

**Minutes of the Meeting of Weston Turville Parish Council held on 17<sup>th</sup> January 2019 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:** Cllrs: D Hillier, M Jarvis, Q Morgan, J Paterson, M Simons, C Terry  
 Clerk: Sarah Copley

19.1	<b>APOLOGIES AND ANNOUNCEMENTS</b>	Apologies were accepted from Cllrs Backus, Conolly and Trowell.	
19.2	<b>DECLARATIONS OF INTEREST</b>	There were no declarations of interest or requests for dispensation.	
19.3	<b>OPEN FORUM FOR PARISHIONERS</b>	No members of public present.	
19.4	<b>MINUTES OF PREVIOUS MEETINGS</b>	a) The minutes of the previous meeting were agreed and duly signed by the Chairman. b) The actions list was reviewed and completed actions noted.	
19.5	<b>COUNCILLOR VACANCY</b>	There had been no applications for the vacancy on the Council which had been advertised on the website and noticeboards.	
19.6	<b>BUDGET AND PRECEPT 2019-20</b>	a) Weston Turville Youth Café – the current committee had confirmed that they would be standing down at the end of the summer term and a notice asking people to come forward to run it in future would go in the WT Times. It was AGREED to leave the grant in the budget in the hope new committee members came forward but that the grant would not be paid until September when it was clear the youth café would continue. b) The budget for 2019-20 was AGREED as circulated. c) It was unanimously AGREED that a precept demand of £86,290 be submitted to AVDC. Although the precept remained unchanged, due to the addition of new homes in the parish, residents would see a small decrease.	Clerk
19.7	<b>POLICY AND RESOURCES</b>	a) The list of payments tabled totalling £5,139.08 was approved. It was further AGREED to transfer £60,000 to the new bank account in order to start using it. The Natwest account would be closed once all direct debits had been transferred over. b) The bank reconciliation was noted. The finance report was discussed and it was agreed to vire the following: <ul style="list-style-type: none"> <li>• £2,500 from DP Officer to Office Equipment</li> <li>• £2,500 from Streetlight electricity and £1,200 from Street light maintenance to Street Furniture</li> <li>• £750 from grass cutting to Recreation Ground</li> </ul> c) <b>Clerk's Salary</b> – It was noted that the National Joint Council had published new pay scales and that the Clerk's salary had increased by 2% with effect from 1 <sup>st</sup> April. d) <b>IT Infrastructure</b> – it was AGREED to purchase 11 ipads (one for each councillor and one as spare/for the Clerk to use) at a cost of £319 each direct from Apple. Other	Clerk

	<p>suppliers had been contacted but there was no difference in price. It was further AGREED to accept the quote from BNS to set up the ipads and then provide support for the ipads and to host and support the Council's email system which would be moved to Westonturville-pc.gov.uk domain at a cost of £400 per annum.</p>	
19.8	<p><b>WESTON TURVILLE TIMES</b></p> <p>The committee members were agreed as Cllrs M Simons, C Terry and H Backus. The Clerk would circulate dates for the first meeting. It was AGREED to co-opt members of the editorial team to the committee.</p>	
19.9	<p><b>PROJECTS</b></p> <p>a) <b>Skate Park</b> – Cllrs Simons and Paterson and the Clerk had an initial meeting with Bendcrete that day to discuss the skate park design. A further meeting would take place the following week with the young people to get their views and ideas in order to finalise the design. An offer of assistance had also been made from an ex professional BMX rider who lived in the village and this was gratefully accepted. It was AGREED that :</p> <ul style="list-style-type: none"> <li>• Cllrs Simons and Paterson continue to work with Bendcrete to finalise the design and prepare the planning application which would be submitted as soon as practical.</li> <li>• An additional £7500 be available if needed for the project.</li> </ul> <p>b) <b>Play Equipment</b> – Cllr Backus had provided information on fully accessible play equipment suitable and suggested that the Council consider installing some. It was AGREED that future s106 funds would be allocated for wheelchair accessible play equipment.</p>	
19.10	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>AVDC had provided advice relating to the request from a landowner to remove the local green space designation on his land. AVDC had confirmed that the Parish Council had correctly followed the process in making the neighbourhood plan and they would not support such a modification.</p> <p>After discussion it was AGREED to write to the landowner to confirm that no review of local green spaces would be undertaken at this time and that the Weston Turville Neighbourhood Plan would be reviewed in 5 years time.</p>	
19.11	<p><b>VILLAGE HALL</b></p> <p>a) Cllr Simons reported that new smoke alarms had been installed at the hall and that there would be a meeting of the management committee the following week.</p> <p>b) The cost of £180 to replace the broken panel of switches in the hall was AGREED. The emergency cord in the disabled toilet had been repaired at a cost of £60.</p>	
19.12	<p><b>VILLAGE FETE</b></p> <p>The date of the fete would be Saturday 22nd June. Cllr Simons had begun the organisation with the assistance of volunteers. Cllrs Paterson and Jarvis also agreed to assist.</p>	
19.13	<p><b>SCHOOL APPROACH AND RECREATION GROUND</b></p> <p>a) <b>Playground Inspections</b> – the Clerk was currently carrying out the weekly inspections. The previous week a bolt had been removed from the toddler multiplay, this had now been replaced.</p> <p>b) <b>Parking</b> – A complaint had been received about parents parking on the verge in School Approach rather than using the car park. It was AGREED that the Chairman would arrange to be there at the end of the school day and speak to parents, the Clerk would also request the school include a reminder in their weekly newsletter.</p>	MJ/ Clerk

