



**Minutes of the Meeting of Weston Turville Parish Council held on 18<sup>th</sup> January 2018 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs: M Jarvis (Chair), M Conolly, D Hillier, J Paterson, M Simons, D Sibley, C Terry, N Treacher  
 Clerk: Sarah Copley

18.1	<b>APOLOGIES AND ANNOUNCEMENTS</b>	
	Apologies were received from Cllr Eastaugh.	
18.2	<b>DECLARATIONS OF INTEREST</b>	
	There were no declarations of interest made and no requests for dispensation.	
18.3	<b>OPEN FORUM FOR PARISHIONERS</b>	
	None present.	
18.4	<b>MINUTES OF PREVIOUS MEETINGS</b>	
	a) The minutes of the previous meeting were agreed and duly signed by the Chairman. b) The actions list was reviewed and completed actions noted.	
18.5	<b>COUNCILLOR VACANCY</b>	
	There had been no expressions of interest in the vacancy for a parish councillor.	
18.6	<b>ANTI SOCIAL BEHAVIOUR</b>	
	Cllrs Jarvis and Simons and the Clerk had attended the Community Forum hosted by Thames Valley Police (TVP) in December. The meeting had been well attended by residents of Weston Turville and the main topic of concern had been the recent antisocial behaviour in the village. The Police had asked that anyone affected to provide an impact statement and to report all incidences of antisocial behaviour to them in order to build a case.  For tonight’s meeting, TVP provided the following update:  Reports of antisocial behaviour had reduced over the Christmas period, the police were continuing to do regular patrols and had made 8 child protection reports to Social Services. They still needed residents to provide impact statements as they had only received one to date.  Cllr Simons would post a reminder on the “Everything Weston Turville” facebook page.  A cross agency meeting was being organised between TVP, AVDC and Bucks CC. It was agreed that Cllrs Jarvis and Simons would represent the Parish Council and the Clerk would also attend if possible.	
18.7	<b>NEIGHBOURHOOD PLAN</b>	
	The Steering Group had passed the Neighbourhood Plan and supporting documents to the Parish Council for approval and submission to AVDC. There was still one objection from the owner of one of the proposed local green spaces. It was agreed that the Council would submit the Plan despite this objection as there had been overwhelming support from the local community to designate this area. Cllr Simons would meet with the landowner to explain this and that they still had the opportunity to make their objections to the Inspector who would ultimately make the decision.	

	<p>Following this discussion it was unanimously <b>AGREED</b> to submit the Neighbourhood Plan to AVDC.</p> <p>The Council recorded thanks to the Steering Group for their hard work.</p>	
18.8	<p><b>BUDGET FOR 2018-19</b></p> <p>a) New General Data Protection Regulations were due to come into force in May 2018, the current advice from NALC that the Data Protection Officer could not be the Clerk was noted. It was agreed to include £2500 in the budget for provision of DPO services, this may need amending once quotes were received but at the moment companies had not published their fees.</p> <p>b) The budget with this figure included was unanimously <b>AGREED</b>.</p> <p>c) It was agreed to submit a precept demand of £86,290 to AVDC, this equated to a 2% increase to the Band D equivalent tax band.</p>	Clerk
18.9	<p><b>POLICY AND RESOURCES</b></p> <p>a) The list of payments totalling £6,318.31 was tabled and <b>AGREED</b>.</p> <p>b) The bank reconciliation and finance report were noted, there were no queries from Councillors.</p>	
18.10	<p><b>VILLAGE HALL EXTENSION</b></p> <p>a) It was noted that the planning application had been approved. It was agreed to ask the architect to submit the building regulations application at his earliest convenience and that the Council would then go out to tender for the building works. The architect fee had already been approved at an earlier meeting, a surveyor fee would also be payable at this stage and the architect would be arranging this. The quote would be submitted to the next meeting for approval.</p> <p>b) The Clerk had sought initial VAT advice on what could be reclaimed and how best to proceed. There were several options and it was agreed to seek professional advice to ensure that the VAT was handled correctly. It was agreed to accept the quote of £500 from The Parkinson Partnership LLP who would review the project and purpose of the new building and provide a report on the options and best approach.</p>	Clerk  Clerk
18.11	<p><b>VILLAGE HALL</b></p> <p>a) Report from Management Committee – Chubb had recently carried out the annual fire safety inspection and provided a report with a number of recommendations which Cllr Sibley would take up with them.</p> <p>b) <b>Defibrillator</b> – A local resident wished to give a donation to the Parish Council to provide a defibrillator at the village hall. The size of the donation was unknown at present and may not cover the full cost, which would be approximately £1500. After discussion it was unanimously <b>AGREED</b> to accept this donation and fund any shortfall in order to provide a defibrillator at the village hall. Cllr Simons agreed to investigate options and costs.</p>	MS
18.12	<p><b>RECREATION GROUND AND SCHOOL APPROACH</b></p> <p>a) Cllr Sibley reported that weekly inspections were ongoing and that there had been no issues.</p> <p>b) CCTV – Cllr Simons and the Clerk had met with two providers so far, it was hoped that three quotes would be available for consideration at the February meeting. Both contractors would be quoting for an ANPR camera to monitor cars in School Approach and entering the car park and also a long range camera across the car</p>	MS / Clerk

