**Minutes of the Meeting of Weston Turville Parish Council held on 16th January 2020 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:** Cllrs: H Backus, M Conolly, D Hillier, M Jarvis, J Paterson, M Simons, C Terry, V Trowell, M Watson

One member of public

Clerk: Sarah Copley

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|  | **APOLOGIES AND ANNOUNCEMENTS**  No apologies had been received, Cllr Morgan was absent. |  |
|  | **DECLARATIONS OF INTEREST**   1. There were no declarations of interest. 2. There were no dispensation requests. |  |
|  | **OPEN FORUM FOR PARISHIONERS**  A local resident queried the costs now incurred to use the tip and was advised to write to County Cllr Chapple with his concerns.  A resident queried a yellow planning notice that was in Worlds End Lane, the Clerk would look into this. |  |
|  | **MINUTES OF PREVIOUS MEETING**   1. The minutes of the previous meeting were agreed and duly signed by the Chairman. 2. The actions list was reviewed and completed actions noted. |  |
|  | **2020-21 BUDGET AND PRECEPT LEVEL**   1. The draft budget was agreed with no amendments. 2. **2020-21 Precept –** It was unanimously AGREED that a precept demand of £95,200 be submitted to AVDC, this equated to a 2% increase on the Band D equivalent. |  |
|  | **FINANCES**   1. The list of payments tables totalling £67,793.87 was AGREED. This included the fourth and fifth payments on the village hall extension. 2. The finance report and bank reconciliation were noted and no queries raised. |  |
|  | **POLICIES**  The following draft policies were AGREED   * Asbestos Management Policy * Safeguarding Policy – Cllr Backus agreed to be the nominated Lead for Safeguarding.   The LGPS Discretion policy was deferred to the February meeting awaiting advice from Bucks CC Pensions department. |  |
|  | **DEVOLVED SERVICES**  It was unanimously agreed that the extension to the devolved services agree for 2020-22 be signed by the Chairman. |  |

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|  | **SKATE PARK**   1. The planning application had still not been determined and no timescale provided by AVDC. Sport England had objected due to the encroachment onto the cricket pitch and loss of football pitches. It was AGREED that the Clerk contact the planning officer to say that the field had not been used for cricket matches for at least 10 years and that football was now played on the far field and that the Chairman would contact District Cllr Paternoster regarding the length of time the application had been pending. |  |
|  | **VILLAGE HALL EXTENSION**   1. The extension was progressing and a revised timeline provided by the contractor, it was expected that the office would be completed by the end of January and the changing rooms by mid February.   The decision by the Planning Committee to accept the quote from Oxford Direct Services for the external paving works was noted and ratified.  CCTV provision was discussed and it was agreed to fit two new cameras to cover the new extension and alleyway and that a screen be put in the office. UKSG would be approached for a quote for this.  The furniture order was discussed and AGREED, the Clerk would place the order for the furniture ready for delivery on 1st February.  The gas and electric supply would be on one bill but the contractors would be installing meters so that the use by the Parish Council could be separated from the Village Hall usage and reimbursement made to the Village hall who held the contracts for the supply.   1. A number of issues had arisen and the contractor had submitted costs for the variations to the original contract. It was unanimously AGREED to accept all variations except for the kitchen door and this would be taken up with the contractor at the next site meeting. 2. Telephone and broadband – future provision was considered and it was agreed that the Parish Council would purchase a new router which allowed for a separate network for the Council. A new landline would be installed into the office and the mobile contract cancelled. Having reviewed the quotes, it was agreed to use 5G for the landline. | Clerk |
|  | **REMEMBRANCE DAY**  The person who had organised the Remembrance Service for the last few years had stood down and a new coordinator needed. After discussion was agreed that the Parish Council take the lead in organising this service, Cllr Simons agreed to act as Lead Member for this. |  |
|  | **VILLAGE SIGN**  Cllr Terry had arranged to meet two local residents who were interested in helping design the village sign. |  |
|  | **PETANQUE**  Cllr Conolly had been approached by the U3A with regard to a petanque court non the playing field. The Council had previously agreed to nominate use of s106 funds for this project and it was agreed that Cllr Conolly and the Clerk would meet with the U3A representative to discuss where the court should go on the field ahead of a planning application being submitted. | MC/ Clerk |
|  | **ENVIRONMENT AND HIGHWAYS**   1. Cllr Paterson reported that the bollards had not yet been replaced at the junction of Marroway and Wendover Road and that the white lining needed repainting in New Road. The Clerk would request an update from the Local Area Technician.   The Chairman reported that a repeater light was needed for the middle lane at the new lights at the junction of New Road as the traffic light could not be seen by cars in the middle lane when a lorry was waiting in the inside land. The Clerk would contact Transport for Bucks.  Cllr Watson reported several downlights that were not working on traffic signs in Main Street, the Clerk would report these for repair.   1. **Speeding in Worlds End Lane –** the correspondence regarding speeding vehicles in Worlds End Lane was noted. There was s106 funding available for traffic calming and the Clerk would meet with the Local Area Technician to find out what schemes would be appropriate for the area in order for a feasibility study to be carried out. | Clerk  Clerk  Clerk |
|  | **RECREATION GROUND**   1. **Playground inspections** – the Clerk reported that weekly inspections were ongoing and no issues identified. 2. **Sign for car park –** after discussion the Clerk was asked to get quotes for a sign for the car park, one to go outside the new Council office, changing room and referee room. 3. **Repaint the railings –** the three quotes received to repaint the railings were considered and it was agreed to accept the quote from Baughn. 4. **Tarmac work –** it was unanimously agreed that the untarmacked area where a tree used to stand be removed to stop vehicles being driven across the mud and damaging the planter. It was unanimously agreed to accept the quote from Irvine Grenson. 5. Storage – the Parish Council owned a number of items that would need to be stored now that the old changing rooms could no longer be used for this purpose. Cllr Simons and the Clerk would clear out the brick store and see what further storage would be needed. | Clerk  Clerk |
|  | **WESTON TURVILLE TIMES COMMITTEE**  The minutes from the meeting held on 14th January were noted and it was agreed:   * To increase the print run for the Spring issue due to new houses in the parish * That the Parish Council would support a parish litter pick on 18th April. |  |
|  | **PLANNING COMMITTEE**   1. The minutes of the planning committee meeting held in December were noted. 2. **Application 19/04119/APP Land at Aston Clinton Road –** This application was considered and it was agreed to object to this application as it would lead to over development of the site. 400 houses had been approved on this area and there were planning applications in for more than this number, it was agreed to write to Cllr Paternoster and ask her to look at this site. 3. **Application 19/04388/APP 173 Aston Clinton Road –** This application was considered and it was agreed to raise **no objections**. | Clerk |
|  | **CORRESPONDENCE**  Correspondence received was noted.   1. Bus timetable – it was AGREED to write to both Arriva and Red Rose to highlight the issue of buses running so closely together and to also ask for a meeting with Red Rose to discuss bus service provision for other areas of the village. 2. Royal Garden Party – it was AGREED to nominate Cllr Jarvis to attend. 3. Letter from Buckingham TC regarding Community Hubs – it was AGREED to write to Martin Tett to support the concerns raised by Buckingham TC. 4. Aylesbury Garden Town Consultation – it was agreed that Councillors submit individual comments and not to submit a Parish Council response. |  |
|  | **REPORT OF CHAIRMAN AND CLERK**  The Chairman updated Councillors on a meeting he had attended regarding East West rail and the proposed new road.  The Clerk reported that four streetlights had recently failed, three appeared to be due to a power surge but the contractor believed one light was faulty. The Clerk would take up with the supplier and was asked to find out if it was possible to put surge protectors on the lights. | Clerk |
|  | **MATTERS FOR INFORMATION**  Cllr Watson asked about drain clearance in the village, the Clerk would contact the Local Area Technician. | Clerk |
|  | **DATE OF NEXT MEETING**  The next meeting of the Parish Council would be on Thursday 20th February 2020 at 7pm. |  |
|  | **CONFIDENTIAL ITEMS**  It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted. |  |
|  | **MULTI USE GAMES AREA(MUGA)**  The five tenders received to supply and install a MUGA were considered and it was agreed to award the contract to Safe and Sounds Playgounds for the MUGA but to seek separate quotes for the lighting.  The companies bidding for the work were aware that it was subject to planning permission being granted. |  |

