

**Minutes of the Meeting of the Finance, Governance and Personnel Committee held on 9th
 September 2025 at the Parish Office, Weston Turville Village Hall.**

PRESENT: Cllrs M Collins, S Dawkins, C Popovici-Birkby, C Terry (Chair)

Clerk: Mrs Sarah Copley

PR25-21	APOLOGIES Apologies were received from Cllr Blackmore.	
PR25-22	DECLARATIONS OF INTEREST There were no declarations of interest made.	
PR25-23	MINUTES OF PREVIOUS MEETING The minutes of the meeting held on 10 th June were AGREED as a true record and signed by the Chairman.	
PR25-24	FINANCIAL REVIEW The financial report was reviewed and it was noted that the Council would have an overspend this year to be funded from reserves due to the following unexpected large costs: • Election costs for contested elections - £9,604 • Replacement ipads - £6,571.50 • Streetlight repairs - tbc but anticipated to be approximately £14,000	
PR25-25	POLICY REVIEW The following policies were reviewed and recommended to the full Council for adoption with no amendments: a) Environmental Policy b) Grants Policy and Procedure c) Reserves Policy d) Trees Policy The Community Engagement Policy was reviewed and it was agreed to recommend that the Council use Instagram as well as Facebook for its Social Media engagement.	
PR25-26	PERSONNEL a) It was noted that Assistant Clerk's annual appraisal had been carried out and that in accordance with her employment contract had received a 1 point increment on the salary scale. b) It was noted that the Parish Warden had taken up post on 28th July and was settling well. There would be a 3 month probation period.	
PR25-19	ANY OTHER MATTERS FOR INFORMATION Cllr Collins reported on issues Buckinghamshire Council were facing with respect to increased housing allocation and the central government funding review.	
PR25-20	DATE OF NEXT MEETING The date of next meeting had been scheduled for 11 th November but it was AGREED to change this to 4 th November due to committee members' availability.	