

To: Cllrs M Conolly, D Hillier, M Jarvis, J Paterson, D Sibley, M Simons, C Terry, N Treacher, V Trowell

### **NOTICE OF MEETING**

You are hereby summoned to an Annual Meeting of Weston Turville Parish Council to be held at the Village Hall, School Approach, Weston Turville on Thursday 17<sup>th</sup> May 2018 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council  
10<sup>th</sup> May 2018

**Members of the public and press are welcome to attend**

### **AGENDA**

- 18.82 ELECTION OF CHAIRMAN** - To elect a Chairman of the Council
- 18.83 APOLOGIES AND ANNOUNCEMENTS** - To receive any apologies for absence and announcements from the Chairman
- 18.84 ELECTION OF VICE CHAIRMAN** - To elect a Vice Chairman of the Council
- 18.85 DECLARATIONS OF INTEREST**
- To declare any pecuniary or personal interests relating to the Agenda
  - To consider any written requests for dispensation received
- 18.86 PRESENTATION FROM VOCALISM**  
Pre-application presentation on a proposed development on land off Bye Green
- 18.87 OPEN FORUM FOR PARISHIONERS**  
To adjourn the meeting to allow public participation and for issues to be raised with the Council. Items requiring a decision will be included in the agenda for the next meeting.
- 18.88 MINUTES OF PREVIOUS MEETING**
- To approve the minutes of the previous meeting of the Parish Council, copy enclosed
  - To receive a report on actions taken and note any outstanding actions
- 18.89 MEMBERSHIP AND REMIT OF COMMITTEES** - To review and agree the membership of Committees
- 18.90 APPOINTMENT TO EXTERNAL BODIES**
- Wendover Local Area Forum (currently M Jarvis/J Paterson)
  - ARLA Liaison Group (currently D Hillier)
  - RAF Halton Stakeholders meetings (currently D Hillier)
  - Village Hall Management Committee (currently M Simons)
  - Marroway Partnership meetings (currently M Simons)
- 18.91 ANNUAL ACCOUNTS 2017-18**
- To note and approve the bank reconciliation to 31/03/18
  - To note and approve the updated asset register
  - To note and consider the internal auditor's report
  - To agree and sign the Annual Governance Statement 2017-18
  - To agree and sign the Accounting Statement 2017-18
- 18.92 BANKING ARRANGEMENTS**
- To review and approve the direct debits and standing orders in place
  - To review and approve the bank signatories

**18.93 GOVERNANCE DOCUMENTS**

- a) To consider adopting the amended Standing Orders based on the latest NALC model regulations
- b) To review and confirm the Council's Financial Regulations and Code of Conduct

**18.94 COUNCILLOR VACANCY** - To note there is a vacancy for a Parish Councillor and consider any applications

**18.95 POLICY AND RESOURCES**

- a) **Clerk's Salary** - Council to note that agreement has been reached between the National Joint Council and employee representatives on an increment of 2% to be backdated to 1<sup>st</sup> April 2018
- b) To approve payments to be made (to be tabled)
- c) To note the bank reconciliation

**18.96 GENERAL DATA PROTECTION REGULATIONS**

- a) To consider adopting the draft Privacy notices and GDPR policies (previously circulated)
- b) To note the information audit report (previously circulated)
- c) To note that MPs have accepted an amendment to the Bill to exempt parish councils from the requirement to appoint a Data Protection Officer

**18.97 ANTI SOCIAL BEHAVIOUR** – Cllr Simons to report on the multi agency meeting which was held on 4<sup>th</sup> May

**18.98 S106 FUNDS** - To consider allocation of £80,000 s106 funds relating to application 18/00934/APP

**18.99 NEIGHBOURHOOD PLAN** – To receive an update

**18.100 VILLAGE HALL**

- a) To receive a report from the Management Committee
- b) To receive an update on the arrangements for the village fete
- c) To receive an update on the purchase of a defibrillator for the village
- d) To receive an update on the village hall extension

**18.101 ENVIRONMENT AND HIGHWAYS**

- a) To receive an update on the outstanding issues reported to Transport for Bucks
- b) To consider the quotes for two bus shelters
- c) To receive a report of any issues from Cllrs Paterson and Terry
- d) To receive reports of any other issues

**18.102 RECREATION GROUND AND SCHOOL APPROACH**

- a) To receive an update from Cllr Sibley on the playground inspections
- b) To consider and confirm arrangements for hire of football pitches for 2018-19
- c) To receive any other updates or issues regarding the recreation ground

**18.103 PLANNING COMMITTEE** - To receive and note the minutes of the last meeting

**18.104 REMEMBRANCE SUNDAY** - To receive an update regarding road closure for the service

**18.105 CORRESPONDENCE** - To note correspondence received and consider any response

- a) Consultation on diversion of footpath 21

**18.106 REPORTS OF CHAIRMAN AND CLERK** - To receive a report from the Chairman and Clerk on matters of note

**18.107 MATTERS FOR INFORMATION**

To enable Councillors to report or ask questions on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

**18.108 DATE OF NEXT MEETING** – the next meeting of the Parish Council is at 7pm on 21<sup>st</sup> June 2018