

**Minutes of the Meeting of Weston Turville Parish Council held on 23<sup>rd</sup> March 2017 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs: M Jarvis (Chair), D Hillier, J Paterson, D Sibley, C Terry

Clerk: Sarah Copley

<b>17.37 APOLOGIES AND ANNOUNCEMENTS</b>	
Apologies were received from Cllrs Backus, Conolly, Simons and Treacher.	
<b>17.38 DECLARATIONS OF INTEREST</b>	
There were no declarations of interest made and no requests for dispensation.	
<b>17.39 OPEN FORUM FOR PARISHIONERS</b>	
There were no matters raised under this item.	
<b>17.40 MINUTES OF PREVIOUS MEETINGS</b>	
a) The minutes of the meeting held on 16 <sup>th</sup> February were unanimously agreed as a correct record and duly signed. b) The actions list was reviewed and completed actions noted.	
<b>17.41 VACANCY FOR PARISH COUNCILLOR</b>	
There had been two applications to be co-opted to the Council. The Council considered both applications and then voted by a show of hands. Mr Roger Eastaugh was co-opted to the Council by a unanimous vote.  Mr Eastaugh signed the declaration of acceptance and joined the meeting.	
<b>17.42 POLICY AND RESOURCES</b>	
a) The list of payments tabled was AGREED and is attached to these minutes as appendix 1. b) The bank reconciliation and finance report were noted, a full report would be prepared for the Annual Parish Meeting. c) Budget 2017-18 – the revised budget to allow for the Clerk's increased hours had been circulated and was unanimously APPROVED. d) Risk Assessment – the risk assessment was reviewed and it was agreed to adopt this. e) 2017 Best Kept Village Competition – this matter was deferred to the Annual Parish Meeting to invite parishioners to be involved.	
<b>17.43 DEVELOPMENT PLAN</b>	
a) The Clerk had circulated the development plan with updates on progress to date. b) A piece of land had recently come up for sale in the village which may be suitable as additional recreation space, however it was understood that it was now under offer. The Chairman asked that all councillors look out for land which may be suitable to provide recreation facilities, these were particularly needed on the A41 where a lot of development was taking place.	

<p><b>17.44 : RECREATION GROUND</b></p> <ul style="list-style-type: none"> <li>a) Playground inspections - Cllr Sibley confirmed that weekly inspections were being undertaken and that there were no issues with the play equipment. The Clerk advised that ROSPA would carry out their annual inspection in May.</li> <li>b) Aston Clinton Colts had asked that their hire of the field be extended from September to July to enable them to continue training, it currently ran until the end of May. Councillors had no objection this request. Field hire fees would be reviewed in June.</li> <li>c) The Clerk said that the football club had confirmed they would like the ground to continue to be rolled and had advised Mr Walton accordingly, his prices remained at £600 per year</li> <li>d) The headteacher of the school had contacted the Council following reports from concerned parents that unknown persons had been seen loitering around the car park area. The school were considering upgrading their CCTV equipment but she also suggested that the Council put up some "CCTV in operation" signs in the car park as a deterrent. This was <b>AGREED</b>.</li> <li>e) A request had been received to have a marquee in the field for a 50<sup>th</sup> birthday party, they would also be hiring the hall and the Chandos would be running the bar and catering for the event. After discussion it was unanimously <b>AGREED</b> not to permit this due to previous issues with Environmental Health over noise from parties.</li> </ul>	Clerk
<p><b>17.45 VILLAGE HALL MANAGEMENT COMMITTEE,</b></p> <ul style="list-style-type: none"> <li>a) There was currently an issue with the heating in the hall, there appeared to be an issue with the timer and the boiler. Action Plumbing had attended on several occasions to get the heating working again and had put a temporary timer unit in place but would need a day in the Easter holidays to look into the problem further. Councillors asked that a timer that could be remotely accessed via wifi be installed along with a control available to hirers to turn the heating on for a short period of time. The Clerk would get a quote for this.</li> <li>b) There was no update on the village fete.</li> </ul>	Clerk
<p><b>17.46 ENVIRONMENT AND HIGHWAYS</b></p> <ul style="list-style-type: none"> <li>a) <b>Parking Restrictions for Hampden Hall</b> – The consultation being run by Bucks County Council closed on the 8<sup>th</sup> March, no feedback had been received to date. The clerk had contacted them regarding the re-introduction of a one way system but had been advised that the current funding would not cover this, although they were happy to meet to discuss further.</li> <li>b) A resident had reported that a tree in the Brookside amenity area was looking in poor condition following the storms, Cllrs Terry and Sibley would go and inspect it and report back.</li> <li>c) There had been several reports from local residents concerned about speeding traffic and HGVs in the village. The Chairman had tried to contact County Cllr Irwin regarding the countywide HGV strategy but had not had a response to date.</li> <li>d) The roundabout at the junction of Main St, Brook End and New Road was scheduled to be repaired in the spring/summer, the exact date was not yet known.</li> <li>e) Aylesbury TC had quoted £450 to side out the verges in Wendover Road and Marroway, the Chairman had approved this cost under delegated powers and the work would be scheduled in when it could, however grass cutting of verges had started again and would take priority.</li> <li>f) A request for CCTV to be put up in the Marroway had been received following recent incidences of stones/rocks being thrown at passing cars. Police were investigating the complaints and had asked for witnesses. The Council did not own land in Marroway and it would therefore require Transport for Bucks agreement.</li> </ul>	DS/CT

