



Minutes of the meeting of Weston Turville Parish Council held on 25th June 2015 at the Village Hall, School Approach, Weston Turville.

PRESENT:

Cllrs M Jarvis (Chair), M Simons (Vice Chair), H Backus, D Hillier, J Paterson, D Sibley, C Terry
 Clerks: John Dean and Sarah Copley
 One member of the public – Mr M Foote

714	<p>APOLOGIES, ANNOUNCEMENTS AND DECLARATIONS</p> <p>All councillors were present. There were no declarations of interest made.</p> <p>The Chairman presented ex Councillor Foote with a gift and thanked him for his hard work on behalf of the council.</p>	
715	<p>APPROVAL OF MINUTES OF THE ANNUAL STATUTORY MEETING</p> <p>The minutes of the annual statutory meeting held on 21st May were unanimously AGREED and signed by the Chairman.</p> <p>Proposed – Cllr Simons Seconded – Cllr Sibley</p>	
716	<p>APPROVAL OF MINUTES OF THE FULL COUNCIL MEETING</p> <p>The minutes of the Council meeting held on 21st May were unanimously AGREED and signed by the Chairman.</p> <p>Proposed – Cllr Simons Seconded – Cllr Sibley</p>	
717	<p>MATTERS ARISING FROM THE MINUTES</p> <p>There were no matters arising.</p>	
718	<p>CHANGES TO COMMITTEES AND LEAD MEMBERS</p> <p>Committees and Lead Members were confirmed as:</p> <p>Planning – Cllr Hillier (Chair), Cllr Jarvis, Cllr Simons, open to all members.</p> <p>Recreation Field and Village Hall Committee – Cllrs Simons, Jarvis, Terry and Sibley</p> <p>Policy and Resources Lead Member – Cllr Sibley</p> <p>Environment Lead Member – Cllr Terry</p> <p>Highways Lead Member – Cllr Paterson</p> <p>Youth Services Lead Member – Cllr Backus</p> <p>Cllr Jarvis would represent the Council at the Wendover Local Area Forum.</p> <p>It was noted that there were vacancies on the AVALC executive committee and Cllr Jarvis would contact their Chairman for further information.</p>	MJ

719	<p>PUBLIC QUESTIONS</p> <p>Ex Cllr Foote thanked the Council for his gift and paid tribute to the outgoing Clerk, Mr John Dean.</p>	
720	<p>VILLAGE HALL AND RECREATION COMMITTEE</p> <p>Antisocial behaviour</p> <p>Cllr Simons reported that there had been a number of issues with antisocial behaviour around the village hall. The Police were aware and a police operation was being discussed.</p> <p>It was suggested that the football club be recommended use of anti-climb paint to prevent people climbing on their container in the field.</p> <p>A lamp post in the car park had been knocked over by a car. Sharps had removed the post to make it safe but it would need replacing. The Clerk would get quotes for a new lamp post.</p> <p>CCTV around the village hall was discussed and the Clerk was asked to include in the agenda for July.</p> <p>The dog waste bin beside the hall had been removed and would be re-sited near Walton Place following a consultation with local residents.</p> <p>Kitchen refurbishment</p> <p>Cllr Simons had received quotes for the flooring in the kitchen which the Council has previously agreed to fund. After discussion it was unanimously AGREED to accept the quote from Folkspur of £683+VAT. The kitchen refurbishment would be carried out in August.</p> <p>Village Fete</p> <p>The village fete had been a great success despite the inclement weather with £800 being taken for entrance and raffle. Many stall holders had already agreed to come back next year.</p> <p>The Chairman thanked Cllrs Simons and Sibley for their hard work in organising the successful event.</p>	Clerk/ MS
721	<p>ENVIRONMENT AND HIGHWAYS</p> <p>MVAS</p> <p>The MVAS had been sited in Worlds End Lane, The Marroway and had now been moved to the A41 Tring Road. Statistics from Worlds End Lane and the Marroway showed that 85% of drivers travelled at 5 miles above the speed limit. There were a few occurrences of 60+ miles per hour but these tended to be in the middle of the night. Cllr Simons advised that the Police were unlikely to take any action based on these figures but that the Council could use them to allay residents' concerns about speeding.</p> <p>The MVAS battery did not seem to be lasting as long as expected and there was also an issue with the lights coming on and staying on. The Clerk would contact SWARCO for advice.</p> <p>It was AGREED to look at providing 30mph stickers for residents to stick on their wheelie bins and "It's 30 for a reason" signs to go on lamp posts. The Clerk would get some costs for discussion in July.</p>	Clerk Clerk

