



Minutes of the Meeting of Weston Turville Parish Council held on 21st February 2019 at the Village Hall, School Approach, Weston Turville.

PRESENT: Cllrs: H Backus, D Hillier, M Jarvis, Q Morgan, J Paterson, M Simons, V Trowell
 Clerk: Sarah Copley

19.24	APOLOGIES AND ANNOUNCEMENTS Apologies were accepted from Cllrs Conolly and Terry	
19.25	DECLARATIONS OF INTEREST There were no declarations of interest or requests for dispensation.	
19.26	PRESENTATION FROM VOCALISM AND GADE HOMES A presentation on the latest proposals for the land at the end of Bye Green was given and councillors asked a number of questions. Further public consultation was planned over the next month, to be followed by a formal planning application.	
19.27	OPEN FORUM FOR PARISHIONERS No members of public present.	
19.28	MINUTES OF PREVIOUS MEETINGS a) The minutes of the previous meeting were agreed and duly signed by the Chairman. b) The actions list was reviewed and completed actions noted.	
19.29	COUNCILLOR VACANCY There had been no applications for the vacancy on the Council which had been advertised on the website and noticeboards.	
19.30	POLICY AND RESOURCES a) The list of payments tabled totalling £9087.97 was approved, see appendix 2. b) The bank reconciliation and finance report were noted. c) Audit of 2018-19 accounts – It was unanimously AGREED to reappoint IAC Ltd as internal auditor at the same fee. d) Operation London Bridge – the draft procedure was considered, the Clerk would contact St Marys Church to clarify some arrangements and then the amended procedure be brought back to the Council.	Clerk
19.31	PROJECTS a) Skate Park – Bendcrete had provided a Design and Access statement to support the planning application, along with the final design of the skate park. Bendcrete had suggested that the planning application include provision for a MUGA which was planned with s106 funds. This was AGREED, it was further AGREED to include a MUGA with activities on the ends as well as inside the fencing. Location and block plans were required and then it was unanimously AGREED that the planning application be submitted. b) Village Hall Extension – the draft tender document had been circulated to councillors. It was AGREED to upload to the public contracts website with a deadline date of 7 th May. Cllr Jarvis agreed to proof read the tender documentation before it was uploaded.	Clerk / MJ

<p>19.32 DEVOLVED SERVICES</p> <p>It was unanimously AGREED to sign the amendment to the contract to extend the devolution of services to the Parish Council for an additional year. As before funds would be paid direct to Aylesbury Town Council who carry out the services in the contract on the Parish Council's behalf.</p>	Clerk
<p>19.33 LITTER PICK</p> <p>A local resident was arranging a litter pick for 23rd March as part of the "Great British Spring Clean". Cllr Backus said that Hampden Hall residents were also organising a litter pick.</p> <p>It was agreed to support this initiative by providing litter pickers and black sacks for use by the volunteers. The Clerk would contact Came & Company regarding insurance for this event.</p> <p>It was agreed to purchase 24 litter pickers, fluorescent jackets, 2 sizes of rubber gloves and black sacks.</p>	Clerk
<p>19.34 WESTON TURVILLE NAME SIGNS – WENDOVER ROAD</p> <p>The consultation letter asking for opinions on changing the "Stoke Mandeville" sign to "Weston Turville" had been delivered to all homes along Wendover Road. Only five replies had been received but there were no objections, Stoke Mandeville Parish Council supported the proposal.</p> <p>It was AGREED that the Council write to Transport for Bucks to formally request the name sign be replaced.</p>	Clerk
<p>19.35 VILLAGE HALL</p> <p>a) Cllr Simons reported that the Management Committee had met, the new Topsy Turvy management had also attended. The minutes would be circulated. The committee had agreed to carry out some improvements to the facilities as there had been a number of issues with the toilets and basins recently.</p> <p>b) Village fete – Cllr Jarvis agreed to act as compere at the fete and provide PA equipment. All councillors were asked to attend and help out on the day, the fete would be held on Saturday 22nd June.</p>	ALL
<p>19.36 ENVIRONMENT AND HIGHWAYS</p> <p>a) Cllr Paterson reported that some repairs had been made to the centre chicane but it was not complete, the one nearest the Chandos had not had any repairs made. Cllr Jarvis would contact County Cllr Mark Shaw who was the member for Transport.</p> <p>b) Parking at the shops – the van that was still parking on the grass appeared to have stopped doing this, however it was AGREED to get another 5 bollards installed to prevent it happening again. The cost would be £260 to install them and £39.95 each.</p> <p>c) Footpaths – the Clerk had shown the damaged areas of footpaths in Marroway and Wendover Road to County Cllr Chapple and the Local Area Technician. The LAT said that the condition of Marroway would not meet intervention levels for repair. Wendover Road had some areas that may meet it but the majority of the broken surface was not deep enough to warrant immediate repair. Wendover Road pavement was due to be completely resurfaced in 2 years time, however Cllr Chapple had agreed that the currently condition of the part from the houses to the bypass needed doing earlier and agreed to contact TFB to see if this part could be done earlier. He asked that the Parish Council write formally to him about this section of path and this was AGREED.</p> <p>d) Streetlights – Cllr Simons had been invited to the Youth Café as part of the Wayboard project. The children were concerned about lack of street lighting in</p>	<p>MJ</p> <p>Clerk</p> <p>Clerk</p>

