



NOTICE OF MEETING

To: Cllrs M Baylis, R Blackmore, S Dawkins, L Cook, G Fincham, M Jarvis (Chair), E Martinez, C Terry and M Watson

You are hereby summoned to a Meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 19th January 2023 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council
12th January 2023

Members of the public and press are welcome to attend

AGENDA

23.1 OPEN FORUM FOR PARISHIONERS (15 MINUTES)

The Council is committed to community engagement and invites members of the public to contribute during this open forum.

During the Open Forum - Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes.

After the Open Forum - Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

23.2 APOLOGIES AND ANNOUNCEMENTS

To receive any apologies for absence and announcements from the Chairman

23.3 DECLARATIONS OF INTEREST

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

23.4 MINUTES OF PREVIOUS MEETING

To approve the minutes of the previous meeting of the Parish Council and review actions

23.5 CONSULTATION RESPONSES

To review the responses received and agree next steps

23.6 PROJECTS

- a) Hall extension for cafe – to review the initial design ideas and agree the preferred location and design
- b) Temporary Café – to consider the quote from the solicitor to draw up a lease and agree next steps

23.7 ELECTION OF PARISH COUNCILLOR - To receive an update on the election for a parish councillor

23.8 GRANT APPLICATIONS - To consider the grant applications received

23.9 BUDGET AND PRECEPT 2023-24

- a) To review and approve the draft budget for 2023-24
- b) To set the precept for 2023-24

23.10 POLICY AND RESOURCES

- a) To approve payments (to be tabled)
- b) To note bank reconciliation and finance report
- c) To consider resubscribing to Breakthrough Communications "Council Hive Service" at a cost of £645
- d) To consider purchasing 10 wildflower verge signs

23.11 COMMUNITY ENGAGEMENT

- a) Weston Turville Calendar – to consider suggestion from Cllr Fincham to produce a calendar for 2024
- b) Community Engagement Events – to consider which events to hold during 2023

23.12 WESTON TURVILLE TIMES - to consider whether to continue to produce the quarterly magazine and the theme for Spring issue

23.13 ANNUAL PARISH MEETING – to consider speakers and arrangements for the 2023 meeting

23.14 RIGHTS OF WAY - To receive an update from Cllr Watson and agree which stiles to prioritise for replacement

23.15 RECREATION GROUND AND SCHOOL APPROACH

- a) To receive a report on weekly inspections and consider any action to be taken
- b) To approve quote to replace the damaged street light
- c) To approve costs to install picnic benches and Jubilee bench
- d) To consider booking play sessions during the summer holidays

23.16 PARISH OFFICE

To consider quote to change the sensor for the toilet light and to install a light switch for the meeting room

23.17 SETTLEMENT REVIEW

To consider response to correspondence from Bucks Council

23.18 PLANNING COMMITTEE

- a) To note the minutes of the Planning and Highways committee and consider any recommendations therein

23.19 CLIMATE ACTION

- a) To consider the proposal from Cllr Cook to have a Terracycle facility at the hall

23.20 STAFFING MATTERS

- a) To receive an update on applications received, to agree interview panel for the assistant clerk position and to delegate authority to that panel to appoint the role
- b) To note the Clerk's appraisal has been carried out

23.21 REPORT OF CHAIRMAN AND CLERK

To receive a report from the Chairman and Clerk on matters of note not on the agenda

23.22 MATTERS FOR INFORMATION

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting

23.23 DATE OF NEXT MEETING

The date of the next Parish Council meeting is 7pm on Thursday 16th February 2023

23.24 CONFIDENTIAL ITEMS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

23.25 LENGTHSMAN CONTRACT

To consider extension to the lengthsman's contract