	<p>park. They would also quote to replace the existing cameras as the current ones would not be compatible with the new system.</p> <p>Both contractors had confirmed that the type of lighting in the car park would not affect the CCTV system and it was therefore <b>AGREED</b> to install two LED lights on each post. The Clerk would obtain quotes.</p> <p>c) During high winds in late November, a conifer tree had fallen and damaged the tennis court fencing. The tree had been removed and fencing repaired at a cost of £200. As this was the second conifer to fall it was agreed that they should be reduced in height so that they still provided a barrier hedge but would be safer in bad weather. There were other trees in poor condition in that area and the fruit trees were also badly in need of pruning. It was agreed to seek quotes for all this work.</p> <p>d) A complaint had been made via the school about vans parking near the entrance to School Approach in the mornings. These were causing an obstruction and forcing cars to exit on the wrong side of the road which had resulted in a near miss with an incoming car. The vans were also damaging the verge and making the area unsightly. They belonged to a local business and appeared to park there in the morning, possibly to load tools/equipment. After lengthy discussion, Cllr Conolly agreed to speak to the owner in the first instance to request that he park the vans in the car park and not on the verge.</p> <p>e) A planter to be placed in the area where the tree had been removed from the centre of the car park had been sourced from Aylesbury Town Council at a cost of £60. Cllrs Simons and Terry would arrange for it to be planted using the underspend from the agreed autumn planting budget.</p> <p>f) The white paint on the logs along School Approach had faded and needed replacing, these would be repainted.</p> <p>g) Cllrs Terry, Sibley and Simons had planted bulbs along the path to the tennis court which were now starting to grow.</p>	<p>Clerk</p> <p>MC</p> <p>CT/MS</p> <p>MS</p>
18.13	<p><b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllr Terry reported that the laurel bush between Brookside and Millstream had not yet been cut back. The Clerk had written to the owner when it was first reported and would follow up.</p> <p>b) Cllr Terry asked about the green outside the shops, this had been reported to the Local Area Technician who had advised that to have bollards installed would cost £125 per bollard. It was <b>AGREED</b> that a white post and chain fence, similar to that around the war memorial, would be preferable and the Clerk was asked to get a price for this and advise TFB that the Council would like to install this.</p> <p>c) Cllr Paterson asked for an update on the white lining for New Road, the Clerk had reported this to the Local Area Technician who had added it to their works list.</p> <p>d) The Clerk reported that approximately 50 LEDs had been installed to date and that Aylesbury Mains hoped to complete the remainder by the end of the month. There had been one complaint from a resident about glare into their property. Cllr Terry said that the new lower watt LED had made little difference to the glare from that light in Brookside. It was <b>AGREED</b> to ask Aylesbury Mains to look at the lights to try to redirect it away from the property or suggest options for a shield to reduce the glare.</p> <p>The lights by the chicanes were still the old style lights and it was believed they belonged to Bucks CC. The Clerk was asked to find out when these were scheduled to be upgrade to LEDs.</p> <p>e) A request had been received for a bin to be sited near the entrance to the reservoir. It was agreed to purchase a bin the same as the one by the Marroway bus stop. Cllr</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>Conolly suggested that several bins are purchased as there were large areas of the village without litter bins. The Clerk was asked to include provision and sites for litter bins on the next agenda.</p> <p>f) Cllr Simons said that the damaged manhole cover on the footpath between Main Street and the Recreation Ground had not yet been repaired and had deteriorated further, the Clerk would contact Rights of Way at Bucks CC.</p>	Clerk
<p><b>18.14 TRAFFIC SPEEDING</b></p> <p>a) A resident of Worlds End Lane had contacted the Council to say that they believed the MVAS had an effect on slowing traffic and asked that the Council consider a permanent speed sign for this road. After discussion, it was <b>AGREED</b> not to purchase a static VAS but to ensure that the MVAS was regularly positioned there.</p> <p>b) A resident of Church Lane had asked the Council to consider applying to reduce the speed limit in Church Lane to 20mph. The data recorded by the MVAS showed that the average speed of traffic was 22mph and it was agreed that a speed limit reduction was not needed for this road at this time.</p> <p>c) A resident of Silver Birch Way had raised concerns that traffic speeds had increased since the introduction of yellow lines in this area. It was <b>AGREED</b> to add this road to the list for Speedwatch to establish the extent of the issue.</p> <p>d) The MVAS was shared with Stoke Mandeville Parish Council and was due to be passed to them to use, the Council had previously discussed purchasing second unit and it was suggested that the underspend in this year's budget be used for this purpose. This was <b>AGREED</b> and the Clerk would obtain costs for the next meeting. The accuracy of the MVAS had been questioned by a resident, SWARCO could provide annual testing and maintenance at a cost of £215 per annum. It was agreed to review this at a later date once the new unit had been purchased.</p>	Clerk
<p><b>18.15 PLANNING COMMITTEE</b></p> <p>a) The minutes of the Planning Committee meeting held on 4<sup>th</sup> January were noted.</p> <p>b) The Council approved the names suggested by the Planning Committee for the new roads in the development off Worlds End Lane and the Clerk would submit these – "Rushington" and "Nine Lands".</p> <p>c) 17/02879/ADP 31 Marroway, approval of reserved matters for 4 dwellings – it was agreed to raise <b>NO OBJECTIONS</b> to this application.</p>	
<p><b>18.16 CORRESPONDENCE</b></p> <p>Correspondence received was noted. It was agreed that:</p> <p>Cllr Cathy Terry would be nominated for a Garden Party invitation as the Council's longest serving Councillor.</p> <p>Cllr Hillier would represent the Council at the AVDC Planning Liaison Meeting and the Halton Camp consultation event.</p>	
<p><b>18.17 REPORTS OF CHAIRMAN AND CLERK</b></p> <ul style="list-style-type: none"> <li>The Chairman had been invited to attend the Youth Café before Christmas and had been asked questions by the children which had been filmed. It was suggested that the Youth Café be invited to show the film at the Annual Parish Meeting.</li> </ul>	
<p><b>18.18 MATTERS FOR INFORMATION</b></p> <ul style="list-style-type: none"> <li>Cllr Conolly asked for an update on the request to meet with Arriva, the Clerk confirmed no response had been received to date from Arriva or County Councillors. The Chairman agreed to try to contact Arriva.</li> </ul>	