<p>c) <b>Boot Camp</b> – a request had been received to run a boot camp on the playing field. It was agreed to permit this and that no charge be made, this would be reviewed in 6 months. The trainer would also need to provide a copy of their insurances.</p>	Clerk
<p>19.14 <b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllr Paterson raised concerns that the chicanes had still not been repaired following the collisions that occurred last year. The Clerk would contact Transport for Bucks for an updated estimate of when they would be repaired. Cllr Paterson and Simons had attended the LAF Transport group that week, the Sentinel equipment was now available for use by the parishes. Cllr Morgan agreed to be trained on the equipment and assist with speed monitoring.</p> <p>b) <b>Parking at the shops</b> – it had been noticed that a van was still parking on a small area of grass beside the garages at the shops. In the first instance, it was agreed that the Chairman contact the company whose van it is and request that this ceases. If the problem persisted then additional bollards would be installed.</p> <p>c) <b>Footpaths</b> – a local resident had written to complain about the condition of the footpaths in the village and overhanging hedges. The Clerk had requested further details of where the hedges were and would contact the landowners when this was provided. It was AGREED to contact County Cllr Bill Chapple and ask for his support in getting Marroway footpath repaired.</p> <p>d) <b>Walkway from Walton Place – School Approach</b> – Cllrs Simons and Paterson had inspected the path and reported it was in similar condition to others in the parish.</p> <p>e) <b>Bus Service</b> – Arriva had responded to the Council’s suggestion of diverting the 500 bus through the village, their view was that it added too much time to the journey and would therefore not be making any changes to the service. The Clerk was asked to contact other parish councils who ran community bus schemes to find out more about these.</p>	<p>MJ</p> <p>Clerk</p> <p>Clerk</p>
<p>19.15 <b>SPEED MONITORING AND ROAD SAFETY</b></p> <p>a) <b>MVAS Results</b> – the data recorded by the MVAS was noted and would be put on the website.</p> <p>b) <b>New Road</b> – concerns had been raised about speeding cars on New Road when they leave/enter the village and the resident had asked about extending the 30mph speed limit. The MVAS had been moved to that area to gather data to establish the extent of the problem. It was also agreed that the Sentinel be used there, data from this would be passed to Thames Valley Police who contact speeding drivers.</p> <p>c) <b>Heavy Goods Vehicles</b> – a resident had written to county and district councillors complaining about the number of HGVs travelling through the village. The Parish Council’s request for signage to deter HGVs had still not been approved by TFB. The Clerk was asked to get data from the traffic monitoring equipment in Main Street to see if the numbers have increased.</p>	Clerk
<p>19.16 <b>PLANNING COMMITTEE</b></p> <p>a) The minutes of the planning committee meeting held on 2<sup>nd</sup> January were noted.</p> <p>b) <b>16/B3669/NON Land behind 13 Brook End</b> – this application was considered and it was AGREED to object to it, the Parish Council were of the opinion that the houses should be built to the specification of the plans approved.</p>	
<p>19.17 <b>CORRESPONDENCE</b></p> <p>Correspondence received as follows:</p> <p>a) Invitations to nominate long serving councillor to attend the Garden Party – it was agreed to nominate Cllr Jarvis.</p> <p>b) Unitary liaison meeting dates were noted.</p> <p>c) Correspondence from resident to Bucks CC and AVDC requesting extension to footpath in Church Lane was noted.</p>	

