



## **NOTICE OF MEETING**

To: Cllrs M Baylis, R Blackmore, M Conolly, L Cook, G Fincham M Jarvis, J Paterson, M Simons, C Terry and M Watson

You are hereby summoned to the Annual Meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 19<sup>th</sup> May 2022 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council  
12<sup>th</sup> May 2022

**Members of the public and press are welcome to attend**

## **AGENDA**

**22.69 ELECTION OF CHAIRMAN** – To elect a Chairman of the Council

**22.70 ELECTION OF VICE CHAIRMAN** – To elect a Vice Chairman of the Council

**22.71 OPEN FORUM FOR PARISHIONERS (15 MINUTES)**

The Council is committed to community engagement and warmly invites members of the public to contribute during this open forum.

**During the Open Forum** - Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

**After the Open Forum** - Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**22.72 APOLOGIES AND ANNOUNCEMENTS**

To receive any apologies for absence and announcements from the Chairman

**22.73 DECLARATIONS OF INTEREST**

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

**22.74 MINUTES OF PREVIOUS MEETING**

- a) To approve the minutes of the previous meeting of the Parish Council and review actions
- b) To note the draft minutes of the Annual Parish Meeting

**22.75 MEMBERSHIP AND REMIT OF COMMITTEES AND WORKING GROUPS**

- a) To agree the Committee membership, chairmanship and Terms of Reference
  - Planning and Highways Committee (max 6 members)
  - Policy and Resources Committee (max 6 members)
- b) To agree Climate Action Working Group Representation (currently M Jarvis, R Blackmore, L Cook)

**22.76 APPOINTMENT TO EXTERNAL BODIES**

- a) Wendover Community Board and subgroups (currently M Simons, R Blackmore, G Fincham)
- b) ARLA Liaison Group (currently M Jarvis - R Blackmore as deputy)
- c) RAF Halton Stakeholders meetings (M Simons and L Cook attended the recent meeting)
- d) Marroway Partnership meetings (currently M Simons)
- e) BALC Parish Liaison meetings (currently M Jarvis)
- f) Aylesbury Gardenway (currently M Simons)

**22.77 BANKING ARRANGEMENTS**

- a) To review and approve the direct debits and standing orders in place
- b) To review the bank signatories and agree any changes

**22.78 ANNUAL ACCOUNTS 2021-22**

- a) To note and approve the bank reconciliation to 31/03/22
- b) To note and consider the internal auditor's report
- c) To agree and sign the Annual Governance Statement 2021-22
- d) To agree and sign the Accounting Statement 2021-22
- e) To confirm the dates for the exercise of public rights will be 13<sup>th</sup> June – 22<sup>ND</sup> July

**22.79 REVIEW OF POLICIES**

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation

**22.80 POLICY AND RESOURCES**

- a) To approve the list of payments to be made
- b) To consider adopting the draft Communications Policy

**22.81 PROJECTS UPDATE**

- a) To receive an update on the ongoing projects and consider any next steps
- b) To note initial quotes received for insulating the village hall and agree next steps
- c) To agree the spec for quotes for the redesign and lining of the car park

**22.82 PLATINUM JUBILEE**

- a) to receive an update on arrangements for the Picnic in the Park and approve spending
- b) To consider purchase of bench to commemorate the Platinum Jubilee
- c) To consider purchase of plaque for the Jubilee oak tree
- d) Field renaming competition – to review entries and agree new name

**22.83 SCHOOL APPROACH AND RECREATION GROUND**

- a) To consider maintenance works to the football pitches
- b) To consider additional bins for the recreation ground
- c) To consider applying for funding from the Community Board for a replacement Christmas tree

**22.84 PLANNING AND HIGHWAYS COMMITTEE**

- a) To note the minutes of the previous meeting and consider any recommendations therein
- b) To receive an update from Cllrs Jarvis and Simons on the meeting with Hampden Fields Consortium
- c) To receive an update on the Council's applications to the Community Board

**22.85 ENVIRONMENTAL**

- a) To consider correspondence regarding grass verge at the junction of Worlds End Lane and Wendover Road
- b) To consider proposal from Cllr Watson to replace the bin near the reservoir with a larger bin
- c) To consider replacement of benches at the junction of Worlds End Lane and Wendover Road

**22.86 REPORT OF CHAIRMAN AND CLERK -**

To receive a report from the Chairman and Clerk on matters of note not on the agenda

**22.87 MATTERS FOR INFORMATION**

To enable Councillors to report or ask questions on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

**22.88 DATE OF NEXT MEETING -** The date of the next Parish Council meeting is 7pm on Thursday 16<sup>th</sup> June 2022