

**Minutes of the Meeting of Weston Turville Parish Council held on 21<sup>st</sup> March 2019 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:** Cllrs: H Backus, D Hillier, M Jarvis, J Paterson, M Simons, V Trowell  
 Clerk: Sarah Copley

<p>19.50 <b>APOLOGIES AND ANNOUNCEMENTS</b>                  Apologies were accepted from Cllr Morgan.</p>	
<p>19.51 <b>DECLARATIONS OF INTEREST</b>                  There were no declarations of interest or requests for dispensation.</p>	
<p>19.52 <b>OPEN FORUM FOR PARISHIONERS</b>                  No members of public present.</p>	
<p>19.53 <b>MINUTES OF PREVIOUS MEETINGS</b>                  a) The minutes of the previous meeting were agreed and duly signed by the Chairman.                  b) The actions list was reviewed and completed actions noted. It was agreed that the Resilience Plan be prioritised for 2019-20, Cllrs Simons and Paterson and the Clerk would meet in May to begin the process.</p>	<p>MS, JP,                  Clerk</p>
<p>19.54 <b>COUNCILLOR VACANCY</b>                  There had been no applications for the vacancy on the Council which had been advertised on the website and noticeboards.</p>	
<p>19.55 <b>POLICY AND RESOURCES</b>                  a) The list of payments tabled totalling £4,360.85 was approved, see appendix 2. It was also agreed to set up a direct debit for data protection registration.                  b) The bank reconciliation and finance report were noted.                  c) The asset register was reviewed and approved.                  d) The Council's Risk Assessment was reviewed and <b>AGREED</b> without any amendments.                  e) It was <b>AGREED</b> to adopt the Communications and Mobile Devices policy                  f) IT systems – the domain “Westonturville-pc.gov.uk” had been approved and registered. The IT contractor was finalising the image configuration for the new ipads and it was hoped they would be ready to use in April. Training would be provided for Parish Councillors.</p>	
<p>19.56 <b>PROJECTS</b>                  a) <b>Skate Park</b> – the planning application was almost ready to submit, the only part to resolve was the issue of surface water drainage. Bendcrete had been asked to confirm what they would put in place for this.                  b) <b>Village Hall Extension</b> – the tender for the village hall extension had been published with a deadline of 7<sup>th</sup> May for returns. Several companies had expressed an interest to date.                  c) <b>Development Plan</b> – the development plan was reviewed and it was agreed to prioritise the following projects:  <ul style="list-style-type: none"> <li>• Fencing around the car park</li> </ul> </p>	

<ul style="list-style-type: none"> <li>• Bollards for School Approach to prevent cars mounting the pavement and verge to protect pedestrians</li> <li>• Replace the bus shelter opposite the shops</li> <li>• Bus shelter for Worlds End Lane once development completed</li> </ul> <p>Cllr Jarvis reported that he had been approached about cycle paths in the village. After discussion it was considered that the only road which had enough width for cycle paths was Worlds End Lane. It was thought that the pavements in Main Street might be wide enough to use for pedestrians and cyclist but were not in a suitable condition. Bucks CC would need to be approached about this and it was agreed it could be brought up at the next meeting with them.</p>	
<p>19.57 <b>VILLAGE SIGN</b></p> <p>Cllr Terry proposed that the Council should commission and purchase a village sign to go on the green outside the shops. After discussion it was AGREED to go ahead with this project and councillors would research local themes to go on the sign. This would need to be paid for from the Council's reserves as it was not in the budget for 2019-20.</p>	CT/All
<p>19.58 <b>VILLAGE HALL</b></p> <p>a) Nothing to report from the village hall committee.</p> <p>b) Village fete – Cllr Simons reported that some stalls/activities were still needed. Cllr Jarvis agreed to find out how much helicopter rides would be.</p>	
<p>19.59 <b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllrs Terry and Simons had replanted the garden area around the War Memorial.</p> <p>At the recent Wendover LAF, concerns had been raised about speeding in Weston Road at the start of the built up areas of Aston Clinton and Weston Turville. It had been suggested that the rumble strips be reintroduced to these areas to slow traffic as it entered the villages. The LAF may be able to assist with funding but Parish Councils would be required to fund 50%. Evidence would be required that speeding was an issue and the MVAS would be moved there the following week.</p> <p>The Clerk reminded the Council that there was still one noticeboard in the store room which had been intended for "The Paddocks" development. The developer had agreed a noticeboard could go on the site but that the green spaces would not be ready for at least 12 months. It was therefore AGREED to install the board at the junction of Worlds End Lane and Church Lane. Cllr Simons reported that many compliments had been received on the new noticeboards.</p> <p>b) The chicanes in Main Street were still awaiting repair. Cllr Jarvis had contacted County Cllr Shaw to try to expedite the repair but had not received a satisfactory response and a complaint had been lodged.</p> <p>c) To consider purchasing planters for the green outside the shops – it was AGREED to purchase three planters for this area, the Clerk would get quotes to consider at the next meeting.</p>	Clerk
<p>19.60 <b>WENDOVER ROAD</b></p> <p>a) Impact to local residents from the waste and recycling facility – The pollution issues (dust, light and noise) had been raised at the recent Wendover LAF. Jeff Membery at AVDC had agreed to look into this but it was not limited to AVDC responsibilities, Bucks CC officers had also been asked to look into the problems. Local residents had also made complaints to the Environment Agency. Mr Membery would be organising a meeting of AVDC and BCC councillors and officers, it was AGREED that Cllrs Jarvis, Simons and Paterson represent the Parish Council at this meeting.</p>	



