Cllr Dawkins	Cost claim - Easter event compost	electronic	£13.00		£13.00
17/04/2025	Buckinghamshire Council	White gates, WEL and Marroway	electronic	£11,593.58	£2,318.72	£13,912.30
17/04/2025	NALC	Local Council award scheme fee	electronic	£50.00	£10.00	£60.00
17/04/2025	Payroll	April salaries	electronic	£3,058.84		£3,058.84
17/04/2025	Bucks Council	Pension contribution - March	electronic	£1,081.06		£1,081.06
17/04/2025	Bucks Council	Pension contribution - April	electronic	£1,097.98		£1,097.98
17/04/2025	HMRC	PAYE & NI - April	DD	£818.61		£818.61
18/04/2025	5G Communications	office landline and broadband	DD	£49.00	£9.80	£58.80
29/04/2025	Information Commissioners Office	Data Protection fee	DD	£47.00		£47.00
30/04/2025	Unity Bank	Banking fees for March	DD	£9.90		£9.90
TOTAL				£24,361.11	£2,795.66	£27,335.43

APPENDIX 2 – Clerk's Report

Below are updates on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

- **Recreation ground**

There have been some incidences at the recreation ground during the Easter Holidays.

- A child fell off a swing and broke their ankle, the parents have not been in touch with the PC but the CCTV footage has been retained in case needed.
- Another child put their foot through the seat in the skatepark area and got stuck, the fire brigade were called out to free them.
- A group of youths have pulled one of the benches out from the ground which has damaged it. The bench has been removed from the field.

- **Morris Dancers**

The local morris dancers have asked for permission to dance on the recreation ground in September. They will provide copies of their public liability insurance and risk assessment.

Update on actions from previous meeting:

- The bollards to be installed near the bin store have been delivered and will be installed shortly.
- The new bins for the recreation ground have been ordered and delivery is expected at the end of April.
- Quotes for replacement fire doors for the boiler room are being sought.
- Quote for repairs to streetlights have been requested and will go to the May meeting.