



**Minutes of the Meeting of Weston Turville Parish Council held on 19<sup>th</sup> January 2017 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs: M Jarvis (Chair), M Simons, H Backus, D Hillier, J Paterson, C Terry, N Treacher  
 District Cllr C Paternoster  
 Clerk: Sarah Copley

17.1	<b>APOLOGIES AND ANNOUNCEMENTS</b> Apologies were received from Cllrs Conolly and Sibley and County Cllr B Chapple.	
17.2	<b>DECLARATIONS OF INTEREST</b> There were no declarations of interest made and no requests for dispensation.	
17.3	<b>OPEN FORUM FOR PARISHIONERS</b> None present.	
17.4	<b>MINUTES OF PREVIOUS MEETINGS</b> a) The minutes of the meeting held on 15 <sup>th</sup> December were unanimously agreed as a correct record and duly signed. b) The actions list was reviewed and completed actions noted. The outstanding actions would be prioritised.	
17.5	<b>VACANCY FOR PARISH COUNCILLOR</b> The casual vacancy was still being advertised for co-option but there had been no applications received. It had been advertised in the parish magazine and an item would be placed the Bucks Herald column for Weston Turville.	
17.6	<b>POLICY AND RESOURCES</b> a) The list of payments tabled was AGREED and is attached to these minutes as appendix 1. b) The bank reconciliation and finance report were noted c) <b>Internal Auditor</b> - It was unanimously agreed to retain IAC Ltd for internal audit services for the 2016-17 accounts.	
17.7	<b>BUDGET AND PRECEPT FOR 2017-18</b> a) 2017-18 Budget – the draft budget as circulated was agreed. b) It was unanimously <b>AGREED</b> to set the precept to be submitted to Aylesbury Vale District Council at £78,410.	
17.8	<b>2017-18 DEVELOPMENT PLAN</b> a) The development plan for 2017 was considered and the Clerk would update the plan based on discussions and re-circulate. The higher priorities for the year would be: <ul style="list-style-type: none"> <li>• New noticeboard for School Approach</li> <li>• Plans for alterations to village hall</li> <li>• Maintenance to trees in car park</li> </ul>	Clerk

	<p>b) It was noted that s106 funding of £57,951 is now available and agreed that the priority projects were :</p> <ul style="list-style-type: none"> <li>• Alterations to the village hall - changing rooms, parish office and meeting room</li> <li>• Skate park</li> <li>• Slide for play area</li> <li>• Youth shelter</li> </ul>	
17.9	<p><b>VILLAGE HALL MANAGEMENT COMMITTEE</b></p> <p>No matters to report.</p>	
17.10	<p><b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) <b>Application for new footpath to be created at County Farm</b> – the new footpath was noted but the Council had no comment to make.</p> <p>b) <b>Parking Restrictions for Hampden Hall</b> – due to personal circumstances, Cllr Backus had not been able to complete the door to door informal consultation. It was <b>AGREED</b> that a letter be sent to the houses near the proposed yellow lines, enclosing a map and inviting comments.</p> <p>c) <b>Tree works behind Walnut Cottage</b> – a local resident had contacted the Council concerned about tree works taking place on land behind Brook End. This had been reported to AVDC Tree Officer who would investigate.</p> <p>d) <b>Abandoned Caravans near reservoir</b> – a caravan had been dumped in the layby near the reservoir over Christmas, AVDC had removed the caravan but a local resident had suggested that CCTV be installed in this area in order deter future occurrences. Transport for Bucks had suggested that signage be put up in the area warning against illegal dumping. This was <b>AGREED</b>, the Clerk would get further information.</p> <p>e) Cllr Paterson raised concerns about the condition of the roundabout at Main St, Brook End. This had already been reported to Transport for Bucks.</p> <p>f) The hole in the pavement on Wendover Road has been repaired.</p>	
17.11	<p><b>PLANNING</b></p> <p>a) The minutes of the meeting held on 5<sup>th</sup> January had been circulated and were noted. Give millstream one month to take fence down – watching brief.</p> <p>b) Aylesbury Vale District Council had reported that their bid for Aylesbury Garden Town had been successful.</p>	
17.12	<p><b>RECREATION GROUND</b></p> <p>a) Cllr Sibley was not at the meeting to provide an update on the playground inspections.</p> <p>b) The Clerk reported that the current grass cutting contractor had confirmed they would be willing to continue for the upcoming season and that there would be no increase their fees this year. It was <b>AGREED</b> to continue to use Goldleaf for grass cutting.</p>	
17.13	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>Cllr Simons reported she and the Clerk would be meeting with the planning consultant the following day to discuss the next steps and on how to assess the four sites put forward by landowners during the questionnaire.</p>	
17.14	<p><b>UNITARY AUTHORITY</b></p> <p>a) Aylesbury Vale District Council had voted in favour of submitting a proposal for two unitary councils for Buckinghamshire to DCLG. David Lidington MP had requested feedback on the Parish Council's views of both proposals. After discussion it was</p>	

