

Minutes of the Meeting of Weston Turville Parish Council held on 16th June 2022 at Weston Turville Village Hall.

PRESENT:

Parish Cllrs: M Baylis, R Blackmore, M Conolly, G Fincham, M Jarvis, J Paterson, M Simons, C Terry and M Watson

Clerk: Mrs Sarah Copley

Two members of public.

22.89	OPEN FORUM FOR PARISHIONERS Questions raised: 1. Will houses in the Hampden Fields development meet the new building regulations that require all new homes to be equipped with low carbon heating and be zero carbon ready by 2025. This question would be referred to the developer. 2. Would the parish council support a community composter. This would be discussed at the next Climate Action Working group meeting. 3. Were the Council aware of the application for 4 properties to be built at 23a Main Street? The resident was advised that the Council had discussed the application at its meeting the previous week and had objected. A copy of the Council's objection could be viewed on the Bucks Council planning portal.	
22.90	APOLOGIES AND ANNOUNCEMENTS Apologies were received from Cllr Cook.	
22.91	DECLARATIONS OF INTEREST a) There were no declarations of interest. b) There were no dispensation requests.	
22.92	MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on 19 th May were agreed and signed by the Chair.	
22.93	POLICY AND RESOURCES a) The list of payments totalling £ 80,772.27 was approved as listed in appendix 2. b) The bank reconciliation was noted, a copy of the finance report would be circulated to all councillors. c) It was AGREED to continue to renew the Ring doorbell subscription at the increased cost of £35.	
22.94	POLICY AND RESOURCES COMMITTEE a) The minutes of the meeting held on 7 th June were noted. b) It was agreed to adopt the policies as recommended by the Policy and Resources Committee. c) The three year forecast was noted. It was noted that the forecast figures were based on the current inflation rate predictions and that this would need regular review.	
22.95	PROJECTS UPDATE a) Petanque Court - The petanque court had been completed in time for the Jubilee celebrations and had been well received. The quote for signage was APPROVED.	Clerk