	some areas, particularly around the side of the village hall. It was agreed that lighting would be included when the extension was built.	
19.37	<p>BUS SERVICE</p> <p>The response from Arriva was noted. David Lidington MP secretary had also called to say they would be meeting with Arriva soon about a number of issues and would include the lack of service to Weston Turville. The matter was deferred to the March meeting.</p>	
19.38	<p>SPEED MONITORING AND ROAD SAFETY</p> <p>a) MVAS Results – the data recorded by the MVAS was noted and would be put on the website.</p> <p>b) Sentinel Locations – the Sentinel equipment could only be used in locations approved by Thames Valley Police. It was AGREED to put forward the following locations for consideration:</p> <ul style="list-style-type: none"> • New Road (near Westongrove) • New Road (near • Worlds End Lane • Marroway • Wendover Road • Aston Clinton Road • Church Lane • Brook End 	
19.39	<p>RIGHTS OF WAY REVIEW</p> <p>The consultation response was discussed and the Clerk and Cllr Simons were delegated to complete and submit it.</p>	
19.40	<p>SCHOOL APPROACH AND RECREATION GROUND</p> <p>a) Playground Inspections – the Clerk reported there were no issues other than a small hole in one of the grass mats which was being monitored.</p> <p>b) The grass matting to protect the verge in the car park and area between the two fields had been installed the previous week. The entrance to the playground was due to be completed the following week.</p> <p>A complaint about mud left by the footballers on the area to the side and front of the hall had been made by a local resident. It was agreed to ask the lengthsman to sweep on a Monday rather than Friday. The Clerk would also speak to the football coach about how this can be reduced.</p>	Clerk
19.41	<p>WESTON TURVILLE TIMES COMMITTEE</p> <p>a) The minutes of the WTT committee meeting held on 28th January were noted. Cllr Jarvis agreed to attend the next committee meeting.</p> <p>b) It was unanimously AGREED to adopt the Terms of Reference for the Committee as circulated.</p>	
19.42	<p>PLANNING COMMITTEE</p> <p>a) The minutes of the planning committee meeting held on 7th February were noted.</p>	
19.43	<p>ANNUAL PARISH MEETING</p> <p>a) The date of the Annual Parish Meeting would be Thursday 25th April.</p> <p>b) It was agreed to invite the Police, district and county councillors, Widow Turpin, Youth Café to the meeting along with the newly formed Halton Development Community Interest Company. Cllr Terry had agreed to arrange the refreshments for the evening.</p>	Clerk / CT

