



NOTICE OF MEETING

To: Cllrs M Baylis, R Blackmore, A Buchanan, M Collins, L Cook, S Dawkins, P Routledge and C Terry

You are hereby summoned to the Annual Meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 16th May 2024 at 7pm for the purpose of transacting the following business.

Sarah Copley, Clerk to the Council
10th May 2024

Members of the public and press are welcome to attend

OPEN FORUM FOR RESIDENTS (15 MINUTES ALLOCATED)

Before the meeting, members of the public are invited to make representations for a maximum of 3 minutes, as per the Council's Standing orders. Issues will be heard and noted but no decisions can be taken at this part of the meeting.

AGENDA

24.74 ELECTION OF CHAIR

24.75 ELECTION OF VICE CHAIR

24.76 APOLOGIES - To receive any apologies for absence

24.77 DECLARATIONS OF INTEREST

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

24.78 MINUTES OF PREVIOUS MEETING -To approve the minutes of the previous meeting of the Parish Council held on 18th April

24.79 PARISH COUNCILLOR VACANCIES

- a) To note the resignation of Cllr Jarvis and receive update on the process to fill the vacancy
- b) To consider any applications received for co-option

24.80 MEMBERSHIP AND REMIT OF COMMITTEES AND WORKING GROUPS

- a) To agree the Committee membership, chairmanship and Terms of Reference
 - Finance, Governance and Personnel Committee (max 6 members, currently R Blackmore, M Collins and C Terry)
 - Planning and Highways Committee (max 6 members, currently M Baylis, A Buchanan, L Cook, S Dawkins and C Terry)
- b) To agree representation on the Neighbourhood Plan Steering Group (currently, R Blackmore and L Cook)
- c) To agree Climate Action Working Group Representation (currently R Blackmore, L Cook)

24.81 APPOINTMENT TO EXTERNAL BODIES

- a) Wendover Community Board and subgroups (currently R Blackmore)
- b) ARLA Liaison Group (currently R Blackmore)
- c) RAF Halton Stakeholders meetings (currently L Cook and C Terry)
- d) Marroway Partnership meetings (currently L Cook)
- e) BALC Parish Liaison meetings (currently R Blackmore)
- f) Aylesbury Gardenway (currently L Cook)
- g) Hampden Fields liaison meetings (currently R Blackmore)

24.82 BANKING ARRANGEMENTS

- a) To review and approve the direct debits and standing orders in place
- b) To review the bank signatories and agree any changes

24.83 ANNUAL ACCOUNTS 2023-24

- a) To note and approve the bank reconciliation to 31/03/24
- b) To note and consider the internal auditor's report
- c) To agree and sign the Annual Governance Statement 2023-24
- d) To agree and sign the Accounting Statement 2023-24
- e) To confirm the dates for the exercise of public rights will be 3rd June – 12th July

24.84 REVIEW OF POLICIES

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation

24.85 FINANCES

- a) To approve the list of payments to be made
- b) To consider subscribing to CANVA at a cost of £100 per annum

24.86 LOCAL COUNCIL AWARD SCHEME

To note the Parish Council has been awarded Foundation level of the Local Council Award Scheme

24.87 CAFÉ AT THE VILLAGE HALL

- a) To note planning permission granted
- b) To confirm next steps and agree tender process and documentation

24.88 TABLE TENNIS TABLE - To consider an alternative location for table tennis table (Cllrs Cook and Terry)

24.89 PATH AROUND PLAYING FIELD To note the surveyor's report and consider recommendations

24.90 FOOTBALL PITCHES - To consider hire of pitches for 2024-25 season and fees

24.91 PLANTING

- a) To agree budget and plan for autumn planting (Cllrs Cook and Terry)
- b) To consider cultivating a wildflower area by the bus stop in Worlds End Lane (Cllr Cook)

24.92 BUCKS COUNCIL STREET TRADING CONSULTATION - To consider the Parish Council's response

24.93 NEIGHBOURHOOD PLAN REVIEW

- a) To note the minutes of the steering group meeting
- b) To consider getting a large scale map of the parish printed for the wall of the meeting room

24.94 PLANNING AND HIGHWAYS COMMITTEE

To note the minutes of the last meeting and consider any recommendations there in

24.95 HAMPDEN FIELDS

- a) To receive a report on recent meeting with the developer and consider any action
- b) To consider writing to Buckinghamshire Council regarding speed limits for New Road

24.96 CLERKS REPORT AND CORRESPONDENCE

- a) To note Clerk's report
- b) To note correspondence received and consider any response

24.97 MATTERS FOR INFORMATION

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting

24.98 DATE OF NEXT MEETING – 7pm on Thursday 20th June 2024