



Minutes of the Meeting of Weston Turville Parish Council held on 19th September 2019 at the Village Hall, School Approach, Weston Turville.

PRESENT: Cllrs: M Conolly, D Hillier, M Jarvis (Chair), J Paterson, M Simons, C Terry
 District Cllr C Paternoster
 Two members of public
 Clerk: Sarah Copley

<p>19.160 APOLOGIES AND ANNOUNCEMENTS</p> <p>Apologies were accepted from Cllrs Backus, Morgan and Trowell.</p>	
<p>19.161 DECLARATIONS OF INTEREST</p> <p>a) There were no declarations of interest. b) There were no dispensation requests.</p>	
<p>19.162 PRESENTATION FROM VOCALISM ON THE PROPOSED BYE GREEN DEVELOPMENT</p> <p>The developers provided an update on discussions with AVDC. They noted the Parish Council's objection to the application and suggested that they meet with representatives of the Parish Council and AVDC to discuss concerns.</p>	
<p>19.163 OPEN FORUM FOR PARISHIONERS</p> <p>A member of public asked that the Council consider allocating some verges for wild flowers and offered to assist with planting. This would be added to the next agenda, Cllr Terry would consider some areas to put forward.</p>	
<p>19.164 UPDATE FROM DISTRICT/COUNTY COUNCILLORS</p> <p>District Cllr C Paternoster attended and gave an update on the upcoming consultation for the Vale of Aylesbury Local Plan which would begin in October.</p> <p>The s106 agreements for Hampden Fields and Woodlands developments were still being finalised and expected to be signed soon.</p> <p>Cllr Paternoster agreed to request an update on application 18/00934/APP which had yet to be determined.</p>	
<p>19.165 MINUTES OF PREVIOUS MEETING</p> <p>a) The minutes of the previous meeting were agreed and duly signed by the Chairman. b) The actions list was reviewed and completed actions noted.</p>	
<p>19.166 COUNCILLOR VACANCY</p> <p>There was still a vacancy for a Councillor and no expressions of interest had been received.</p>	
<p>19.167 FINANCES</p> <p>a) The list of payments tables totalling £15,321.88 was AGREED. The payments included the insurance renewal which was the last of a three year deal. b) The finance report and bank reconciliation were noted. c) 2018-19 Audit of Accounts – it was noted that the external audit was complete with no queries or concerns raised by the auditor.</p>	

	<p>d) Purchase of new laptop and software for the Clerk – It was unanimously AGREED to set a budget of £1000 to upgrade the Clerk’s laptop, this would include a new laptop, two large screens and a subscription to Microsoft Office 365.</p> <p>e) Tree works - Three quotes had been requested but only two contractors had quoted, the quotes were within £50 of each other and it was therefore AGREED to accept the quote from the contractor who could undertake the work in the October half term, if both could then the cheaper quote would be accepted. The Clerk reported that Transport for Bucks had asked if the tree at the junction of Main St and Bates Lane could be added to the work for crown lifting, this was AGREED.</p> <p>f) S106 funds – the Council had written to AVDC to request that s106 funds for application 19/02574/AOP be allocated for a petanque court and adult gym equipment at Hampden Hall. As there was evidence to demonstrate the petanque court was wanted, this had been agreed, however they raised concerns about the adult gym equipment and asked that a formal consultation of local residents take place. It was AGREED that Cllr Backus undertake this.</p>	<p>Clerk</p> <p>Clerk</p> <p>HB / Clerk</p>
<p>19.168</p>	<p>SKATE PARK</p> <p>The noise assessment report had been received and passed on to AVDC planning department who were now re-consulting with Environmental Health after which the application would be determined.</p> <p>The Clerk was asked to put the tender arrangements for the MUGA on the next agenda.</p>	
<p>19.169</p>	<p>VILLAGE HALL EXTENSION</p> <p>The asbestos had now been removed from the work area and the alterations were now progressing, the first payment would be due shortly and the Clerk would arrange for s106 funds to be paid to the Parish Council to meet that cost.</p> <p>The contractor had queried whether an additional boiler was required for the new areas and the Clerk was asked to contact the plumber who installed it for advice.</p>	<p>Clerk</p>
<p>19.170</p>	<p>EMERGENCY PLAN</p> <p>The draft emergency plan had been circulated and was noted. A request for local residents to volunteer skills and equipment had been put on the website, this would also go in the WT Times and copies of the forms and information put in the church and local pubs.</p>	<p>Clerk / MS / JP</p>
<p>19.171</p>	<p>ENVIRONMENT AND HIGHWAYS</p> <p>a) Cllr Terry reported that the new planters were now in situ and had been filled and planted. She reminded Council that she was still looking after the jubilee oak tree and that this now needed planting out, it was agreed it should go on the playing field.</p> <p>Cllr Simons reported that the young horse chestnut tree planted the previous year had been cut down/destroyed although it was unclear when or by who.</p> <p>Cllr Paterson raised concerns about temporary bollards at the junction of A41 and New Road as it was felt it was badly laid out and dangerous.</p> <p>A resident near the shops had complained about excess litter in the area at the rear of the shops, the Clerk said that this had been referred to Environmental Health.</p> <p>b) Devolved Services – The correspondence from Bucks CC regarding devolved services for 2020-22 and the additional areas to be included (previously maintained by VAHT) was noted. Aylesbury Town Council had indicated it was willing to continue as cluster lead but had advised there would be an additional cost to be met by parishes, for Weston Turville this would be approximately £2000 per annum. After discussion it was unanimously AGREED to enter into a further two</p>	<p>Clerk</p>

