



**Minutes of the meeting of Weston Turville Parish Council held on 26<sup>th</sup> November 2015 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs M Jarvis (Chair), M Simons (Vice Chair), H Backus, M Conolly, D Hillier, J Paterson, D Sibley, C Terry  
 Clerk: Sarah Copley

795	<b>APOLOGIES AND ANNOUNCEMENTS</b> Apologies were received from Cllr M Munday and N Treacher.	
796	<b>DECLARATIONS OF INTEREST</b> There were no declarations of interest.	
797	<b>OPEN FORUM FOR PARISHIONERS</b> There were no members of the public present.	
798	<b>MINUTES OF PREVIOUS MEETINGS</b> a) The minutes of the meeting held on 22 <sup>nd</sup> October were unanimously agreed as a correct record and duly signed by the Chairman. (Proposed by DS, seconded by MS) b) The actions list was reviewed and completed actions noted.	
799	<b>FINANCE</b> a) The list of payments tabled was <b>AGREED</b> and is attached to these minutes as appendix 1. b) The finance report and bank reconciliation were noted. c) Donation to Dial-a-Ride – it was <b>AGREED</b> to give a donation of £200 to Dial-a-Ride.	
800	<b>BUDGET AND PRECEPT FOR 2016-17</b> The draft budget for 2016-17 proposed by the Policy and Resources Committee had been previously circulated and was discussed. The deadline for the precept demand to be submitted to Aylesbury Vale District Council was 22 <sup>nd</sup> January 2016. The Committee were recommending a 10% increase to the precept in order to meet the increased costs, including the preparation of a Neighbourhood Plan and devolved services. This would equate to an additional £4.20 per year for a Band D household.  Councillors noted that the budget and precept would be discussed further with a view to finalising the precept at the Council meeting on 21st January 2016.	
801	<b>POLICY AND RESOURCES</b> The following draft policies had been circulated and were discussed: <ul style="list-style-type: none"> <li>• Disciplinary Policy</li> <li>• Data Protection and Information Security</li> <li>• Publication scheme</li> </ul> After discussion it was <b>AGREED</b> to adopt the three policies.	



	<p>d) A complaint had been received from a member of the public regarding the overgrown hedge and footway along the Marroway. This had been reported to Transport for Bucks who were trying to identify the owner of the land in this area and whose responsibility the hedge is. The Clerk was asked to check the Land Registry to see who the land was registered to.</p>	<p>Clerk</p> <p>Clerk</p>
806	<p><b>BROOKSIDE AMENITY AREA</b></p> <p>The title register had been obtained from the Land Registry which demonstrated that the Parish Council owned some of the land and nearby house owners owned some of it. It was unclear if there was any arrangement in place for the maintenance of the land and the Clerk had contacted Wilkins solicitors to find out if they held any information about the land on the Council's behalf.</p> <p>The Chairman would look back through previous correspondence he had with the neighbouring properties and pass it on to the Clerk.</p> <p>The Clerk was asked to submit an application to Land Registry to obtain copies of the titles of all land registered to the Council.</p>	<p>MJ</p> <p>Clerk</p>
807	<p><b>PLANNING COMMITTEE</b></p> <p>a) The minutes of the meeting held on 5<sup>TH</sup> November were noted, the next meeting would be on 3<sup>rd</sup> December and start at 6.30pm.</p> <p>b) Hampden Fields - A meeting with the developers had taken place, school governors and some parish councillors had attended. The purpose of the meeting was to discuss current highways issues within the parish and what, if any, mitigation the development could provide. The developers had not yet submitted the formal planning application to the district council.</p> <p>c) A letter had been received from a Winslow Town Councillor outlining concerns about the lack of weight being given by AVDC to Neighbourhood Plans when determining planning applications and requesting that Parishes also write expressing their concerns at this action. After discussion it was agreed that the Parish Council would write to AVDC.</p>	<p>MJ/ Clerk</p>
808	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>a) The minutes of the meeting of the Neighbourhood Plan Steering Group were noted.</p> <p>b) The Steering Group had met with Jenny Lampert, a planning consultant who was also working on other neighbourhood plans in the area, and had recommended that her company be engaged to assist with Weston Turville's neighbourhood plan. This was unanimously <b>AGREED</b>.</p> <p>c) A grant application would be submitted to Locality for work to be carried out during January to March.</p>	
809	<p><b>VALE OF AYLESBURY LOCAL PLAN</b></p> <p>AVDC were consulting on Vale of Aylesbury Local Plan Issues and Options, the deadline for responses was 4<sup>th</sup> December. All councillors were encouraged respond to the consultation individually and to forward a copy of their comments to the Clerk to inform the Parish Council's response.</p> <p>It was agreed to delegate authority to the Planning Committee to finalise and approve the consultation response.</p>	

