



**Minutes of the Meeting of Weston Turville Parish Council held on 20<sup>th</sup> September 2018 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs: M Conolly, D Hillier, M Jarivs (Chair), J Paterson, D Sibley, M Simons, C Terry, V Trowell

Clerk: Sarah Copley

Councillor Brian Thompson of Halton PC for item 165 (Halton Sports Facility)

<p>18.149 <b>APOLOGIES AND ANNOUNCEMENTS</b></p> <p>Apologies were received from Cllr Morgan.</p>	
<p>18.150 <b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest made and no requests for dispensation.</p>	
<p>18.151 <b>OPEN FORUM FOR PARISHIONERS</b></p> <p>None present.</p>	
<p>18.165 It was agreed to take item 165 first - Request from Halton Parish Council for support for new sports facility at RAF Halton</p> <p>Cllr Thompson from Halton Parish Council explained the scheme that had discussed with Halton Tennis Club, RAF Halton, AVDC, Buck CC and other bodies to provide sporting facilities at Halton once the RAF base closes. After discussion, it was agreed that the Parish Council would write a letter of support for proposals. Cllr Jarvis said that there would be s106 funds provided by the Hampden Fields development and it was further agreed that a meeting be arranged between local neighbouring parishes to discuss provision of sports and leisure facilities for the area.</p>	<p>MJ/ Clerk</p>
<p>18.152 <b>MINUTES OF PREVIOUS MEETINGS</b></p> <p>a) The minutes of the previous meeting were agreed and duly signed by the Chairman.              b) The actions list was reviewed and completed actions noted.              18.46 - The Chairman had contacted Aston Clinton PC Chair who would put Community Wardens on their agenda.              18.48 - The Chairman had spoken to the shop owners, there was no interest in providing more bins in the area. All but one were in support of bollards around the green, the one opposed had been advised it was in response to complaints about the condition of the grass and safety of pedestrians.</p>	
<p>18.153 <b>COUNCILLOR VACANCY</b></p> <p>There had been no expressions of interest in the vacancy for a Parish Councillor.</p>	
<p>18.154 <b>INSURANCE</b></p> <p>The Council's insurance policy was due for a renewal, the Council were in year 2 of a year deal. It was unanimously AGREED to renew with Came and Company at a cost of £2,930.36. This included cover for the Village Hall Management Committee.</p>	
<p>18.155 <b>POLICY AND RESOURCES</b></p> <p>a) The list of payments tabled totalling £15,282.98 was <b>AGREED</b>.              b) The finance report and bank reconciliation were noted. It was noted that the budget lines for the new office would be unspent due to the delay in the project and would need to be earmarked in the reserves.</p>	

<p>c) 2017-18 Audit of Accounts – it was noted that the external audit was complete with no queries or concerns raised by the auditor.</p> <p>d) Play around the Parishes 2019 – it was noted that the event held in Weston Turville on 15<sup>th</sup> August had been very well attended and unanimously <b>AGREED</b> to fund two dates in summer 2019 during August.</p>	
<p><b>18.156 WENDOVER ROAD</b></p> <p>a) Footpath – a local mobility scooter user had contacted TFB, County Cllr Mark Shaw and others to raise concerns about the condition of the footpath between the houses and the garden centre, the path is in poor condition. TFB had inspected the path and written back to the resident to say that it did not meet their criteria for repair. The resident had also since contacted BuDS for their support. After discussion, it was <b>AGREED</b> to:</p> <ul style="list-style-type: none"> <li>• Write to TFB to request an explanation of the criteria for footpath repairs</li> <li>• Contact County Cllr Bill Chapple for his support</li> <li>• Write to BuDS to offer support</li> </ul> <p>b) Waste and Recycling pollution – residents living opposite the waste and recycling facility behind Chiltern View garden centre had contact Environmental Health regarding concerns over air pollution and dust created from the site. The matter had been referred to the Environment Agency who are the body responsible for issuing the licence as it is a commercial site. Any further complaints should be referred to the Environment Agency against reference 1636928.</p> <p>c) Name sign on Wendover Road – Cllr Paterson had seen the Chair of Stoke Mandeville PC at a recent meeting and discussed the proposal to change the name of the sign to Weston Turville. It was <b>AGREED</b> to write to SMPC for their support before writing to local residents as required by Transport for Bucks.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>18.157 ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllr Paterson reported there were a number of potholes on Worlds End Lane. The Clerk was aware these had already been reported to TFB but would chase up. Resurfacing works were now complete on Marroway.</p> <p>b) A resident who used a wheelchair had asked if there were plans for an accessible footpath between Hampden Hall and Bedgrove and if not, how he could campaign for one. The Clerk had spoken to the planning officer for Hampden Fields and the outline plans for the development included a strategic footpath between the two areas, the type of footpath would be determined at the reserved matters stage. The resident had been made aware of this.</p> <p>c) A resident of the new estate on New Road had contacted the Parish Council as they were concerned about speeding traffic. It was <b>AGREED</b> to put the MVAS up there to gather statistics on speed of traffic.</p> <p>d) Autumn bulb planting – a budget of £250 was agreed for bulbs to be planted around the village.</p>	
<p><b>18.158 PARISH INFRASTRUCTURE PRIORITIES</b></p> <p>Transport For Bucks had requested priorities from the parishes for infrastructure which would be funded through s106 contributions from developers. It was <b>AGREED</b> to put forward the following:</p> <ul style="list-style-type: none"> <li>• Traffic calming for New Road</li> <li>• Improved footpaths throughout the parish, priority locations: Wendover Road, Brooke End and Weston Turville – Aston Clinton</li> <li>• Pedestrian crossing for Wendover Road</li> <li>• Improved cycle paths to link the village to A41 and A413</li> </ul>	<p>Clerk</p>