<p>year agreement with Bucks CC and to remain in the cluster with Aylesbury Town Council and pay the additional amount.</p> <p>c) Rumble Strips, Brook End – Cllr Simons explained that there used to be rumble strips in Weston Road, just before the village sign which were designed to slow traffic entering the village. The Wendover LAF had funding available for speed deterrent projects and she proposed that the Parish Council submit a bid for funding from them, the Parish Council would be expected to fund 50% of the project. This was unanimously AGREED, subject to final costs.</p> <p>d) Litter – a number of complaints had been received about litter on main roads in the parish, ie Wendover Road, Worlds End Lane, Marroway and Brook End. Councillors were aware of some residents who used to litter pick but had stopped as there was nowhere for them to dispose of the rubbish. It was suggested that the Clerk contact AVDC who have arranged with other parishes for rubbish collection points for litter pickers. It was also agreed that the Parish Council would arrange two litter picks a year and to make the Council’s litter pickers and black sacks available to local groups and individuals that wished to undertake litter picking.</p>	<p>Clerk</p> <p>Clerk</p>
<p>19.172 VILLAGE HALL</p> <p>a) Complaints about noise had been received during the warmer weather regarding children’s parties held on weekend afternoons. The Clerk had spoken to Environmental Health who confirmed that this was not unreasonable use of the hall or times. The noise monitor was currently only used for evening events such as the annual barn dance as it was battery powered. The Chairman would investigate the possibility of having it wired into mains power so that it was monitoring every day.</p> <p>b) Indemnity insurance – HFAG had hired the hall for two fund raising events and in accordance with the terms and conditions of hire, had requested that the Council’s insurance indemnify them for these events. This was AGREED.</p>	<p>MJ</p>
<p>19.173 SCHOOL APPROACH AND RECREATION GROUND</p> <p>a) Playground inspections – the Clerk reported that there had been no issues with the equipment over the summer but a big increase in litter, the Clerk had been litter picking several times a week in the recreation ground.</p> <p>b) Picnic benches – a request had been received for picnic benches to be installed near the play area. After discussion it was AGREED that 6 picnic benches be purchased and installed after the skate park had been completed. The Clerk would obtain quotes.</p> <p>c) Antisocial behaviour – over the summer there had been several complaints about youths congregating and making a lot of noise and mess in the recreation ground, there were also allegations of drug use/dealing. Thames Valley Police were aware and CCTV footage had been shared with them. The Clerk was asked to arrange a meeting with TVP to get an update on action taken, Cllr Simons would also attend this.</p>	<p>Clerk</p> <p>Clerk /MS</p>
<p>19.174 PLANNING COMMITTEE</p> <p>The minutes of the planning committee meeting held on 22nd August were noted.</p>	
<p>19.175 WESTON TURVILLE TIMES COMMITTEE</p> <p>The volunteer who puts the magazine together in Word had resigned. The editor was willing to continue editing and recommended that the Council invest in specialist software for creating the magazine as using Word was one of the reasons given for the volunteer’s resignation. After discussion it was AGREED that the Clerk would put the next issue of the magazine together in Word and it would be reviewed again after that.</p>	

