



**Minutes of the Neighbourhood Plan Steering Group
held on Thursday 31st August 2017 at Weston Turville Village Hall**

PRESENT:

Parish Councillors: Mandi Simons, Jim Paterson
Community Members: Margaret Stacey, Jenny Puddefoot
Clerk: Sarah Copley

NP101	<p>APOLOGIES</p> <p>Apologies were received from Nick Treacher, David Hillier, Ian Tilleard-Haines.</p>	
NP102	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the meeting held on 1st June were agreed as a correct record and duly signed.</p>	
NP103	<p>PRE-SUBMISSION CONSULTATION EVENT</p> <p>The pre-submission consultation period would be 8th September – 20th October and a launch event held on Sunday 10th September at the Village Hall.</p> <p>Draft information boards were discussed and agreed, it was agreed that the Clerk would order display boards and arrange for copies of the plan to be printed out.</p> <p>The feedback form was discussed and agreed, the Clerk would arrange for printed copies to be available.</p> <p>Advertising had been carried out as agreed.</p> <p>Margaret would organise refreshments for the event.</p> <p>All steering group members were asked to be at the hall for 10am to set up for a start time of 11am.</p>	
NP104	<p>ANY OTHER MATTERS FOR INFORMATION</p> <p>No matters raised.</p>	
NP100	<p>NEXT MEETING</p> <p>The next meeting would be Thursday 2nd November at 7pm.</p>	

Signed: _____ Dated: 2nd November 2017