<ul style="list-style-type: none"> <li>• Red tarmac at start of 30mph limit on New Road, Brook End, Worlds End Lane (similar to that on Marroway)</li> <li>• Pedestrian warning signs near the Chequers in Church Lane</li> </ul>	
<p><b>18.159 STREET FURNITURE</b></p> <p>a) Bollards for the green outside the shops It was unanimously AGREED to accept the quote of £955 from Amersham Town Council to install bollards at the green, the bollards would be purchased separately by the Parish Council at a cost of £1213.80 plus VAT for which included for every third bollard to have a reflective strip. It was noted that all bar one of the shops was in favour of the bollards. Cllrs observed that by putting in bollards, nearby roads may be used for short term parking by shop customers and that this would be monitored.</p> <p>b) Noticeboard for School Approach It was unanimously AGREED to accept the quote from Greenbarnes to supply a noticeboard in School Approach. There would be an agenda item in October to consider additional noticeboards for the new developments in the parish.</p> <p>c) LED Upgrade There were five lights remaining to be upgraded to LED, it was unanimously AGREED to accept the quote from E Sharp Electrical to convert these lights.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>18.160 VILLAGE HALL</b></p> <ul style="list-style-type: none"> <li>• New fibre broadband service had been installed at the hall that week.</li> <li>• The noise monitor would be installed ahead of an evening race night being held on 6<sup>th</sup> October to monitor noise levels outside the hall.</li> </ul>	<p>MJ</p>
<p><b>18.161 ANTISOCIAL BEHAVIOUR</b></p> <p>Cllr Simons reported that she was aware of one incident of youths shouting at someone walking across the recreation ground, the incident had not been reported officially so no action had been taken. No other incidences were reported over the summer holidays. The Youth Café had been working with the children in the lead up to the holidays and had arranged an outing for some children.</p>	
<p><b>18.162 RECREATION GROUND AND SCHOOL APPROACH</b></p> <p>a) Cllr Sibley reported that one of the bolts on the large swing had been removed and she had replaced it.  One of the benches in the play area was damaged, Creative Play had quoted £95 for the repair. It was AGREED to accept the quote.</p> <p>b) Following the dry summer, the football pitches have large cracks. Aston Clinton Colts FC have rented the pitches for the 2018-19 season and had offered to get the cracks filled in order to improve the pitches. The Clerk had been given a copy of the contractor's public liability insurance. It was AGREED to accept the offer from AC Colts to get the work carried out.</p> <p>c) Gullies in School Approach – the gullies had been cleared over the summer holidays and the contractor had reported that one was broken and needed to be replaced. The cost for this would be £165. It was unanimously AGREED to get the repair carried out by Sandy Plumbing.</p> <p>d) The planters in the car park needed to be refilled and this would be done as part of the bulb planting.</p>	<p>Clerk</p> <p>Clerk</p> <p>MS/CT</p>