810	<b>CORRESPONDENCE</b>	DS
<p>The Clerk reported on the following correspondence:</p> <ul style="list-style-type: none"> <li>• Notice of a national “Clean for the Queen” litter picking action on 4-6 March had been received. It was agreed that the Council would take part in this campaign and Cllr Sibley agreed to lead on the matter.</li> <li>• Notification of changes to bus services had been received and put on the website.</li> </ul>		
811	<b>REPORTS OF CHAIRMAN AND CLERK</b>	
<p>The Clerk had attended an event for parishes hosted by Bucks CC on 25<sup>th</sup> November. The event had been informative although there were no firm proposals about future devolvement to parishes.</p>		
812	<b>COUNCILLORS’ REPORT AND QUESTIONS</b>	
<p>Cllr Backus said that due to the proximity of her house to the Hampden Fields development, she would not be attending the planning meeting when the application was discussed.</p>		
813	<b>ANY OTHER MATTERS (FOR INFORMATION)</b>	
<p>No matters were raised under this item.</p>		
814	<b>DATE OF NEXT MEETING</b>	
<p>The next meeting would be on Thursday 21<sup>st</sup> January 2016 at 7pm.</p>		

Signed: \_\_\_\_\_ Date: 21<sup>st</sup> January 2016

## Appendix 1 – Payments

Date	Payee	Detail	Cheque number	Total
18/10/2015	Vodafone	Office telephone September	DD	£42.00
20/11/2015	Vodafone	Office telephone October	DD	£42.00
26/11/2015	Weston Turville Youth Café	Second 50% grant	3268	£750.00
26/11/2015	Mrs Sarah Copley	Salary - November	3269	£752.13
26/11/2015	HM Revenue & Customs	PAYE & NI - November	3270	£244.29
26/11/2015	Mr Roger Haines	Village works October	3271	£56.25
26/11/2015	SLCC	VAT Trainin course (clerk)	3272	£90.00
26/11/2015	E Sharp Electrical	Street light repair	3273	£75.39
26/11/2015	Lock and Key Centre	Additional D3 and D4 keys	3274	£28.80
26/11/2015	EON	Street light electricity	3275	£631.18
26/11/2015	Action Heating Ltd	New valve and repair leaking overflow	3276	£90.00
26/11/2015	E Sharp Electrical	Replace fuse and light in village hall	3277	£72.12
26/11/2015	Mrs Sarah Copley	Cost claim November (ink, Land Registry, Poppy wreath)	3278	£119.58
26/11/2015	E Sharp Electrical	street light repairs	3279	£374.80
26/11/2015	Creative Play	Second 50% playground	3280	£25,200.00
26/11/2015	SLCC	SLCC Membership for clerk	3281	£105.00
18/12/2015	Vodafone	Office telephone November	DD	£42.00
28/12/2015	Mrs Sarah Copley	Salary - December	3282	£701.73
28/12/2015	HM Revenue & Customs	PAYE & NI - December	3283	£244.29
			<b>TOTAL</b>	<b>£29,661.56</b>

## Appendix 2 – Actions List.

Ref	Action	Assigned to	Update/Complete
749	Consultation on site for dog bin near Walton Place	DS	
750	Obtain quotes for electrical and structural testing of street lights	Clerk	On hold until inventory complete
766	Asset register to be re-created	All	Ongoing
780	Obtain permission from TFB for trees to be planted on verges	CT/Clerk	
781	Set up view only online access for bank accounts	Clerk	✓
783	Obtain quotes for replacement fuse boxes	Clerk	
802	Access licence agreement for School Approach	Clerk/MJ	
803	Arrange boiler service for January	Clerk	✓
804	Weekly playground inspections	DS	
804	Research skate park and teen shelter costs	Clerk	
805	Speak to garage owner re on street parking issues	MJ	
805	Contact Cllr B Chapple to arrange a meeting	Clerk	✓
805	Get title register for land alongside Marroway	Clerk	✓
806	Forward any old correspondence re Brookside to clerk	MJ	
806	Submit request to Land Registry	Clerk	✓
807	Send letter of concern to AVDC	Clerk/MJ	
809	Send comments to Clerk on the VALP consultation	ALL	✓