	<p>After discussion about groups being able to reserve timeslots, it was agreed to defer the decision to the next meeting and look at options for an online booking system.</p> <p>b) Silent Soldiers – it was AGREED to purchase a “Women in War” soldier silhouettes at a cost of £185.</p> <p>c) Replacement bench for Worlds End Lane – it was agreed to remove both benches from Worlds End Lane and replace the one opposite the Village Gate site with a recycled plastic bench to reduce maintenance needs. After reviewing the types of benches available it was agreed to purchase a “Phoenix” bench from Glasdon.</p> <p>d) Update on Solar Panels and Footpaths projects:</p> <p>Solar Panels – the installation was now complete. An export meter would not be installed as it had not been a community funded array, and the cost of the installation had been reduced accordingly.</p> <p>Footpaths – Cllr Simons and the Clerk had walked around the paths with the contractor and pointed out areas that were in need of remedial works. A date for these works was awaited.</p> <p>e) Cycle Stands – part of the s106 funded works for the playing field included funding for somewhere cycle parking. After discussion it was agreed to purchase 4 hoops which would provide cycle parking for up to 10 bikes. The Clerk was delegated authority to purchase the most cost effective black coloured bike stands from a reputable supplier.</p> <p>f) Landscaping for recreation ground – there was still s106 funds available for landscaping at the recreation ground. It was agreed that Cllr Fincham would look at costs for planting schemes and report back to the September meeting. Cllr Blackmore agreed to assist.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>GF</p>
22.96	<p>EVENTS</p> <p>a) Picnic in the Park – The Chairman thanked Cllrs Fincham and Simons for their hard work organising the event. The turnout had been excellent and feedback received very positive. The letter from Rob Butler MP was noted.</p> <p>b) The next street food event was scheduled for Friday 17th June.</p> <p>c) Future community events – Cllr Fincham was thanked for putting together a suggested list of events designed to engage with the community.</p> <p>Cllr Blackmore agreed to take the swap shop idea to CAWT for further discussion.</p> <p>There was discussion regarding a silent cinema event to be arranged at the village. Initial costs were high and it was agreed that further research was required to bring down the cost per head.</p>	<p>RB</p> <p>MJ/ Clerk</p>
22.97	<p>SCHOOL APPROACH AND RECREATION GROUND</p> <p>a) ROSPA reports - the ROSPA inspection reports were reviewed. The Clerk had already been in contact with the equipment suppliers for their comments and quotes were awaited. The loose bolts identified had been tightened.</p> <p>There was discussion regarding the wooden fencing around the tennis court which was in constant need of maintenance and the Clerk was asked to get a quote for its removal as it was felt it was not necessary to retain it.</p> <p>b) Additional picnic benches – the Clerk was asked to source quotes and options for additional picnic benches for the Jubilee Park for consideration at the next meeting along with the locations for these.</p> <p>c) Request from Weston Turville WI to plant a commemorative tree – it was agreed to accept the request and to ask that a black poplar be planted in the football field.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>This was considered a good location for this tree species as it thrived in wet conditions and the area the far side of the field was prone flooding.</p> <p>d) Football pitch hire 2022-23 – one of the two hirers had notified the Council that they would not be using the pitches in Weston Turville next season. AC Colts wished to continue to use the pitch. The Clerk was delegated to arrange the pitch leases for the season in consultation with Cllrs Jarvis, Watson and Paterson.</p>	<p>Clerk / MJ/MW /JP</p>
<p>22.98 PLANNING AND HIGHWAYS COMMITTEE</p> <p>a) The minutes of the meeting held on 7th June were noted.</p> <p>The Clerk reported that Bucks Cllr M Collins had confirmed that afternoon that he had requested the application for 23a Main Street be called into committee should the planning officer be minded to approve it. It was agreed that Cllr Jarvis would represent the Council at this meeting.</p> <p>Regarding the report of speeding in Church Lane, the MVAS had been put up in order to collect up to date data on the volume and speed of traffic.</p> <p>b) Application 22/01770/APP 38 Main Street – this application was considered and it was agreed to raise no objections.</p>	<p>Clerk</p>
<p>22.99 ENVIRONMENTAL</p> <p>a) Grass verge at Worlds End Lane – Cllr Fincham and the Clerk met with the resident who provided photographic evidence of bee orchids in the area. He was very enthusiastic about wildflowers and interested in working with the Council. The Clerk had contacted the Local Area Technician to discuss how best to protect the area.</p> <p>b) Planters - the quote of £1040 to plant and maintain the five planters at the shops and village hall was accepted. Cllr Terry would arrange to remove the shrubs currently in the ones by the shops and to replant them in the wildflower area.</p>	<p>Clerk CT</p>
<p>22.100 REPORT OF CHAIRMAN AND CLERK</p> <p>The Chairman reported that he had attended the ARLA meeting and gave a verbal report, a copy of the minutes would be circulated in due course.</p> <p>The Clerk’s report was noted and is attached as appendix 3.</p> <p>The Clerk reported on an email received that day from Gigaclear requesting to meet with councillors regarding fibre broadband. A meeting would be arranged to find out more.</p>	
<p>22.101 MATTERS FOR INFORMATION</p> <p>Cllr Simons reported on a meeting of the Community Board Highways subgroup. The funding applications for highways projects had been discussed and it was felt by the parish councils and community board that the costs quoted by Transport for Bucks were high and that the projects were all TFB responsibility and should not have been passed to the Community Board. This was proving an issue across all community boards and Bucks Cllr Collins would be taking this up with Bucks Council and TFB. It was agreed to write a letter to Martin Tett and Cllr Collins expressing the Council’s dissatisfaction with the cost and process regarding highways maintenance projects.</p> <p>Cllr Simons reported on recent meeting with Thames Valley Police and the current low staffing levels for the area. It was agreed to write to the Area Commander expressing concerns about this.</p> <p>Cllr Paterson reported that he had been contacted by a resident regarding a tarnish on the side of the plane memorial, the Clerk said that this had been referred to the supplier who would inspect it.</p>	

Cllr Watson said that the bin by the reservoir had not been emptied that week, the Clerk would report to Bucks Council.	
22.102 DATE OF NEXT MEETING The next meeting of the Council would be at 7pm on 21 st July.	