19.44	CORRESPONDENCE	
<p>The following correspondence had been received:</p> <ul style="list-style-type: none"> a) From a resident concerned about empty properties in Bates Lane – the Clerk had contacted AVDC about this who had requested that the resident report directly to them as they will work with the owners of empty properties. b) A resident concerned about speeding in Church Lane had requested a 20mph speed limit – the MVAS had previously shown that speeding was not an issue in this road with the average speed shown to be in the low 20s. The MVAS had been put back there to get updated data to report back to the resident. c) Halton Development CIC request to meet with the Parish Council – it was AGREED to invite them to the Annual Parish Meeting. d) AVDC had confirmed that parish council elections had been delayed until May 2020 in line with new unitary e) The email from Wendover Road resident was noted, regarding dust from the recycling facilities to the rear of Chiltern View Nursery. The email had been sent to Bucks CC, AVD Environmental Health and the Environment Agency. 		
19.45	REPORTS OF CHAIRMAN AND CLERK	
<p>The new contract for Lengthsman services, commencing 1st April had been signed.</p>		
19.46	MATTERS FOR INFORMATION	
<p>Cllr Hillier would be attending the next ARLA Liaison meeting on 27th February.</p>		
19.47	DATE OF NEXT MEETING	
<p>The next meeting of the Parish Council would be on Thursday 21st March 2019 at 7pm.</p>		
19.48	CONFIDENTIAL ITEMS	
<p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>		
19.49	VILLAGE HALL LEASE	
<p>Wilkins Solicitors had agreed to act for the Parish Council to get a Deed of Assignment completed to make the Parish Council the sole trustee for the Village Hall Charity. The Clerk would meet with the solicitor assigned to the case the following week.</p>		

Signed: _____ Date: 21st March 2019

Appendix 1- Actions List

Ref	Action	Who	Update /Complete
17.68	Contact resident of The Hyde regarding tree	MJ	
18.12(f)	Repaint logs in School Approach	MS	
18.48	Resilience Plan to be drafted	MS/JP/ Clerk	
18.101	Progress order and installation of bus shelter	Clerk	On hold
18.165	Arrange meeting with neighbouring parishes	MJ/Clerk	
18.157	Autumn bulb planting	MS/CT	✓
18.201	Look at options to replace posts at war memorial	Clerk/MS	
19.13	Speak to parents parking in School Approach	MJ	✓
19.30	Contact St Marys Church and finalise Op London Bridge procedure	Clerk	✓
19.31	Facilitate planning application for skate park	Clerk	
19.31	Upload tender documentation to public contracts website	Clerk / MJ	✓
19.32	Return signed devolved services contract to BCC	Clerk	✓
19.33	Purchase items for litter pick	Clerk	✓
19.34	Write to TFB re place name sign in Wendover Road	Clerk	✓
19.35	Village Fete 22 nd June	ALL	
19.36	Contact County Cllr Mark Shaw re lack of repair to chicane	MJ	✓
19.36	Place order for 5 additional bollards	Clerk	✓
19.36	Write to County Cllr Bill Chapple re footpath in Wendover Road	Clerk	✓
19.38	Submit sentinel locations to Thames Valley Police	Clerk	✓
19.40	Arrange for area around hall to be swept on Mondays	Clerk	✓

Appendix 2 – Payments List ref

Date	Payee	Detail	Cheque	Total
<u>DIRECT DEBITS (NATWEST ACCOUNT)</u>				
01/02/2019	1&1 IONOS	Domain hosting	DD	£8.39
15/02/2019	Vodafone	Office phone	DD	£37.52
15/02/2019	EON	Streetlight electricity	DD	£297.01
22/02/2019	Public Works Loan Board	Loan payment	DD	£1,786.37
01/03/2019	1&1 IONOS	Domain hosting	DD	£8.39
<u>CHEQUE PAYMENTS (LLOYDS ACCOUNT)</u>				
21/02/2019	Sandy's Plumbing	Replacement gully grid	1	£198.00
21/02/2019	Cllr J Paterson	Cost Claim - tool to clean ground screw thread	2	£24.07
21/02/2019	Lengthsman	Village tidying January	3	£202.50
21/02/2019	Action Heating Ltd	Replace broken flush and fix leaking sink	4	£174.00
21/02/2019	Action Heating Ltd	Repair leaking tap	5	£72.00
21/02/2019	Action Heating Ltd	Boiler service and gas safety certification	6	£144.00
21/02/2019	Salary	Salary February	7	£1,243.63
21/02/2019	HMRC	PAYE & NI February	8	£350.16
21/02/2019	Bucks CC - Pensions	Pension contribution February	9	£369.44
21/02/2019	E Sharp Electrical	Replace switches in main hall	10	£141.60
21/02/2019	JW Mowing Services (J Welland)	Repair of pavement School Approach and lay grass matting	11	£697.44
<u>ELECTRONIC PAYMENTS (LLOYDS ACCOUNT)</u>				
21/02/2019	Apple	iPads	Electronic	£3,333.44
TOTAL				£9,087.97