Signed: Date: 20th February 2020

**Appendix 1 – Actions List**

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| **Ref** | **Action** | **Who** | **Update / Complete** |
| 18.101 | Progress order and installation of bus shelter | Clerk | On hold |
| 19.53 | Resilience Plan | MS/JP/Clerk | In progress |
| 19.61 | Collect evidence for bus routes | MC |  |
| 19.98 | Place order for bollards | Clerk | On hold |
| 19.167 | Hampden Hall adult gym consultation | HB / clerk |  |
| 19.172 | Connect noise monitor to the mains | MJ |  |
| 19.194 | Consultation for new dog waste bins | Clerk | On hold until new financial year |
| 19.213 | Arrange works permit for power installation, quotes for Christmas tree anchor (April 2020) | Clerk |  |
| 20.5 | Submit precept demand | Clerk | ✓ |
| 20.7 | Draft LGPS Discretion policy | Clerk | ✓ |
| 20.8 | Return signed devolved services agreement | Clerk | ✓ |
| 20.9 | Write to AVDC re skate park application | Clerk | ✓ |
| 20.10 | Request CCTV quotes | Clerk | ✓ |
| 20.10 | Order landline for office and new router | Clerk | ✓ |
| 20.13 | Meet with U3A regarding petanque court | MC/Clerk | ✓ |
| 20.14 | Request update on issues from the LAT | Clerk | ✓ |
| 20.14 | Arrange meeting with LAT re Worlds End Lane | Clerk | ✓ |
| 20.15 | Quotes for signs | Clerk | ✓ |
| 20.15 | Arrange date for painting railings | Clerk |  |
| 20.15 | Arrange date for tarmacking in hall car park | Clerk |  |
| 20.17 | Submit responses to planning applications | Clerk | ✓ |
| 20.18 | Write to bus companies | Clerk |  |
| 20.19 | Speak to contractor re surge protectors for street lights | Clerk | ✓ |
| 20.20 | Contact LAT re drain clearance | Clerk | ✓ |
| 20.23 | Contact company regarding MUGA tender | Clerk | ✓ |