

Minutes of the Meeting of Weston Turville Parish Council held on 21st October 2021 at the Parish Office, Weston Turville Village Hall.

PRESENT:

Parish Cllrs: M Baylis, R Blackmore, M Conolly, G Fincham. M Jarvis, J Paterson, M Simons, C Terry and M Watson

Clerk: Mrs Sarah Copley

24 members of public

<p>21.171 APOLOGIES AND ANNOUNCEMENTS</p> <p>No apologies had been received, Cllr Trowell was absent.</p> <p>The Chairman welcomed members of the public to the meeting and reminded them of the standing orders relating to public participation.</p>	
<p>21.172 DECLARATIONS OF INTEREST</p> <p>a) There were no declarations of interest. b) There were no dispensation requests.</p>	
<p>21.173 OPEN FORUM FOR PARISHIONERS</p> <p>Representations were made by members of the public regarding their concerns about the proposed community orchard. The concerns raised related to biodiversity, parking and security of the access.</p>	
<p>21.174 MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the meeting held on 12th October 2021 were agreed and signed by the Chairman.</p>	
<p>21.175 COMMUNITY ORCHARD</p> <p>a) Cllrs Simons and Fincham reported on the proposals for the next steps on planning the community orchard. Cllr Blackmore asked that existing trees be retained. It was AGREED to commission a wildlife and ecology survey of the land and to seek the advice of the conservation and tree officers at Bucks Council with regard to the existing trees and hedgerows. The reports would be considered fully before progressing any further. A copy of the proposal would go on the parish council website and also be included in the next WT Times.</p> <p>b) The correspondence relating to the Council's plan to plant a community orchard at the Glebe was noted. It was agreed to respond to them all to advise them that surveys would be carried out before continued consultation with the parish.</p>	<p>Clerk</p> <p>Clerk</p>
<p>21.176 PROJECTS UPDATE</p> <p>a) Recreation ground improvements</p> <p>Work on the skate park was continuing, however the build had experienced delays due to difficulties with concrete and hardcore supplies.</p> <p>The quotes to lay cable to the CCTV pole had been received and as authorised at the previous meeting, the cheapest quote had been accepted which was from</p>	

	<p>Sandys Plumbing who would mole under the playground rather than dig a trench. This was noted and approved.</p> <p>Work on the MUGA and remaining paths would commence once the skate park was complete. The CCTV pole would be installed once the temporary roadway was in place for the MUGA</p> <p>b) Petanque Court The draft tender documentation and timeline for the petanque court was reviewed and approved. The Clerk would upload to the public contracts website. It was AGREED to hold an additional meeting in December to review the tenders received.</p> <p>c) Memorial to fallen plane The clerk reported on quotes received to date. It was agreed to get further quotes and defer this decision until the November meeting.</p> <p>d) Village hall solar panels – no update on this project, authorisation was still awaited from the DNO to connect the panels to the grid. The solar panels could not be installed until this was formally agreed.</p> <p>e) War memorial garden – the refurbishment of the war memorial garden was almost complete with the final bulbs ready to be planted at the weekend. Thanks were recorded to the councillors and volunteers who had worked on this project.</p>	<p>Clerk</p> <p>Clerk</p>
21.177	<p>EVENTS</p> <p>a) It was unanimously AGREED to permit use of the village hall car park for the monthly street food event. Cllr Watson asked that refuse collection was considered for future events as there had been a lot of rubbish at the October event.</p> <p>b) Remembrance Sunday Cllr Simons reported that the remembrance service would take place at 10.30 on Sunday 14th November and that she was in contact with the church and others about the arrangements.</p> <p>The draft risk assessment was AGREED.</p> <p>c) Christmas Carol event – it was unanimously AGREED to link this to the final street food event of the year which would be held on Friday 19th November. The lights would be put on the Christmas tree and the hall decorated for the event. The bell ringers and choir had agreed to attend.</p> <p>d) First aid training – it was AGREED to engage Kaill Training who were a local company offering free basic life save courses for communities.</p>	<p>MS</p> <p>MS/GF</p> <p>Clerk</p>
21.178	<p>POLICY AND RESOURCES</p> <p>a) The list of payments totalling £57,657.35 was APPROVED.</p> <p>b) The bank reconciliation and finance report were noted.</p> <p>c) It was unanimously AGREED to adopt the draft memorial bench policy.</p> <p>d) It was AGREED to accept the quote of £120 from E Sharp Electrical to install a power point in the ceiling for a projector. Cllr Simons had carried out some research on projector options and it was agreed to purchase one from Just Projectors and a chromecast to connect to it.</p>	<p>Clerk</p>
21.179	<p>STREET LIGHT ELECTRICAL CONTRACT</p> <p>The contract with EON for street light electricity was due to end on 1st November. The quotes received were discussed and it was AGREED to accept the quote from Drax for a four year fixed rate.</p>	<p>Clerk</p>
21.180	<p>WILDFLOWER BEDS</p> <p>One of the volunteers who maintained the wildflower beds around the village had requested that the prize awarded for the flower beds was used to purchase lavender plants for the beds at the junction of Church Lane and Worlds End Lane. Council</p>	