Signed: _____ Date: 21st July 2022

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
22.29b	Options for bollards and car park redesign	Clerk	
22.30	Planting scheme for village green near war memorial	GF	
22.45	Registration of village hall and playing field	Clerk	
22.81b	Options for insulating and heating the hall	Clerk	
22.95a	Order signage for petanque court	Clerk	✓
22.95a	Research online booking systems	Clerk	
22.95b	Order replacement silent soldier	Clerk	✓
22.95c	Order replacement bench for Worlds End Lane	Clerk	✓
22.95d	Investigate Smart Export Guarantee for solar panels	Clerk	Waiting response
22.95e	Place order for bike stands	Clerk	✓
22.95f	Options for recreation ground landscaping	GF	
22.96c	Options for silent cinema event	MJ	
22.97a	Quotes for remedial works highlighted by ROSPA	Clerk	✓
22.97b	Quotes and options for picnic benches	Clerk	✓
22.97c	Reply to the WI regarding commemorative tree	Clerk	✓
22.97d	Arrangements for football pitch hire for 22/23 season	Clerk / MJ/MW/JP	
22.98b	Submit planning response	Clerk	✓
22.99b	Arrange for planter maintenance	Clerk	✓
22.100	Arrange meeting with Gigaclear	Clerk	

Appendix 2 – Payments

25/05/2022	Brunel Engraving Co Ltd	Plaque for oak tree (min ref 22.82)	electronic	£296.34
30/05/2022	BMX	BMXer travel costs (min ref 22.82)	electronic	£99.45
02/06/2022	A1 Bouncy Castles	supervised inflatable hire for jubilee event	electronic	£385.00
02/06/2022	Cloudy IT	Software licences and support	DD	£78.72
03/06/2022	DRAX	Street light electricity	DD	£38.68
03/06/2022	DRAX	Street light electricity	DD	£416.56
06/06/2022	BMX	BMX demo - 2 riders (min ref 22.82)	electronic	£400.00
06/06/2022	Skateboard	Skateboard demo plus travel - auth by Chair	electronic	£215.00
06/06/2022	CLIC Sargent charity	Charity donation for use of straw bales	65	£50.00
09/06/2022	Skateboard	Skateboard demo (min ref 22.82)	electronic	£200.00
16/06/2022	Caloo Ltd	Petanque court	66	£65,994.00
16/06/2022	Pyrotec	Replace faulty smoke alarm	electronic	£78.00
16/06/2022	Cllr Simons	cost claim - jubilee items and paint	electronic	£43.99
16/06/2022	Buxton	WT Times summer edition	electronic	£970.55
16/06/2022	EMATS Group Ltd	First aid cover for jubilee event	electronic	£102.60
16/06/2022	Lengthsman	Village tidying May	electronic	£728.00
16/06/2022	JoJu Solar	Solar panels balancing payment	electronic	£6,886.06
16/06/2022	BALC	Procurement training course Clerk	electronic	£45.00
16/06/2022	Clerk	Salary and cost claim (jubilee event items and stationery)	electronic	£2,114.53
16/06/2022	HMRC	PAYE & NI	electronic	£788.82
16/06/2022	Bucks Council Pensions	pension contribution	electronic	£790.97
			TOTAL	£80,722.27

Appendix 3 – Clerk’s report

Below are updates on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

Recreation Ground

- Graffiti on the new picnic benches in the children’s playground has been painted over by Cllr Simons.
- The oak tree planted earlier in the year appears to have some strimmer damage, the grass cutting contractor has been contacted regarding this to ensure more care taken.

The Glebe Field

- The ecological survey work has started at the Glebe field, the full report will be issued in September.

Christmas Tree anchor

- The application for funding has been submitted to the Wendover Community Board and quotes have been sought, these will be brought to the July meeting.

BALC Training Courses

The Clerk is booked on the following courses:

- 9th June – Procurement
- 7th July – Reviewing Neighbourhood Plans

Cllr Simons is booked onto:

- 7th July – Reviewing Neighbourhood Plans

Cllr Fincham will attend the following later in the year:

- Finance for Councillors
- Budgeting and Financial Management