



## **NOTICE OF MEETING**

To: Cllrs M Baylis, R Blackmore, M Collins, S Dawkins, L Cook, G Fincham (Chair), M Jarvis, E Martinez, C Terry and M Watson

You are hereby summoned to a meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 21<sup>st</sup> September 2023 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council  
14<sup>th</sup> September 2023

**Members of the public and press are welcome to attend**

### **OPEN FORUM FOR PARISHIONERS**

The Council is committed to community engagement and invites members of the public to contribute during this open forum before the formal Parish Council meeting starts.

**During the Open Forum** - Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. There is a maximum time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes.

**After the Open Forum** - Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

## **AGENDA**

**23.127 APOLOGIES** - To receive any apologies for absence

### **23.128 DECLARATIONS OF INTEREST**

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

### **23.129 PRESENTATION FROM DAVID JONES, BUCKINGHAMSHIRE COUNCIL**

To receive a presentation on the proposed Wendover Community Hub and consider their funding request

### **23.130 MINUTES OF PREVIOUS MEETING**

To approve the minutes of the previous meeting of the Parish Council held on 20<sup>th</sup> July

### **23.131 THE GLEBE FIELD**

- a) To receive an update from Cllr Cook regarding maintenance of the land, consultation responses and recommendations from conservation groups
- b) To consider the quote from Chiltern Rangers to improve the right of way across the field
- c) To consider a public consultation event on the proposals for a nature reserve

### **23.132 PROJECTS**

- a) To consider the quotes for new trees to be planted at the recreation ground and agree type and location (Cllr Blackmore)
- b) To receive an update on the café at the hall (Cllrs Fincham and Terry)
- c) To receive an update on options to improve the path surface around the playing fields
- d) To note that Parrott and Coales Solicitors are closing and consider the option to move the file to register the recreation ground to Kidd Rapinet

### **23.133 THE PADDOCKS**

Under the terms of the s106 agreement for this development, the amenity land will be passed to the Parish Council to maintain. To receive an update on the process and consider appointing a solicitor to act on behalf of the Council

### **23.134 EVENTS**

To receive an update on arrangements for the upcoming events and agree any budget required

- a) Parish Litter Pick on 23<sup>rd</sup> September
- b) Remembrance Sunday – 12<sup>th</sup> November
- c) Christmas Carols – 8<sup>th</sup> December

### **23.135 POLICY AND RESOURCES**

- a) To approve the list of payments to be made
- b) To note the external auditor report
- c) To note the insurance renewal cost (year 3 of the 3 year long term agreement)
- d) To note that Hugo Fox are no longer providing a free hosting service and to consider the costs to continue with their service
- e) To note the minutes of the Policy and Resources Committee and consider the recommendations therein

### **23.136 GRANTS**

To consider grant applications from:

- a) Climate Action Weston Turville - £384
- b) Lindengate - £5,000

### **23.137 RECREATION GROUND AND SCHOOL APPROACH**

- a) To consider request for additional benches in the far field
- b) To consider collapsible bollards for the patio in front of the office
- c) To note the arborist's report on the condition of the ash trees

### **23.138 PLANNING**

- a) To receive an update on the relocation of the apiary within Hampden Fields – Cllr Fincham
- b) To consider names for new roads in the Westonmead Farm development
- c) To note the minutes of the Planning and Highways Committee and consider any recommendations therein

### **23.139 WESTON TURVILLE TIMES**

- a) To consider distribution issues and agree a way forward – Cllr Fincham
- b) To consider a token of appreciation to the volunteers who deliver the magazines – Cllr Fincham
- c) To agree content for the Winter issue – Cllr Martinez

### **23.140 CLERKS REPORT AND CORRESPONDENCE**

- a) To note Clerk's report
- b) To consider correspondence received

### **23.141 MATTERS FOR INFORMATION**

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting

### **23.142 DATE OF NEXT MEETING**

The date of the next meeting of Parish Council is 7pm on Thursday 19<sup>th</sup> October 2023

## **Committee Recommendations:**

### **Planning and Highways Committee (Chair – Cllr Watson)**

### **Policy and Resources Committee (Chair – Cllr Fincham)**

- To consider renaming the committee “Finance, Governance and Staffing Committee” and adopting the revised Terms of Reference to include staffing matters now that there are two members of staff
- To adopt the following policies:
  - Risk Management Policy
- To accept the recommended revisions to the following policies:
  - Removable Media Policy (no revisions)
  - Vexatious Complaints Policy
  - Complaints Procedure (updated with Cllr Fincham’s contact details)
- To approve the updated Plans:
  - Parish Council Action Plan
  - Weston Turville Emergency Plan – 2 volunteers needed for telephone tree
- To approve the draft Councillor Information Pack