



**Minutes of the Neighbourhood Plan Steering Group
held on Thursday 27th October 2016 at the Village Hall, School Approach, Weston
Turville.**

PRESENT:

Parish Councillors: Mandi Simons, Michael Connolly, David Hillier, Jim Paterson

Community Members: Ian Tilleard-Haines, Margaret Stacey, Jenny Puddefoot

Clerk: Sarah Copley

NP6	APOLOGIES Apologies were received from Keith Fensom.	
NP67	MINUTES OF PREVIOUS MEETING The minutes of the meeting held on 8 th September 2016 were agreed as a correct record and duly signed.	
NP68	QUESTIONNAIRE The questionnaire had been distributed to all homes and available to complete online, the deadline for responses had been 21 st October. There had been 242 responses which were currently being analysed by Mike King. There was disappointment expressed at the low number of returns but it was felt this may be due to the onslaught of planning applications within the parish. The Clerk was aware of one site which had been put forward for consideration as a potential development site, there may be more that had been submitted online and would be included in the report produced by Mike King. The group would need to consider evaluation each site if it decided to allocate land within the plan. The Clerk would contact AVDC for advice on this matter.	Clerk
NP69	FEEDBACK EVENT A feedback event was scheduled for Sunday 27 th November, 11am-3pm in the Village Hall. All members of the Steering Group were asked to attend. It was agreed to create A1 size boards to display the results of the consultation events and questionnaire and consult on the objectives for the plan. Members of the steering group would review the consultation responses and send through up to 6 items for inclusion on the board. The results of the questionnaire would then be added to the board and the objectives reviewed based on both. It was agreed to meet on 15 th November at 7pm to finalise the content of the boards.	All
NP70	EVIDENCE COLLATION AND REPORT The evidence collated to date had been reviewed and put into a standardised report by Jenny Lampert. This remained an ongoing process as any new or updated evidence could be included in the report as work progressed. Steering Group members were asked to forward any information on to the Clerk for inclusion in the report.	All
NP71	PROJECT PLAN No amendments required at this time.	
NP72	ANY OTHER MATTERS No matters raised under this item.	
NP73	NEXT MEETINGS It was agreed to hold the next meeting on Tuesday 15 th November at 7pm.	

Signed: _____ Dated: 15th November 2016