	unanimously agreed to support the option for two unitary councils for Bucks as it was felt this offered the best solution for residents of Aylesbury Vale.	
17.15	<p><b>REPORTS OF CHAIRMAN AND CLERK</b></p> <p>The Clerk reported on the following:</p> <ul style="list-style-type: none"> <li>• The new dog bins were due to be installed the following week.</li> <li>• The new noticeboard had been installed outside the shops that day.</li> </ul> <p>The Chairman spoke about new developments with regard to ongoing maintenance of amenities such as open spaces, street lights and communal areas. There had been a tendency with recent new housing developments for management committees to be set up to maintain these areas, but the Chairman suggested that the Parish Council investigate the possibility of adopting these amenities for new developments in the parish to help integrate them as part of Weston Turville. It was agreed there was merit to this suggestion and the Chairman would make some initial enquiries.</p>	MJ
17.16	<p><b>CORRESPONDENCE</b></p> <p>None received</p>	
17.17	<p><b>MATTERS FOR INFORMATION</b></p> <p>Cllr Simons requested that an item be placed on the agenda for the next meeting to consider increasing clerk's hours.</p>	
17.18	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting of the Parish Council would be on 16<sup>th</sup> February 2017 at 7pm.</p>	

Signed: \_\_\_\_\_ Date: 16<sup>th</sup> February 2017

## Appendix 1 – Payments

Date	Payee	Detail	Cheque number	Total
10/01/2017	BAS Associates	Payroll Q3	DD	£54.00
17/01/2017	Vodafone	Office phone	DD	£42.00
19/01/2017	G O'Callaghan Tree Care	tree maintenance - School Approach & Brookside	3445	£840.00
19/01/2017	Roger Haines	Village tidying	3446	£146.25
19/01/2017	Bucks CC	Pension contribution January	3447	£187.20
19/01/2017	Sarah Copley	January salary	3448	£657.02
19/01/2017	HM Revenue & Customs	PAYE & NI January	3449	£248.39
19/01/2017	EON	streetlight electricity	3450	£577.86
19/01/2017	E Sharp Electrical Ltd	Streetlight maintenance	3451	£450.00
			<b>TOTAL</b>	<b>£3,202.72</b>

## Appendix 2 – Actions List.

Ref	Action	Who	Update/Complete
16.183	Quotes for additional works to trees in the car park	Clerk	✓
16.185	Informal consultation with Hampden Hall residents	HB / MJ	✓
16.185	Wording for memorial bench	MS	
16.202	Contact County Cllr Paul Irwin regarding HGV traffic	MJ	
17.7	Submit precept request to AVDC	Clerk	✓
17.8	Update development plan and circulate	Clerk	✓
17.8	Contact AVDC re use of s106 funds	Clerk	✓
17.10	Pursue signage for the layby at the reservoir	Clerk	✓
17.15	Look into possibility of adopting amenities in new developments	MJ	