



**Minutes of the Neighbourhood Plan Steering Group
held on Thursday 1st June 2017 at Weston Turville Village Hall**

PRESENT:

Parish Councillors: Mandi Simons, Michael Connolly, David Hillier, Jim Paterson

Community Members: Margaret Stacey, Jenny Puddefoot, Ian Tilleard-Haines

Clerk: Sarah Copley

NP91	<p>APOLOGIES</p> <p>Apologies were received from Nick Treacher and Keith Fensom.</p>	
NP92	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the meeting held on 2nd February were agreed as a correct record and duly signed.</p>	
NP93	<p>UPDATE AND NEXT STEPS</p> <p>The Chairman, Cllr Conolly and the Clerk had met with AVDC Forward Planning Officers to discuss the draft plan and how to deal with current planning applications which had not yet been determined. They advised that the plan could not contradict the emerging Vale of Aylesbury Local Plan and Garden City proposals but confirmed that as Weston Turville was not required to take any additional housing due to the growth of Aylesbury a line to that effect would suffice.</p> <p>A copy of the draft plan had been sent to AVDC in order for them to determine whether a Strategic Environmental Statement or Sustainability Appraisal would be required. Their report had been received the previous day which confirmed that these were not needed unless the plan changed dramatically or sites were allocated.</p> <p>The draft settlement boundary which had been agreed by the Parish Council at their last meeting was reviewed and agreed by the steering group.</p> <p>All Steering Group members were asked to read the draft plan and email the Clerk if there were any typos or other errors.</p> <p>The Chairman and Clerk would put together the action plan for the appendices.</p> <p>It was agreed to pay AVDC to produce the settlement maps to be included in the report.</p> <p>Once the draft plan and supporting documents were finalised, there needed to be a consultation period with the parishioners including a consultation launch event, a provisional date for this event of 10th September was agreed.</p> <p>After the consultation, the plan would need to be finalised and the Consultation Statement and Basic Conditions Statement written. The Chairman and Clerk would draft these in due course.</p>	<p>All MS/SC</p>
NP94	<p>GREEN SPACES REPORT</p> <p>The template for the green spaces report and the draft letter to landowners had been circulated and were reviewed and discussed. It was AGREED that:</p> <ol style="list-style-type: none"> a) Cllrs Simons and Conolly and the Clerk would meet to draft the green spaces report for each piece of land identified. b) Ian T-H would get the GPS coordinates for each piece of land to be included in the report. c) Cllr Hillier would contact the owner of a piece of land in Main Street to get his views on whether it should be protected by this legislation. 	

	<p>d) The draft letter was agreed and would be sent to all landowners. Cllr Hillier would personally deliver the letter to the owners of the fields in the centre of the village and answer any questions.</p> <p>e) Cllr Conolly would find out the owner of the land known as the Glebe Fields</p>	
NP95	<p>NEXT MEETING</p> <p>The date of the next meeting would be 13th July at 7pm.</p>	

Signed: _____ Dated: 13th July 2017