<b>18.19</b>	<b>DATE OF NEXT MEETING</b>	The next meeting of the Parish Council would be on 15 <sup>th</sup> February 2018 at 7pm.	
<b>18.20</b>	<b>CONFIDENTIAL ITEMS</b>	It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.	
<b>18.21</b>	<b>TRANSFER OF LAND</b>	<p>Initial advice had been sought from HB Law Plus and this was noted. The cost of the legal advice was £450 which was within the budget set by the Council at the last meeting.</p> <p>The current owner was still willing to go ahead with the land transfer and would ask their solicitor to start the transfer. The Council's solicitor had estimated that it would take approx. 15 hours unless there were any complications with the title. Once the land was in the Council's ownership an application to Fields in Trust to protect it by a Deed of Dedication would be submitted.</p> <p>The Council AGREED to continue to progress this and to pay all legal costs for the transfer.</p>	

Signed: \_\_\_\_\_ Date: 15<sup>th</sup> February 2018

**Actions List.**

Ref	Action	Who	Update /Complete
17.68	Contact resident of The Hyde regarding tree	MJ	
18.7	Submit Neighbourhood Plan to AVDC	Clerk	✓
18.8	Submit precept demand to AVDC	Clerk	✓
18.10	Contact architect regarding next steps of the planning permission	Clerk	✓
18.10	Arrange for VAT advice	Clerk	✓
18.11	Defibrillator options and costs	MS	✓
18.12(b)	Obtain third CCTV quote	MS/Clerk	✓
18.12(c)	Quotes for tree works	Clerk	✓
18.12(d)	Contact owner of vans parking in School Approach	MC	
18.12(e)	Fill new planter	MS/CT	
18.12(f)	Repaint logs in School Approach	MS	
18.13(a)	Reminder letter re hedging at Brookside/Millstream	Clerk	✓
18.13(b)	Quote for white post and chain fence, notify TFB	Clerk	✓
18.13(d)	Options and costs for shields for street lights	Clerk	✓
18.13(d)	Contact TFB re street lights at the chicanes	Clerk	✓
18.13(e)	Quote for litter bins, add locations to the agenda for February	Clerk	✓
18.14(d)	Quote for additional MVAS and post	Clerk	✓
18.15	Submit names for new roads	Clerk	✓