	<p>g) <b>Dog bins</b> – a further complaint about the bin at Church Lane had been received with a suggestion that it be moved closer towards the salt bin. The Clerk would advise the parishioner that all dog bin locations were being reviewed in 6 months.</p> <p>h) The Clerk confirmed that the order had been placed for the new MVAS ground screws and that she was still waiting on the maps with utility plans from TFB -to forward on to the contractor.</p>	
17.47	<p><b>PLANNING</b></p> <p>a) The minutes of the meeting held on 2<sup>nd</sup> March had been circulated and were noted.</p> <p>b) The Council had been asked to submit suggestions for the new road name for the development behind Walnut Cottage, the developer had suggested Burr Wood Court which the Council agreed to.</p> <p>c) There would be a meeting with GKA regarding green spaces on Hampden Fields the following week, a report of the meeting would be given at the next Parish Council meeting.</p> <p>d) There would be a pre-application consultation by a development company on 29<sup>th</sup> March at the Village Hall, this was for 300 houses to be built on land off A41 Aston Clinton Road. They had also offered to present to the parish council and would be invited to a planning committee meeting.</p>	Clerk
17.48	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>The draft plan had been sent to the planning consultant for advice on the planning policies. Her comments would be reviewed and then the draft sent to AVDC for formal notification whether a strategic assessment was required.</p>	
17.49	<p><b>REPORTS OF CHAIRMAN AND CLERK</b></p> <p>The Chairman had been in contact with the planning enforcement team regarding the Redrow development at the end of New Road as parts of the hedgerow onto the A41 had been removed and large hoarding signs had been installed on the verge.</p> <p>Thames Valley Police were unable to send a representative to the Annual Parish Meeting as they were already presenting at the Wendover LAF which was meeting on the same day. It was suggested to invite the Fire Service to give a presentation, the Clerk would contact them.</p> <p>The Clerk reported on correspondence from a parishioner regarding the increase to the precept. She had responded with the reasons for the increase and advised that all decisions relating to finance are made by the full council at meetings open to the public. The Council asked that the clerk keep a note of time taken to respond to freedom of information requests.</p>	
17.50	<p><b>CORRESPONDENCE</b></p> <p>The correspondence received was noted.</p>	
17.51	<p><b>MATTERS FOR INFORMATION</b></p> <p>Cllr Hillier advised that he had been invited to a Community Engagement Day at RAF Halton and would report back at the next meeting.</p>	
17.52	<p><b>DATE OF NEXT MEETING</b></p> <p>The Annual Parish Meeting would take place on 20<sup>th</sup> April at 7pm and the next meeting of the Parish Council would be on 18<sup>th</sup> May 2017 at 7pm.</p>	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ 18<sup>th</sup> May 2017

## Appendix 1 – Payments

### RECEIPTS

Date	Payment from	Detail	Ref	Total
20/03/2017	Various	WT Times advertising	100344	£250.00
<b>TOTAL</b>				<b>£250.00</b>

### PAYMENTS

Date	Payee	Detail	Cheque number	Total
16/03/2017	Vodafone	Office phone	DD	£42.00
23/03/2017	Aylesbury Vale District Council	Dog waste service	3465	£789.12
23/03/2017	Roger Haines	stain benches throughout the parish	3466	£388.97
23/03/2017	EON	Streetlight electricity	3467	£521.93
23/03/2017	Mrs S Copley	march salary	3468	£657.02
23/03/2017	HM Revenue & Customs	PAYE & NI	3469	£248.39
23/03/2017	Sparkx	replacement street light columns and electrical repairs	3470	£8,568.00
23/03/2017	Bucks CC	Pension contribution	3471	£187.20
23/03/2017	Information Commissioner	Data protection registration	3472	£35.00
23/03/2017	Mrs S Copley	Cost claim - stationery and land registry search	3473	£89.37
23/03/2017	Roger Haines	Village tidying - March	3474	£163.12
23/03/2017	WT Village Hall	Hall hire Jan 2016 - Mar 2017	3475	£280.00
23/03/2017	BALC	Planning training x 3	3476	£173.70
23/03/2017	BALC	Planning training x 1	3476	£57.90
<b>TOTAL</b>				<b>£12,201.72</b>

## Appendix 2 – Actions List.

Ref	Action	Who	Update/Complete
16.185	Wording for memorial bench	MS	
16.202	Contact County Cllr Paul Irwin regarding HGV traffic	MJ	✓
17.15	Look into possibility of adopting amenities in new developments	MJ	Ongoing
17.31	Refreshments for Annual Parish Meeting	CT	✓
17.44	Quote for metal CCTV signs for car park	Clerk	✓
17.45	Arrange repairs to heating system and quote for remote access controller	Clerk	✓
17.46	Inspect tree at amenity area	CT/DS	✓
17.47	Submit name to AVDC for new road behind Walnut Cottage	Clerk	✓
17.47	Invite developer to present at Planning Committee meeting	Clerk	✓