

To: Cllrs M Conolly, R Eastaugh, D Hillier, M Jarvis, J Paterson, D Sibley, M Simons, C Terry, N Treacher

NOTICE OF MEETING

You are hereby summoned to the Annual Meeting of the Parish Council to be held at the Village Hall, School Approach, Weston Turville on Thursday 18th May 2017 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council
12th May 2017

Members of the public and press are welcome to attend

AGENDA

17.53 ELECTION OF CHAIRMAN

To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office.

17.54 APOLOGIES AND ANNOUNCEMENTS

To receive any apologies for absence and announcements from the Chairman

17.55 ELECTION OF VICE CHAIRMAN - To elect a Vice Chairman of the Council

17.56 DECLARATIONS OF INTEREST

- a) To declare any pecuniary or personal interests relating to the Agenda
- b) To consider any written requests for dispensation received

17.57 OPEN FORUM FOR PARISHIONERS

To adjourn the meeting to allow public participation and for issues to be raised with the Council. Items requiring a decision will be included in the agenda for the next meeting.

17.58 MINUTES OF PREVIOUS MEETING

- a) To approve the minutes of the Meeting of the Parish Council held on 23rd March, copy enclosed
- b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)

17.59 MEMBERSHIP AND REMIT OF COMMITTEES - To review and agree the membership of Committees

17.60 APPOINTMENT TO EXTERNAL BODIES

- a) Wendover Local Area Forum (currently M Jarvis/J Paterson)
- b) ARLA Liaison Group (currently D Hillier)
- c) Village Hall Management Committee (currently M Simons)

17.61 GOVERNANCE DOCUMENTS

- a) To review and confirm the Council's Standing Orders and Code of Conduct
- b) To consider adopting the amended Financial Regulations based on the latest NALC model regulations
- c) To consider adopting the draft co-option policy
- d) To consider adopting the draft policy on pre-application meetings with developers as recommended by the Planning Committee

17.62 BANKING ARRANGEMENTS

- a) To review and approve the direct debits and standing orders in place
- b) To review and approve the bank signatories

17.63 COUNCILLOR VACANCY - To note resignation of Cllr Helen Backus and procedure to fill the vacancy

17.64 ANNUAL ACCOUNTS 2016-17

- a) To note and approve the bank reconciliation to 31/03/17
- b) To note and approve the updated asset register
- c) To note and consider the internal auditor's report
- d) To receive the accounts for 2016-17 and to agree and sign the annual return for the external auditor (copy enclosed)

17.65 POLICY AND RESOURCES

- a) To approve payments to be made (to be tabled)
- b) To note the bank reconciliation

17.66 LED STREETLIGHT UPGRADE

To consider quotes received to upgrade 50% of the Council's lights during 2017-18

17.67 HAMPDEN HALL PARKING RESTRICTIONS

To note correspondence between ex Cllr Backus and Bucks CC and to consider any action to take

17.68 ENVIRONMENT AND HIGHWAYS

- a) To receive a report from lead members Cllr Terry and Cllr Paterson and consider any action to be taken
- b) To consider offer of trees for planting in the village
- c) To consider correspondence received regarding the tree by the Village Hall
- d) To consider correspondence received regarding speeding and HGVs in Aston Clinton Road

17.69 VILLAGE HALL

- a) To receive a report of the Management Committee from Cllr Simons
- b) To receive an update on the arrangements for the village fete
- c) To note issues with heating system and consider installation of new timer unit
- d) To consider purchase of additional CCTV cameras

17.70 PLANNING COMMITTEE

- a) To receive the minutes of the planning meetings held on 6th April and 4th May (copy enclosed)
- b) Hampden Fields – to receive an update on this application

17.71 RECREATION GROUND AND SCHOOL APPROACH

- a) To receive a report from Cllr Sibley on the playground inspections
- b) To receive any other updates or issues regarding the recreation ground, car park and School Approach

17.72 NEIGHBOURHOOD PLAN - To receive an update on progress

17.73 CORRESPONDENCE

To note correspondence received and consider any response:

- a) Letter from resident requesting that the Parish Council consider referendum for precept increases
- b) Request from John Colet student for sponsorship for World Challenge

17.74 WEBSITE

To receive a demonstration of new style website and consider changing the Council's website

17.75 REPORTS OF CHAIRMAN AND CLERK

To receive a report from the Chairman and Clerk on matters of note not on the agenda

17.76 MATTERS FOR INFORMATION

To enable Councillors to report or ask questions on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

17.77 DATE OF NEXT MEETING – the next meeting of the Parish Council is at 7pm on 15th June 2017