



Minutes of the Meeting of Weston Turville Parish Council held on 20th October 2016 at the Village Hall, School Approach, Weston Turville.

PRESENT:

Cllrs: M Jarvis (Chair), M Simons, M Conolly, D Hillier, J Paterson, D Sibley, N Treacher

Clerk: Sarah Copley

For item 16.158 – Tracey Ironmonger, Simon Garwood and Cllr Bill Chapple.

<p>16.155 APOLOGIES AND ANNOUNCEMENTS</p> <p>Apologies were received from Cllrs Backus and Terry.</p>	
<p>16.156 DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest made and no requests for dispensation.</p>	
<p>16.157 OPEN FORUM FOR PARISHIONERS</p> <p>No matters raised under this item.</p>	
<p>16.158 PRESENTATION FROM BUCKS COUNTY COUNCIL ON MODERNISING LOCAL GOVERNMENT</p> <p>Representatives from Bucks County Council gave a presentation and update on the business case put forward to the Dept of Communities and Local Government (DCLG). They outlined the benefits and expected cost savings to moving to a single and multiple unitary authority for Buckinghamshire. There would also be opportunities for parishes to take on more devolved services and budget to provide these.</p> <p>The decision on a unitary authority for Buckinghamshire would be made by DCLG and would be based on an analysis of the business cases put forward by Bucks CC and the district councils.</p>	
<p>16.159 MINUTES OF PREVIOUS MEETINGS</p> <p>a) The minutes of the meeting held on 15th September were unanimously agreed as a correct record and duly signed.</p> <p>b) The actions list was reviewed and completed actions noted.</p> <ul style="list-style-type: none"> • Cllr Jarvis had spoken to the resident of The Hyde with regard to his request to cut back trees. He had advised that one would be inspected by an arboriculturist but that the Council believed the other tree was not on Council's land as it was on the other side of the fence. There had been no further contact since this conversation. • Cllr Simons reported that the bulbs and trees had been purchased and would be planted the following weekend. 	
<p>16.160 VACANCY FOR PARISH COUNCILLOR</p> <p>The casual vacancy had been advertised for co-option, there had been no applications received.</p>	
<p>16.161 PLANNING</p> <p>a) The minutes of the Planning Committee meeting held on 6th October were noted.</p> <p>b) Application 16/03542/AOP – Land off Marroway – outline application for 50 dwellings</p>	Clerk

<p>This application was considered and it was agreed to OPPOSE the application for the following reasons:</p> <ul style="list-style-type: none"> • The development site is outside the building line of the village and expands into open countryside. • It is out of character with the surrounding area, both Marroway and Worlds End Lane are “ribbon” developments. • AVDC assessed the land as part of the HELAA (Housing and Economic Land Availability Assessment) and deemed it unsuitable for development. • The development will put further increased pressure on the already overstretched infrastructure. <p>c) The Council had been asked to submit suggested road names for the new development off New Road. It was agreed to submit the following list which were all indigenous shrubs:</p> <p>Hazel, Elder, Spindle, Medder, Buckthorn, Hawthorn, Sweet Briar, Walnut, Field Rose, Privet.</p>	Clerk
<p>16.162 POLICY AND RESOURCES</p> <p>a) The Council’s insurance policy was due for renewal and it was unanimously agreed to renew with Zurich.</p> <p>b) The list of payments tabled was AGREED and is attached to these minutes as appendix 1.</p> <p>c) The bank reconciliation to end of September and the finance report were noted.</p> <p>d) Weston Turville Times printing – Cllr Simons had arranged three quotes for printing the WT Times, after discussion it was AGREED to continue with the same printers, Serco, as their quote was lowest and they provided a good service.</p> <p>e) There would be a meeting of the Policy and Resources Committee at 5.30pm on Thursday 10th November in order to work on the budget for 2017-18. The committee would consist of Cllrs Sibley, Simons and Terry.</p>	
<p>16.163 CONSULTATION ON THE 2017/18 LOCAL GOVERNMENT FINANCE SETTLEMENT It was noted that the government was consulting but agreed not to submit a response.</p>	
<p>16.164 VILLAGE HALL MANAGEMENT COMMITTEE</p> <p>a) Cllr Simons had no matters to raise.</p> <p>b) Cllr Jarvis provided details of a vandal resistant CCTV camera to replace that which had been broken. The cost was approximately £50, this expenditure was AGREED. The Clerk would order the new camera.</p>	Clerk
<p>16.165 SCHOOL APPROACH AND CAR PARK</p> <p>a) The tree surgeon had provided a quote of £560 to inspect and provide a report on 6 trees in School Approach and the playground, he was available to carry out the work on 2nd November. This expenditure was AGREED.</p> <p>b) G O’Callaghan Tree Care had provided a quote of £700 to crown lift trees, remove a dead tree and tidy up the hedging and shrubs in School Approach and to crown lift the horse chestnut on the Council’s land in Brookside. It was unanimously AGREED to accept this quote.</p> <p>c) A resident of the Hyde whose garden backs onto School Approach had requested that the shrubs and brambles behind his fence be cut back to allow him access to the fence to treat it. The shrubs were also growing into his garden. It was agreed to see what, if any, further clearance would be required once G O’Callaghan had carried out the work just agreed.</p>	