	<p>b) Unauthorised parking by the Pace Centre – a complaint about cars parking in the access road had been received. It had been confirmed that the scouts had given permission for Pace to use their car park as an overflow car park, however the access lane belonged to Bucks CC. The Clerk had asked the Local Area Technician if there were any rights or restrictions to parking in this area.</p>	
19.66	<p><b>REPORTS OF CHAIRMAN AND CLERK</b></p> <p>Devolved services – roads in the parish had been treated with weed killer and the first grass cut had started.</p> <p>A meeting was to be arranged with members of the church to finalise the procedure to mark the death of a member of the royal family.</p> <p>A complaint about a property in Church Lane had been referred to the AVDC for planning and the conservation area team to look into.</p> <p>Speakers were confirmed for the APM as Halton CIC, PC Natasha Blake and the WT Youth Café.</p>	
19.67	<p><b>MATTERS FOR INFORMATION</b></p> <p>Cllr Hillier had attended the recent ARLA meeting and gave a verbal report, the minutes would be circulated once received.</p>	
19.68	<p><b>DATE OF NEXT MEETING</b></p> <p>The Annual Parish Meeting would take place on 25<sup>th</sup> April and the next meeting of the Parish Council would be on Thursday 16<sup>th</sup> May 2019 at 7pm.</p>	
19.69	<p><b>CONFIDENTIAL ITEMS</b></p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
19.70	<p><b>VILLAGE HALL LEASE</b></p> <p>Wilkins solicitors had confirmed a new deed appointing the Parish Council as Sole Trustee of the Village Hall Charity would be ready for signature in 2 weeks' time.</p>	

Signed: \_\_\_\_\_ Date: 2<sup>nd</sup> May 2019

## Appendix 1- Actions List

Ref	Action	Who	Update /Complete
17.68	Contact resident of The Hyde regarding tree	MJ	✓
18.12(f)	Repaint logs in School Approach	MS	
18.101	Progress order and installation of bus shelter	Clerk	On hold
18.165	Arrange meeting with neighbouring parishes	MJ/Clerk	
18.201	Look at options to replace posts at war memorial	Clerk/MS	
19.31	Facilitate planning application for skate park	Clerk	✓
19.35	Village Fete 22 <sup>nd</sup> June	ALL	
19.53	Resilience Plan – initial meeting to be arranged for May	MS/JP/Clerk	
19.56	Update development plan	Clerk	✓
19.57	Research ideas for the village sign	All to send to CT	
19.59	Arrange installation of noticeboard at junction WEL and Church Lane	Clerk	
19.59	Obtain quotes for 3 planters	Clerk	✓
19.61	Collect evidence for bus routes	MC	
19.63	Contact TFB re repainting zigzags at the school entrance	Clerk	✓
19.63	Contact TFB re white lines in School Approach	Clerk	✓
19.63	Obtain copy of safer routes to schools for WT School	Clerk	
19.63	Quotes for bollards for School Approach	Clerk	
19.63	Quotes for 3 benches for playing field	Clerk	✓
19.64	Write to AVDC re application 15/03806/AOP	Clerk	✓

## Appendix 2 – Payments List

Date	Payee	Detail	Cheque number	Total
<b><u>DIRECT DEBITS (NATWEST ACCOUNT)</u></b>				
15/02/2019	Vodafone	Office phone	DD	£36.98
<b><u>DIRECT DEBITS (LLOYDS ACCOUNT)</u></b>				
06/03/2019	1&1 IONOS	Domain hosting	DD	£8.39
15/03/2019	EON	Streetlight electricity	DD	£268.27
<b><u>CHEQUE PAYMENS (LLOYDS ACCOUNT)</u></b>				
21/03/2019	KCT Supplies	Black sacks, rubber gloves for litter pick	12	£29.28
21/03/2019	Roger Haines	Village tidying February	13	£219.37
21/03/2019	Cllr C Terry	Cost claim - bulbs and plants for public areas	14	£104.00
21/03/2019	Glasdon	Additional bollards for green by shops	15	£239.70
21/03/2019	SignWizzard	Speedwatch signs	16	£297.13
<b><u>ELECTRONIC PAYMENTS (LLOYDS ACCOUNT)</u></b>				
21/03/2019	Buxton	Print WT Times spring edition	electronic	£728.95
21/03/2019	Clerk	Cost claim - noise monitor, litter pickers, Hi-viz vests, A4 paper	electronic	£465.54
21/03/2019	Clerk	March salary	electronic	£1,243.43
21/03/2019	Bucks CC - Pension	Pension contribution March	electronic	£369.44
21/03/2019	HM Revenue & Customs	PAYE & NI March	electronic	£350.36
<b>TOTAL</b>				<b>£4,360.85</b>