

Minutes of the Meeting of Weston Turville Parish Council held on 18th November 2021 at Weston Turville Village Hall.

PRESENT:

Parish Cllrs: R Blackmore, M Conolly, G Fincham, M Jarvis, M Simons and C Terry

Clerk: Mrs Sarah Copley

Bucks Cllr M Collins

1 member of public

<p>21.191 APOLOGIES AND ANNOUNCEMENTS</p> <p>Apologies were received from Cllrs M Baylis and M Watson. Cllr Paterson was absent.</p>	
<p>21.192 DECLARATIONS OF INTEREST</p> <p>a) There were no declarations of interest. b) There were no dispensation requests.</p>	
<p>21.193 OPEN FORUM FOR PARISHIONERS</p> <p>Bucks Cllr Collins reported that there was still Community Board funding available and encouraged applications.</p> <p>The member of public present asked about gully and drains clearance in the parish, Cllr Collins responded that he had recently met with the Local Area Technician and that works were scheduled but no dates available as yet.</p>	
<p>21.194 MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the meeting held on 21st October 2021 were agreed and signed by the Chairman subject to one amendment.</p>	
<p>21.195 VACANCY FOR PARISH COUNCILLOR</p> <p>The resignation of Cllr V Trowell was noted, the vacancy had been advertised in accordance with legislation, the deadline for residents to request an election was 25th November. If no election was requested, the Council would co opt at a future meeting.</p> <p>Thanks were recorded to Mrs Trowell for her service.</p>	
<p>21.196 COMMUNITY ORCHARD</p> <p>a) The survey quotations received were discussed and it was unanimously agreed to accept the quote from Future Nature WTC to carry out a Preliminary Ecological Appraisal of the site and to produce a Habitat Management Brief. Cllr Blackmore abstained from the vote.</p> <p>It was noted further surveys may be required in future.</p> <p>It was further agreed to submit an application to Bucks Council to establish whether planning permission was required.</p> <p>Bucks Cllr M Collins suggested that a funding application be submitted to Wendover Community Board for the survey costs and the Clerk was asked to do this.</p> <p>b) It was noted that a public meeting had been requested by residents and would be held at 7pm on Thursday 25th November.</p>	Clerk

<p>21.197 EVENTS</p> <p>a) First aid training had been booked with Kaill Training. There would be two sessions, one in the morning and one in the afternoon. Twelve places were available at each session and would be allocated on first come first served basis. The Clerk and Cllr Simons would attend one session each to assist the trainer.</p> <p>b) The date of the 2022 village fete would be Saturday 4th June to coincide with the Queen’s Platinum Jubilee weekend. The fete would take the form of a picnic in the park celebration with fete and official opening of the new facilities at the recreation ground and renaming of the field. Cllrs Simons and Fincham would lead on the organisation of the fete, all councillors were encouraged to attend and assist on the day. The</p> <p>c) Play Around the Parishes – it was agreed to fund two play sessions in the summer holidays at a cost of £370 each.</p>	Clerk
<p>21.198 POLICY AND RESOURCES</p> <p>a) The list of payments totalling £127,037.57 was APPROVED.</p> <p>b) The bank reconciliation and finance report were noted.</p> <p>c) The BALC subscription rates for 2022-23 were noted and it was AGREED not to continue with the LCR magazine subscription.</p> <p>d) The minutes of the Policy and Resources Committee held on 4th November were noted and recommendations therein were considered:</p> <ul style="list-style-type: none"> • The recommended budget virements were agreed. • It was AGREED to set up a Facebook page for the parish council and adopt the draft policy with no amendments. Cllrs Simons and Fincham were nominated to assist the Clerk with administration of the page. 	Clerk
<p>21.199 MEMBERSHIP OF COMMITTEES</p> <p>Following the resignation of Cllr Trowell, committee membership was reviewed and agreed as:</p> <p>Planning & Highways – Cllrs Baylis, Conolly, Paterson, Simons.</p> <p>Policy & Resources – Cllrs Paterson, Simons, Terry and Blackmore.</p>	
<p>21.200 APPOINTMENTS TO EXTERNAL BODIES</p> <p>The representatives were confirmed as:</p> <p>Wendover Community Board and sub groups - Cllrs M Simons and R Blackmore ARLA Liaison Group - Cllr M Jarvis, Cllr R Blackmore to deputise RAF Halton Stakeholders meetings – Cllr M Watson Marroway Partnership meetings – Cllr M Simons BALC Parish Liaison meetings - Cllr M Jarvis Aylesbury Gardenway – Cllr M Simons</p>	
<p>21.201 PROJECTS UPDATE</p> <p>a) Recreation Ground</p> <ul style="list-style-type: none"> • The skate park was now complete and ROSPA inspection has taken place. The Clerk had requested the s106 funds from Bucks Council. • The contractor installing the MUGA and remaining paths was due to start on 1st December, the CCTV pole would also be installed whilst their trackway was in situ. • Cllrs Fincham, Simons and Terry along with another volunteer have scarified and planted the yellow rattle wildflower seeds. The bench concrete pads and grass matting have also been installed, the benches are expected to be delivered early December and will be fitted then. 	