<p>19.176 CORRESPONDENCE</p> <p>a) Bucks CC's response to the Council's letter regarding consultation of the changes to John Colet School catchment was noted.</p> <p>b) A local resident had written regarding safety of pedestrians in School Approach due to cars bumping up the kerb if a car was coming the other way. They had been advised the Council intended to extend the iron railing fencing.</p> <p>c) Correspondence had been received from another resident objecting to the fencing being extended as they felt the road was not wide enough for two cars. The Clerk was asked to get a quote for white lines to be painted in the centre of the road and to ask the school to remind parents of the agreement with the 5 Bells for parents to park there.</p>	Clerk
<p>19.177 REPORT OF CHAIRMAN AND CLERK</p> <p>The Chairman reported that Aylesbury Grammar School had approached him as they were in need of additional land for extra curricular sports and were interested to explore the possibility of using some of the green space land within the Hampden Fields development, they were going to put a proposal in writing for the Council to consider at a future meeting.</p>	
<p>19.178 MATTERS FOR INFORMATION</p> <p>Cllr Conolly reported an overhanging hedge in Worlds End Lane, the Clerk would write to the landowner.</p> <p>Cllr Conolly requested that the Council consider a Christmas tree or similar this year, this would be added to the next agenda.</p>	
<p>19.179 DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be on Thursday 17th October at 7pm.</p>	
<p>19.180 CONFIDENTIAL ITEMS</p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
<p>19.181 EMPLOYMENT OF VILLAGE HALL BOOKING CLERK AND CARETAKER</p> <p>The Clerk left the room for this item.</p> <p>It was AGREED that the Clerk's hours be increased to 35 per week in order to undertake the role of booking clerk and treasurer for the Charity and that this be backdated to April as she had already been carrying out the role following resignation of the previous treasurer.</p> <p>The employment of the caretaker would also move to the Parish Council, the internal auditor had confirmed that funds for both positions could be drawn from the Charity.</p>	
<p>19.182 QUOTES FOR ASBESTOS REMOVAL (SUBJECT TO SURVEY REPORT)</p> <p>The asbestos survey of the hall had not yet taken place, it would now be carried out in October half term.</p>	

Signed: _____ Date: 17th October 2019

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
18.101	Progress order and installation of bus shelter	Clerk	On hold
19.53	Resilience Plan – initial meeting to be arranged	MS/JP/Clerk	In progress
19.61	Collect evidence for bus routes	MC	
19.94	Designs for village sign	VT	
19.98	Place order for bollards	Clerk	On hold
19.98	Get quotes for repainting iron railings	Clerk	On hold
19.167	Purchase of laptop and software	Clerk	✓
19.167	Arrange date for tree works	Clerk	✓
19.167	Hampden Hall adult gym consultation	HB / clerk	
19.169	Advice from plumber re boiler capacity	Clerk	✓
19.170	Promotion of Emergency Plan and request for volunteers	MS/JP/Clerk	✓
19.171	Advise BCC that Council wish to continue with devolved services	Clerk	✓
19.171	Bid to LAF for rumble strips	Clerk	✓
19.171	Contact AVDC re litter collection points	Clerk	✓
19.172	Connect noise monitor to the mains	MJ	
19.173	Quotes for picnic benches	Clerk	✓
19.173	Arrange meeting with TVP	Clerk/MS	✓
19.176	Quotes for white lining in School Approach	Clerk	✓