<p>declined this request as lavender was not a wildflower and therefore not suitable for the beds.</p> <p>Cllr Simons reported that she had received some complaints regarding the current condition of the wildflower beds. It was agreed Cllrs Simons, Terry and Fincham would offer to meet with the volunteers to discuss tidying and ongoing maintenance of the beds.</p>	<p>MS, GF, CT</p>
<p>21.181 DEVOLVED SERVICES</p> <p>The contract with Buckinghamshire Council for devolved services for highways services which included cutting the grass verges was due to end in March 2022. Bucks Council had indicated they would be automatically renewing all contracts but had not confirmed whether there would be any increase in funding as the funding had been set in 2015 and costs were increasing. Aylesbury Town Council who provide the service on behalf of local parish councils were considering their costs but had indicated they were willing to continue as the cluster lead.</p> <p>After discussion it was agreed that the Council defer this decision until it was known what any increased costs to the Parish Council would be.</p>	
<p>21.182 WESTON TURVILLE TIMES COMMITTEE</p> <p>a) The draft minutes of the meeting held on 12th October were noted.</p> <p>b) It was AGREED to disband the committee and that the topic of the magazine would be agreed by the full council. The Clerk and Vice Chair would then put together the magazine and send to all councillors for proof reading before it went to print.</p>	
<p>21.183 PLANNING AND HIGHWAYS COMMITTEE</p> <p>a) The draft minutes of the meeting held on 14th October was noted. The Clerk reported that the local area technician had confirmed New Road was included on the list to have white lining repainted this year and that the drains in School Lane / Church Lane had been due to be cleared this week.</p> <p>b) It was noted that the November meeting date had been changed to 4th November.</p> <p>c) It was agreed that a working group consisting of Cllrs Simons, Paterson, Terry and Fincham be set up to research potential street names for Hampden Fields.</p>	
<p>21.184 CLIMATE CHANGE WORKING GROUP</p> <p>The notes of the meeting held on 30th September were noted.</p>	
<p>21.185 FUTURE POPULATION LEVELS</p> <p>Cllr Conolly's projections for future population levels in the parish based on the number of dwellings approved were noted.</p>	
<p>21.186 CORRESPONDENCE</p> <p>a) The email regarding concerns of traffic speeds in New Road and the car that regularly parked on the corner near Walton Place was noted. The Clerk reported that the MVAS had been put up in New Road in order to get up to date information. Cllr Simons advised that the car parked on the corner had been reported to Thames Valley Police in the past but that it was not parked illegally so no action could be taken.</p> <p>b) The consultation on the number of councillors for Buckinghamshire Council was due to close on 2nd November. Councillors were encouraged to comment individually.</p>	
<p>21.187 REPORT OF CHAIRMAN AND CLERK</p> <p>The Clerk's Report was noted and attached as Appendix 2.</p>	

<p>21.188 MATTERS FOR INFORMATION OR NEXT AGENDA</p> <p>Cllr Baylis reported that the manhole cover on the green in Juniper Drive had now been repaired.</p> <p>Cllr Watson reported that the drains at the junction of School Lane and Church Lane had still not been cleared and water had been standing for some weeks now. The Clerk would request an update from Transport for Bucks.</p> <p>Cllr Paterson reported that the drains clearance works that took place in Main Street recently had not solved the flooding issue.</p> <p>Cllr Paterson asked that up to date traffic data for Main Street be requested from Bucks Council.</p>	Clerk
<p>21.189 2022 MEETING DATES</p> <p>The list of dates for meetings in 2022 was approved subject to the removal of the WT Times committee dates. All meetings of the Council and its committees would start at 7pm in 2022.</p>	
<p>21.190 DATE OF NEXT MEETING</p> <p>The November meeting dates would be:</p> <p>4th November – 6pm Planning & Highways Committee followed at 7pm by the Policy & Resources Committee.</p> <p>18th November – 7pm Full Parish Council meeting</p> <p>It was AGREED to an extra Parish Council meeting at 7pm on Thursday 9th December to consider the tenders for the petanque court.</p>	

Signed: _____ Date: 18th November 2021

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
21.57	Research ground source heating for hall	MS / Clerk	
21.94a	Request further information re trees available for planting	CT	
21.110	Costs and duties for a part time handyman	Clerk	
21.175	Source quotes for wildlife and ecology survey	Clerk	✓
21.175	Respond to correspondence regarding orchard	Clerk	✓
21.176	Advertise petanque tender	Clerk	✓
21.177	Arrangements for remembrance day service	MS	✓
21.177	Arrangements for street food Christmas event	MS / GF	✓
21.178	Arrange installation of power for projector	Clerk	✓
21.179	Put into place contract for street light electric	Clerk	✓
21.180	Wildflower bed meeting	MS / GF / CT	✓
21.183	Names/themes for road names for Hampden Fields	Working grp	✓
21.188	Request update from TFB re drains clearance	Clerk	✓

Appendix 2 – Clerk’s Report

- Clerk attended the Clerk’s Forum hosted by Buckinghamshire Council. Topics included updates on the Queen’s Platinum Jubilee, the Queen’s Green Canopy (plant a tree for the Jubilee), devolved services and the parish charter. Notes of the meeting would be circulated once received.
- There had been an issue last week with some of the dog bins not being emptied in the village, this had been referred to Street Scene at Bucks Council.
- Date had been retrieved from the MVAS as follows:
 Worlds End Lane – 85th percentile was 34.5mph, average speed 28.3mph
 Marroway – 85th percentile was 41.7mph, average speed 33.5mph
- Volunteers had carried out sentinel exercises, the Clerk was still working through the footage in order to send the number plates and speeds to Thames Valley Police.
- Cllr Fincham had been booked on BALC’s Councillor training course aimed at new councillors.
- The new litter bin had now been installed at Hemlock Close, Hampden Hall and would be emptied by Bucks Council.