19.18	<b>REPORTS OF CHAIRMAN AND CLERK</b>	
<p>The Chairman reported that the s106 agreements for Hampden Fields and Woodlands had still not been signed off.</p> <p>The Clerk reported on the following:</p> <ol style="list-style-type: none"> <li>1. The street lights in Marroway had failed between Pony Fields and the roundabout with Worlds End Lane. The cause was a snapped overhead cable which UKPN had now repaired.</li> <li>2. The remaining SON style street lights have now been replaced with LEDs.</li> <li>3. One of the new LEDs had failed, a new one would need to be installed and the faulty one returned for testing and a possible refund.</li> </ol>		
19.19	<b>MATTERS FOR INFORMATION</b>	
<p>Cllr Hillier would be attending the next ARLA liaison meeting on 29<sup>th</sup> January.</p>		
19.20	<b>DATE OF NEXT MEETING</b>	
<p>The next meeting of the Parish Council would be on Thursday 21<sup>st</sup> February 2019 at 7pm.</p>		
19.21	<b>CONFIDENTIAL ITEMS</b>	
<p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>		
19.22	<b>VILLAGE TIDYING CONTRACT</b>	
<p>The contractor had confirmed he wished to remain on a contract for services and the draft contract was <b>AGREED</b>. The Clerk would arrange for it to be signed.</p>		Clerk
19.23	<b>VILLAGE HALL LEASE</b>	
<p>The new solicitor assigned to the case at HB Public Law had emailed a suggested course of action that afternoon. Councillors expressed dissatisfaction at the length of time it had taken to reach this point and after discussion it was <b>AGREED</b> to ask Wilkins in Aylesbury to act on the Parish Council's behalf in this matter from now on. It was <b>AGREED</b> to allocate up to £2000 in order to resolve the matter of trustee to the hall and to register the land with Land Registry.</p>		

Signed: \_\_\_\_\_ Date: 21<sup>st</sup> February 2019

**Actions List.**

<b>Ref</b>	<b>Action</b>	<b>Who</b>	<b>Update /Complete</b>
17.68	Contact resident of The Hyde regarding tree	MJ	
18.12(f)	Repaint logs in School Approach	MS	
18.48	Resilience Plan to be drafted	MS/JP/ Clerk	
18.101	Progress order and installation of bus shelter	Clerk	On hold
18.139	Contact Cllr Shaw re New Road verges	MJ	
18.165	Arrange meeting with neighbouring parishes	MJ/Clerk	
18.157	Autumn bulb planting	MS/CT	Defer to spring
18.201	Look at options to replace posts at war memorial	Clerk/MS	
19.6	Submit precept demand	Clerk	✓
19.7	Arrange purchase and set up of ipads	Clerk	✓
19.8	Set up first meeting for the WT Times committee	Clerk	✓
19.10	Write to landowner re neighbourhood plan	Clerk	✓
19.13	Contact school re parking in School Approach	Clerk	✓
19.13	Speak to parents parking in School Approach	MJ	
19.14	Chairman to contact company who own van parking by shops	MJ	✓
19.14	Contact Cllr B Chapple re condition of footpaths	Clerk	✓
19.14	Contact parishes with community buses	Clerk	
19.15	Obtain traffic data for Main Street	Clerk	✓
19.16	Submit response to 16/B3669/NON	Clerk	✓
19.22	Village tidying contract to be signed	Clerk	✓
19.23	Instruct Wilkins solicitors	Clerk	✓