<p><b>18.163 SKATE PARK</b></p> <p>AVDC had confirmed receipt of s106 funds that were allocated to the provision of a skate park. There was £123,215 allocated for this.</p> <p>Consultation had been carried out at the village fete showing there was support for the skate park, Councillor's preference was for a concrete skate park to reduce noise and ongoing maintenance required.</p> <p>The next stage would be to go out to tender to choose a supplier, once the supplier was chosen, the Council would work with them and youths who had expressed an interest to finalise the design and submit the planning application.</p> <p>After discussion it was agreed that the planning application should include the skate park, a MUGA and accessible paths around the playing field to give access to all the facilities. The MUGA and paths would be installed when s106 funds were available.</p> <p>The Clerk would work with the Chairman and Vice Chairman to finalise the tender documents.</p>	Clerk
<p><b>18.164 PLANNING COMMITTEE</b></p> <p>a) The minutes of the previous Planning Committee meeting were noted.</p> <p>b) It was unanimously <b>AGREED</b> to submit the name "Orchard Meadow" for the road name for the new houses at Brook End but that if that name was not approved by AVDC or Royal Mail to accept the developer's suggestion of Low Meadow.</p> <p>c) The owner of a piece of land designated as Local Green Space in the Neighbourhood Plan had requested to meet with the Parish Council to discuss future use and development of the site. It was <b>AGREED</b> to respond to the owner's agent that the neighbourhood plan was now made and that any amendment to the plan would require it to be subject to consultation and examination again.</p>	Clerk  Clerk
<p><b>18.165 CORRESPONDENCE</b></p> <p>Correspondence received was noted:</p> <ul style="list-style-type: none"> <li>• Invitation to Bucks Playing Fields AGM – noted.</li> <li>• Wendover Community Library requesting support for the proposed extension to the library – it was <b>AGREED</b> to write a letter of support for the extension.</li> <li>• Invitation to BALC meeting on 26<sup>th</sup> September and their AGM on 9<sup>th</sup> November – noted. Cllr Paterson was unable to attend either of these and councillors were asked to contact the clerk if they were able to represent the Council at these meetings.</li> </ul>	Clerk  All
<p><b>18.166 REPORTS OF CHAIRMAN AND CLERK</b></p> <p>The Chairman reported that he had attended a meeting with AVDC to discuss the s106 agreement for the Hampden Fields development. As a lot of sports and leisure facilities were being provided on site, the development would provide funding for more strategic leisure facilities such as swimming, arts, eg theatre and indoor sports. After discussion the Council agreed that the Chairman work with neighbouring parishes to ensure that any new facilities were easily accessible for residents of Weston Turville and located this side of Aylesbury Vale.</p> <p>AVDC confirmed that they would be requesting within the s106 agreement that ownership and management of the open spaces and leisure facilities would be offered to the Parish Council in the first instance, along with a commuted sum for maintenance.</p> <p>Clerk's report</p> <ul style="list-style-type: none"> <li>• A new edition of the Charles Arnold Baker "Local Council Administration" had been released and was available to purchase through BALC at a cost of £105 plus postage. It was <b>AGREED</b> to purchase this.</li> </ul>	

<ul style="list-style-type: none"> <li>• The “There but not There” silhouettes had been delivered. After inspecting them, councillors agreed that they were not suited for use outdoors as expected and to purchase “Silent Solider” silhouettes from the Royal British Legion up to a cost of £500 to be installed in the village. Due to time constraints, the Clerk was authorised to place the order before the next PC meeting.</li> <li>• The Clerk would be attending two courses organised by BALC during October.</li> </ul>	Clerk
<p><b>18.167 MATTERS FOR INFORMATION</b></p> <p>Cllr Conolly asked whether Arriva had been in contact to progress improvements to the bus service in Weston Turville as agreed at the meeting with them in July. The Clerk advised they had not responded to requests for a follow up meeting and the Chairman agreed to call them. The bus service would be a standing agenda item.</p> <p>Cllr Hillier reported on the AVDC Planning Forum he had attended on behalf of the Council.</p> <p>Cllr Simons gave a report on the recent LAF, the minutes would be available on Bucks CC website in due course.</p> <p>The Clerk was asked to invite County Councillor Chapple to attend the next Parish Council meeting to give an update on actions he had taken on behalf of his area.</p>	MJ       Clerk
<p><b>18.168 DATE OF NEXT MEETING</b></p> <p>The next meeting of the Parish Council would be on Thursday 18<sup>th</sup> October 2018 at 7pm.</p>	
<p><b>18.169 CONFIDENTIAL ITEMS</b></p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
<p><b>18.170 VILLAGE HALL LEASE AND MANAGEMENT</b></p> <p>The solicitor had written to the Charity Commission for advice and guidance on the future running of the Village Hall Charity.</p>	

Signed: \_\_\_\_\_ Date: 18<sup>th</sup> October 2018

**Actions List.**

<b>Ref</b>	<b>Action</b>	<b>Who</b>	<b>Update /Complete</b>
17.68	Contact resident of The Hyde regarding tree	MJ	
18.12(f)	Repaint logs in School Approach	MS	
18.48	Resilience Plan to be drafted	MS/JP/ Clerk	
18.101	Progress order and installation of bus shelter	Clerk	On hold
18.135	Setup Lloyds bank account	Clerk	✓
18.139	Contact Cllr Shaw re New Road verges	MJ	
18.165	Write letter of support to Halton PC	Clerk	✓
18.165	Arrange meeting with neighbouring parishes	MJ/Clerk	
18.155	Book Play around the parishes dates	Clerk	✓
18.156	Contact TFB, BuDS and County Cllr Chapple re Wendover Rd footpath	Clerk	✓
18.156	Write to SMPC re name sign on Wendover Rd	Clerk	✓
18.157	Autumn bulb planting	MS/CT	
18.158	Respond to TFB re infrastructure priorities	Clerk	✓
18.159	Place order for bollards	Clerk	✓
18.159	Place order for noticeboard	Clerk	✓
18.159	Place order for LED conversions	Clerk	✓
18.160	Install noise monitor at village hall	MJ	
18.162	Arrange repair of bench in playground	Clerk	✓
18.162	Place order for replacement gully	Clerk	✓
18.163	Draft tender documents for skate park	Clerk	✓
18.164	Submit suggested street name to AVDC	Clerk	✓
18.164	Write to landowner re neighbourhood plan green spaces	Clerk	✓
18.165	Write letter of support to Wendover Library	Clerk	✓
18.166	Order latest version of Charles Arnold Baker	Clerk	✓
18.166	Order silhouettes for Remembrance Day	Clerk	✓