	<p>The static speed sign in New Road was partially obscured by overhanging vegetation and needed cutting back. The Clerk would establish whether that was the responsibility of TFB or the Parish Council to clear this.</p> <p>Devolved Services</p> <p>There had been some complaints about overgrown hedges, Cllr Simons would pass details to the Clerk who would send them the standard letter provided by Transport for Bucks.</p> <p>A complaint had been received regarding weeds in Bakers Walk, this had been passed to Aylesbury Town Council who would spray it when next in the village.</p> <p>A resident had raised concerns about the verges being cut along Wendover Road thus destroying plants that bees use as a food source. It was agreed to respond to the complainant that the verges were included in response to complaints about overgrown verges received in previous years and to keep the paths clear for cyclists and pedestrians. The grass cutting schedules would be reviewed for next year.</p> <p>Version 3 of the legal agreement had now been finalised and was being issued to all parishes for signing, this would replace the original agreement.</p> <p>Local Area forum</p> <p>The Chairman had attended the LAF and gave a verbal report. The minutes would be circulated in due course.</p> <p>The LAF had a budget available for transport schemes. Cllr Simons asked if it could be used for bus shelters but it was thought not. The Chairman would write to Stoke Mandeville PC to ask whether they would be willing to part fund a bus shelter for the Hampden Hall side of Wendover Road.</p>	<p>Clerk</p> <p>MS/ Clerk</p> <p>Clerk</p> <p>MJ</p>
722	<p>RECREATION GROUND</p> <p>The planning application had been submitted to AVDC and was currently being consulted on, a decision was expected by end of July.</p> <p>The Chairman was in the process of getting quotes for the playground and car park and would bring to the July meeting for a decision.</p> <p>CCTV was again discussed to see whether it could be provided as part of this project. Cllr Backus agreed to find out more information about use of CCTV near children playgrounds.</p>	<p>HB</p>
723	<p>PLANNING COMMITTEE</p> <p>The Planning Committee met on 2nd June and discussed the following applications:</p> <p>15/01123/ACL – 176B Wendover Road - Single storey infill extension NO OBJECTIONS</p> <p>15/01457/ACL – 152 Weston Road - Continue use of land to rear as residential garden land NO OBJECTIONS</p> <p>15/01559/APP – 15 Main Street - Single storey rear extension NO OBJECTIONS</p> <p>15/00441/ALB – 26 School Lane - Internal alterations and refurbishment, replacement gates and revised wall to front of garage NO COMMENTS Cllr Simons reported that the Heritage Officer had recommended refusal pending further information.</p> <p>15/01775/APP – 8 Plough Orchards - Erection of one detached dwelling with detached garage OPPOSED. The Chairman reported building had started without permission and</p>	

	<p>that AVDC had served a stop notice on the developer. This had been ignored and AVDC were taking further action.</p> <p>An appeal had been submitted against refusal of application 14/03627/AOP which was for 9 houses to be built on land to the east of New Road. The Parish Council had been invited to comment and the Chairman would submit a response based on the reasons in the previous response to the original application.</p> <p>A pre application consultation event on the proposed Woodlands Development was being held on 11th July. The development would have a big impact on several parishes, including Weston Turville, and it was agreed that the Parish Council would work with other affected parishes to ensure the best mitigation for the area.</p>	MJ
724	<p>POLICY AND RESOURCES LEAD MEMBER REPORT</p> <p>There was no report made.</p>	
725	<p>ADMINISTRATION REPORT AND APPROVAL OF CHEQUES</p> <p>The payments list was presented by the Clerk and AGREED.</p> <p>A contract with Vodafone to provide a land line number linked to a mobile phone was AGREED and the monthly contract would be paid by direct debit.</p> <p>A quote had been received from BAS to provide payroll services of £15 per month. It was AGREED to accept this. JD was asked to provide employer reference number details in order to set up the payroll.</p>	JD
726	<p>2014-15 AUDIT OF ACCOUNTS</p> <p>JD reported that the internal auditor had signed off the accounts but that the annual return appeared to be missing in the post as it had been sent on Monday but not yet received. It was noted that the annual return needed to be sent to Mazaars as external auditor by 3rd July or the Council would receive a qualified audit.</p>	
727	<p>TRANSFER OF OFFICE TO NEW CLERK</p> <p>No paperwork had been transferred over to the new Clerk yet. The Chairman, JD and SC would meet the following week to facilitate the handover.</p>	
728	<p>NEIGHBOURHOOD PLAN</p> <p>It was agreed that a working group be set up to look at developing a Neighbourhood Plan and that it would meet immediately after the Parish Council meeting on 30th July for an hour.</p> <p>The Clerk would submit the application to AVDC to designate the neighbourhood area which would encompass the entire parish.</p>	Clerk
729	<p>POINTS OF INFORMATION FROM CHAIRMAN AND COUNCILLORS</p> <p>Cllr Simons gave thanks to Mr Roger Haines for work carried out to tidy around the village hall ahead of the fete.</p> <p>Cllr Hillier gave a verbal report of the recent ARLA Liaison Group meeting.</p>	
730	<p>MEMBERS' QUESTIONS</p> <p>Cllr Backus asked that the Council consider providing a noticeboard for Hampden Hall. The clerk was asked to source three quotes for consideration at the July meeting.</p>	Clerk

731	LATE MATTERS OF IMPORTANCE FROM THE CHAIR OR CLERK The Chairman thanks John Dean for his service to the Council and wished him well for the future.	
732	CORRESPONDENCE No matters were raised under this item.	

Signed: _____ Date: 30th July 2015

Appendix 1 – Actions List

Ref	Action	Assigned to	Update/Complete
718	Contact AVALC Chairman re vacancies on their exec committee	MJ	
720	Quotes for replacement lamp post	Clerk/MS	Complete
721	Contact SWARCO re the MVAS battery	Clerk	Complete
721	Get prices for 30mph stickers and signs	Clerk	Complete
721	Write to landowners re overgrown hedges	Clerk	n/a hedges cut
721	Respond to resident re grass cutting in Wendover Road	Clerk	Complete
721	Write to SMPC re bus shelter for Wendover Road	MJ	
722	Enquire about use of CCTV near playgrounds	HB	
723	Submit PC response to planning appeal 14/03627/AOP	MJ	Complete
725	Provide HMRC employer reference to new clerk	JD	Complete
726	Locate and submit Annual return	JD	
728	Submit application to designate neighbourhood plan area to AVDC	Clerk	Complete
730	Quotes for new notice board	Clerk	Complete