



**Minutes of the meeting of Weston Turville Parish Council held on 22<sup>nd</sup> October 2015 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs M Jarvis (Chair), M Simons (Vice Chair), M Conolly, D Hillier, M Munday, J Paterson, D Sibley, C Terry  
 Clerk: Sarah Copley

776	<b>APOLOGIES AND ANNOUNCEMENTS</b> Apologies were received from Cllr H Backus.	
777	<b>DECLARATIONS OF INTEREST</b> Cllr Hillier declared a personal interest in planning application 15/03263/APP under agenda item 787.	
778	<b>OPEN FORUM FOR PARISHIONERS</b> There were no matters raised under this item.	
779	<b>COUNCILLOR VACANCIES</b> The vacancy for a councillor had been advertised within the parish. Cllr Simons reported that an expression of interest had been received from Mr Nick Treacher. Mr Treacher introduced himself and it was unanimously <b>AGREED</b> to co-opt him to the Council.	
780	<b>MINUTES OF PREVIOUS MEETINGS</b> a) The minutes of the meeting held on 24 <sup>th</sup> September were unanimously agreed as a correct record and duly signed by the Chairman. (Proposed by DS, seconded by MS) b) The actions list was reviewed and completed actions noted. Minute 767: bulbs to the value of £83 had been purchased, the remainder of the budget would be spent on two trees. Cllr Terry would pass details of the type of tree and preferred location to the Clerk who would get the relevant authorisation from Transport for Bucks.	CT/Clerk
781	<b>FINANCE</b> a) The list of payments tabled was <b>AGREED</b> and is attached to these minutes as appendix 1. b) The finance report was noted. c) The report of the external auditor was noted. The document had been displayed on the noticeboard as per the regulations. d) Street light electricity – the agreement for unmetered supply for the streetlights with EON was due for renewal. EON had provided three quotes for a 1, 2 or 3 year contract. After discussion it was <b>AGREED</b> to sign up for the three year agreement in order to fix the costs for the next three years. The Clerk would request the list of streetlights from UKPN in order to update it with the recent LED replacements. e) Bank Mandate - the bank had confirmed that the address for the account had been updated and Cllrs Paterson and Hillier and the Clerk had been added as signatories. Cllr Terry's form were due to be processed the following week. The Clerk was asked to set up view only internet access to the bank account.	Clerk  Clerk

782	<p><b>POLICY AND RESOURCES</b></p> <p>The following draft policies had been circulated and were discussed:</p> <ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Grievance Policy</li> <li>• Sickness Absence Policy</li> </ul> <p>After discussion it was <b>AGREED</b> to adopt all three policies subject to including e-cigarettes in clause 5.5 of the Health and Safety policy.</p> <p>There would be a meeting of the Policy and Resources Committee on 19<sup>th</sup> November to work on the budget for 2016-17. The Committee would consist of Cllrs Sibley (Chair), Terry, Munday and Jarvis.</p>	
783	<p><b>VILLAGE HALL AND RECREATION COMMITTEE</b></p> <p>a) Cllr Simons reported that the plumber had not yet been to fix the overflow and urinal flush but that this would be organised. The Village Hall Committee had met the previous week and agreed to fund replacing the current ceiling lights with LEDs.</p> <p>b) The quote from E Sharp Electrical for electrical work was discussed. It was <b>AGREED</b> that the Parish Council would fund the following work:</p> <ul style="list-style-type: none"> <li>• Electrical condition survey at a cost of £465 plus vat</li> <li>• Removal of the badminton lights and cap off the supply at a cost of £75 plus VAT</li> <li>• Re-site the two light switches to the main bank of switches from where they were currently located to the side of the hall, cost: £398 plus VAT</li> </ul> <p>The quote to upgrade the main fuse box was noted and the Clerk would arrange two further quotes due to the cost. Cllr Jarvis would pass details of the electrician used by the school.</p> <p>c) There had been a second break in at the hall following the door to the changing rooms being left unlocked again but nothing appeared to have been taken. The new security for the changing room area had been installed earlier that week which should prevent the external doors being left unlocked.</p> <p>d) The lights in the changing room area were not working, Sharps Electrical had been out to investigate and the problems was one of the fuses in the main box which needed replacing. A fuse was on order and Sharps would install it when it was delivered.</p> <p>e) The door to one of the changing rooms had been damaged, it appeared to have been kicked in. The damage had not been done when the area was inspected following the break in. The Chairman would speak to the football club.</p>	Clerk
784	<p><b>RECREATION GROUND</b></p> <p>a) Playground and Car Park Project – Cllr Jarvis reported that the conditions for the planning application had now been discharged. Work on the new playground would commence on 2<sup>nd</sup> November. The car park refurbishment would be scheduled for school holidays. The Clerk and Vice Chairman would meet the contractor for a pre-installation site visit on 28<sup>th</sup> October.</p> <p>b) Football pitch hire – Aston Clinton Colts had returned their signed agreement, the Chairman and Clerk would clarify the arrangements with them. The key to the</p>	

