



## **NOTICE OF MEETING**

To: Cllrs M Baylis, R Blackmore, M Collins, L Cook, S Dawkins, G Lait, C Popovici-Birkby, M Robertson, P Routledge, C Terry

You are hereby summoned to the Annual Meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 15<sup>th</sup> May 2025 at 7pm for the purpose of transacting the following business.

Sarah Copley, Clerk to the Council  
8<sup>th</sup> May 2025

**Members of the public and press are welcome to attend**

### **OPEN FORUM FOR RESIDENTS (15 MINUTES ALLOCATED)**

Before the meeting, members of the public are invited to make representations for a maximum of 3 minutes, as per the Council's Standing orders. Issues will be heard and noted but no decisions can be taken at this part of the meeting.

## **AGENDA**

### **25.66 ELECTION OF CHAIR**

### **25.67 ELECTION OF VICE CHAIR**

### **25.68 APOLOGIES - To receive any apologies for absence**

### **25.69 DECLARATIONS OF INTEREST**

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

### **25.70 MINUTES OF PREVIOUS MEETING**

To approve the minutes of the previous meeting of the Parish Council held on 17<sup>th</sup> April

### **25.71 MEMBERSHIP AND REMIT OF COMMITTEES AND WORKING GROUPS**

- a) To agree the Committee membership, chairmanship and Terms of Reference
  - Finance, Governance and Personnel Committee (max 6 members)
  - Planning and Highways Committee (max 6 members)
- b) To agree representation on the Neighbourhood Plan Steering Group
- c) To agree Climate Action Working Group Representation

### **25.72 REPRESENTATION AT EXTERNAL BODIES**

To agree representation on the following external bodies/groups

- a) East Bucks Community Board
- b) ARLA Liaison Group
- c) RAF Halton Stakeholder meetings
- d) BALC Parish Liaison meetings
- e) Hampden Fields Liaison meetings
- f) Weston Turville Theatre Group
- g) Lead councillor for Energy to liaise with Climate Action Weston Turville

### **25.73 ANNUAL ACCOUNTS 2024-25**

- a) To note and approve the bank reconciliation to 31/03/25
- b) To note and consider the internal auditor's report
- c) To agree and sign the Annual Governance Statement 2024-25
- d) To agree and sign the Accounting Statement 2024-25
- e) To confirm the dates for the exercise of public rights will be 3rd June – 14th July

### **25.74 BANKING ARRANGEMENTS**

- a) To review and approve the direct debits and standing orders in place
- b) To review the bank signatories and agree any changes

**25.75 REVIEW OF POLICIES**

- a) Standing orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation

**25.76 GENERAL POWER OF COMPETENCE -**

To confirm the Council's eligibility to use the General Power of Competence (Localism Act 2011)

**25.77 WESTON TURVILLE TIMES -** To appoint editor for the Weston Turville Times

**25.78 FINANCES**

- a) To approve the list of payments to be made (to be tabled)
- b) To consider renewal of annual subscriptions
- c) To consider the grant request from 14th Vale of Aylesbury Scouts
- d) To consider the grant request from Weston Turville Theatre Project
- e) To consider review of IT equipment and replacement laptop for Clerk

**25.79 TRAINING -**To sign the Learning Agreement for CICLA which the Assistant Clerk will be undertaking this year

**25.80 WESTONMEAD FARM -** To consider the request that the Council adopts the public open space and SANG

**25.81 PARKING -** To note issues with car park capacity at the village hall and form a working group to look at options

**25.82 RECREATION GROUND**

- a) To note the quarterly inspection report and consider what action to take
- b) To note the full inspection report for the zipwire and consider the quote for remedial works
- c) To consider the quote for pétanque maintenance
- d) To consider the quote for quarterly inspections of the recreation ground facilities for 2025-26
- e) To review fees for hire of pitches for 2025-26 season
- f) To consider waste collection arrangements

**25.83 VILLAGE HALL**

- a) To consider the quotes for replacement fire doors for the boiler room
- b) To consider the quote to install an outside tap in the garden area

**25.84 FOOTWAY OBSTRUCTION -** To consider the request to write to Bucks Highways

**25.85 CLERKS REPORT -** To note Clerk's report

**25.86 MATTERS FOR INFORMATION**

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting

**25.87 DATE OF NEXT MEETING -** The next meeting will be on Thursday 19<sup>th</sup> June at 7pm

**25.88 CONFIDENTIAL ITEMS**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted

**25.89 PURCHASE OF LAND OFF BARLEY CLOSE -** to receive an update and agree next steps

**25.90 STAFFING MATTERS –** to consider future staffing arrangements

**25.91 INVOICE DISPUTE –** to review situation and agree a way forward