<p>b) Memorial to fallen plane Cllr Fincham abstained from voting on this matter. The quotes to provide a plinth and tablet to commemorate the fallen plane were discussed and it was unanimously AGREED to accept the quote from Hooper Stonemasons to supply and install a grey granite plinth to match the war memorial and a polished black granite tablet.</p> <p>c) Village hall solar panels – permission from the DNO was still awaited, the panels could not be fitted until this permission granted.</p>	
<p>21.202 REPORT OF CHAIRMAN AND CLERK</p> <p>The Clerk’s Report was noted and attached as Appendix 2.</p>	
<p>21.203 MATTERS FOR INFORMATION OR NEXT AGENDA</p> <p>Cllr Simons had attended the recent Wendover Community Board, the minutes would be circulated in due course but points of note included:</p> <ul style="list-style-type: none"> • Proposal for the community board to provide funding for Chat Benches • Public Health presentation gave statistics for the Wendover Area and promoted provision of community gardens and orchards. • Funding still available for parish councils and community groups to apply for <p>Cllr Simons reminded councillors that the last street food event for the year would take place the following day.</p> <p>Cllr Simons reported that the remembrance service had been well attended with lots of positive comments about the improvements to the war memorial area.</p>	
<p>21.204 DATE OF NEXT MEETING</p> <p>The date of the next meeting would be Thursday 9th December.</p>	
<p>21.205 CONFIDENTIAL ITEMS</p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
<p>21.206 STAFFING MATTERS</p> <p>It was agreed that the Clerk’s request to work compressed hours Monday-Thursday be approved.</p> <p>It was agreed that an additional member of staff be taken on and that the Clerk would produce a draft job specification for the role.</p>	

Signed: _____ Date: 9th December 2021

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
21.196	Arrange ecological survey Submit funding application to Community Board	Clerk	✓
21.197	Book Play around the Parishes	Clerk	✓
21.198	Set up facebook page	Clerk	✓

Appendix 2 – Clerk's Report

1. **Bus Shelter** – the old wooden bus shelter was removed from opposite the shops in Main Street and replacement installed nearer the bus stop on 4th November
2. **Tree** – a tree in Main Street had become entangled with the telegraph cables on the opposite side of the road resulting in loss of service to some nearby houses. The tree has been reported to the Local Area Technician who advised it is the responsibility of the telecoms company to keep their cables clear of foliage.
3. **Litter/Changing Rooms** – there have been some occurrences recently where the footballers have left litter behind and also the changing rooms left unlocked on two occasions. The club has been contacted regarding this.
4. **Trees** – the two silver birch trees had been planted, one in Brookside and the other in Wendover Road. The stumps of the old trees would be removed by the end of the month.
5. **Broken gate on right of way** – the broken gate into Manor Farm field from School Lane had been reported to the Rights of Way team at Bucks Council.
6. **Vandalism** – someone has vandalised the bus shelter at the end of Worlds End Lane, a quote had been requested to replace the damaged Perspex.
7. **Brook End** – the lining just before the village sign in Brook End was due to be carried out w/c 22nd November. Two way traffic lights will be in operation for the duration of the works. This project was being funded jointly by the Parish Council and the Community Board.

Correspondence received

1. Copied into email to Bucks Council tree officer by a resident raising concerns about the trees that had already been cut down in the conservation area in Church Lane. The resident also raised concerns about the potential loss of trees if the community orchard goes ahead.
2. Email from resident concerned about the proposed orchard regarding security of the access and loss of residents parking spaces.