	<p>changing rooms would be held at the Chandos rather than with the Colts football club.</p> <p>c) Other issues – The Clerk reported that one of the toddler swings was broken, she had put a do not use sign on it but it was agreed that it should be removed to ensure no one used it.</p>	
785	<p><b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) The roundabout at the junction of Marroway and Wendover Road was being refurbished that week.</p> <p>b) Concerns were raised about the condition of the roundabout with New Road and Main Street which had recently flooded again. The Clerk had reported it to Transport for Bucks, the Chairman encouraged all councillors to log their concerns.</p> <p>c) Petition for road safety improvements at Brook End – Councillors were made aware of the petition started by John Colet students following the recent fatal accident near the rugby club and discussed the measures they were requesting. The petition would likely be submitted to County Councillor Bill Chapple.</p>	
786	<p><b>BROOKSIDE AMENITY AREA</b></p> <p>A local resident had contacted the council concerned about ‘land grabbing’ in this area and how overgrown it had become. Cllr Terry confirmed that the area was very overgrown and needed clearing.</p> <p>The Clerk was asked to find the title deeds for the area in the first instance before any work was carried out. Mr Haines would be asked to undertake this work once the Council’s boundary was established.</p>	Clerk
787	<p><b>PLANNING COMMITTEE</b></p> <p>a) The minutes of the meeting held on 1<sup>st</sup> October were noted.</p> <p>b) 15/03263/APP - Land Adjacent to 17 Middle Field Weston Turville for erection of one detached dwelling</p> <p><i>Cllr Hillier did not participate in the discussion of this matter nor vote as he had declared a personal interest.</i></p> <p>This application was considered and it was <b>AGREED to raise NO OBJECTIONS</b> subject to adequate off street parking being provided for the existing house and the proposed new dwelling.</p> <p>c) 15/03260/ATN - Land Adjacent To Aston Clinton Road - Telecommunication equipment comprising the replacement of existing 13.8m high monopole with 15m monopole, replacement of three existing antennas with three proposed antennas, replacement of one existing equipment cabinet with one proposed cabinet plus minor ancillary apparatus</p> <p>This application was considered and it was <b>AGREED to raise NO OBJECTIONS</b></p> <p>d) Hampden Fields – Hampden Fields Action Group had held a public meeting which had been well attended. Cllr Jarvis said that the latest indication was that an application was likely to be submitted late November.</p> <p>Cllr Simons reminded Councillors that the Council had paid the final invoice for barrister’s fees as HFAG did not have sufficient funds and that they had agreed to fund raise in order to repay the council. The Clerk would check the minutes and records regarding this arrangement.</p>	

788	<b>NEIGHBOURHOOD PLAN</b> The minutes of the meeting of the Neighbourhood Plan Steering Group were noted. Two quotes had been received from planning consultants which would be considered by the steering group.	
789	<b>VALE OF AYLESBURY LOCAL PLAN</b> AVDC were consulting on Vale of Aylesbury Local Plan Issues and Options, the consultation would run from 23 <sup>rd</sup> October to 4 <sup>th</sup> December. The Chairman encouraged all councillors to respond to the consultation individually as well as contributing to the Council's response	
790	<b>CORRESPONDENCE</b> The Clerk reported on the following correspondence: <ul style="list-style-type: none"> <li>• Invitations to BALC and AVALC AGMs</li> <li>• Confirmation that the new development off Aston Clinton Road would be known as "Akeman Row"</li> <li>• There would be a meeting for parish councils on 25<sup>th</sup> November</li> <li>• Request from AVDC for their refuse collectors to use the hygiene facilities in the parish. This would not be possible due to lack of public facilities and the fact the hall is hired out to the playgroup during the day.</li> </ul>	
791	<b>REPORTS OF CHAIRMAN AND CLERK</b> Local Authority Publishing were producing an annual guide to Wendover and surrounding parishes – Weston Turville, Aston Clinton, Stoke Mandeville and Halton. The Council could submit information for the publication if wished. It was agreed to put contact details for the Council in the book.	
792	<b>COUNCILLORS' REPORT AND QUESTIONS</b> Cllr Hillier had attended the Lindengate open day. Cllr Munday had attended the Transport for Bucks open day on 7 <sup>th</sup> October. Cllr Jarvis had been in contact with the Neighbourhood Police Inspector for the area with regard to the recent spate of antisocial behaviour in the village.	
793	<b>ANY OTHER MATTERS (FOR INFORMATION)</b> No matters were raised under this item.	
794	<b>DATE OF NEXT MEETING</b> The next meeting would be on Thursday 26 <sup>th</sup> November at 7pm.	

Signed: \_\_\_\_\_ Date: 26<sup>th</sup> November 2015

## Appendix 1 – Payments

### PAYMENTS

Date	Payee	Detail	Cheque number	Total (inc VAT)
02/10/2015	Aylesbury Vale DC	discharge planning conditions	3256	£97.00
12/10/2015	BAS Associates	payroll Oct-Dec	DD	£54.00
22/10/2015	Clerk	cost claim - postage and coping A1 maps	3257	£35.95
22/10/2015	Cllr Simons	Cost claim - bulbs	3258	£83.00
22/10/2015	Mazars LLP	External auditor fee	3259	£510.00
22/10/2015	EON UK plc	Street light electricity	3260	£610.81
22/10/2015	Clerk	Salary October	3261	£701.53
22/10/2015	Smoking Rocket Ltd	Cllr email addresses	3262	£90.00
22/10/2015	HM Revenue & Customs	PAYE and NI	3263	£628.21
22/10/2015	Mr R Haines	village tidying September	3264	£472.99
22/10/2015	Lock and Key Centre	new locks and panic bar for changing room area	3265	£1,141.03
22/10/2015	Creative Play	50% deposit for new playground	3266	£25,200.00
22/10/2015	Aylesbury Town Council	replace perspex on bus shelter and info board	3267	£176.00
			<b>TOTAL</b>	<b>£29,800.52</b>

## Appendix 2 – Actions List.

Ref	Action	Assigned to	Update/Complete
749	Consultation on site for dog bin near Walton Place	DS	
750	Obtain quotes for electrical and structural testing of street lights	Clerk	On hold until inventory complete
764	Arrange electrical survey to be carried out	Clerk / MS	✓
766	Asset register to be re-created	All	Ongoing
780	Obtain permission from TFB for trees to be planted on verges	CT/Clerk	
781	Set up 3 year street light electricity contract	Clerk	✓
781	Set up view only online access for bank accounts	Clerk	
782	Budget meeting for Policy and Resources Committee 19 <sup>th</sup> November	DS/CT/MM/MJ/MS	✓
783	Book electrical works to be carried out by Sharps	Clerk	✓
783	Obtain quotes for replacement fuse boxes	Clerk	
786	Source deeds for Brookside Amenity Area	Clerk	✓