<p>d) It had previously been noted that some properties backing onto the playing field and School Approach had put pedestrian gates from their properties onto the Council's land and the Clerk had been asked to look into provision of an access licence. She had contact HB Law (formally Bucks Law Plus) who had estimated approximately £1200 to draw up the agreements. The Council asked that a further quote be sought from Wilkins who had carried out legal work for the Council in the past.</p> <p>e) The signs and posts for School Approach had been ordered at a cost of £124 each (16.143 refers), a quote of £65 had been received from J&S Landscapes to install the signs, this was AGREED.</p>	Clerk
<p>16.166 STREETLIGHTS</p> <p>a) The Clerk reported that she had contacted four companies to quote for the replacement street light columns identified during the recent inspection. Two companies had declined to quote, one had provided a quote and a response awaited from the fourth. She had also spoken to Bucks CC the previous day who had agreed to provide a quote.</p> <p>b) Bucks CC had written to all parish councils offering street lighting services, including the upgrade to LEDs and provision of maintenance. The Clerk was asked to send details of the Council's street lights in order for Bucks CC to provide costs for the Council to consider during budget discussions.</p>	Clerk
<p>16.167 ENVIRONMENT AND HIGHWAYS</p> <p>a) Speeding, Worlds End Lane – the results of the speed survey had been passed to Thames Valley Police, the local PCSO had confirmed it had been passed on to the Road Policing Department but it was not known if any enforcement work would be undertaken. A petition had been submitted to the Wendover LAF for the provision of a static VAS to be placed in Worlds End Lane. The Clerk was asked to submit an application for funding to the LAF for this.</p> <p>b) MVAS speed data – the data collected by the MVAS would be circulated by email. It was agreed the MVAS would be moved to Brook End next.</p> <p>c) Cllr Paterson reported that water had been running down the Marroway again following the recent heavy rain, Cllr Simons said that work had since been carried out to clear the drains.</p> <p>d) The new bench to be installed at the junction of Church Lane and School Lane had been ordered, J&S Landscapes had provided a quote of £180 to lay a concrete pad and fix the bench to it. This expenditure was AGREED.</p>	Clerk
<p>16.168 RECREATION GROUND</p> <p>a) Cllr Sibley reported that she was continuing to inspect the playground weekly and that there were no issues with the equipment.</p> <p>b) The key to the brick store by the Village Hall had been missing for some time, Aylesbury Lock and Key had quoted £166 to replace the lock with a D4 key, this expenditure was AGREED.</p> <p>c) Cllr Simons produced an old photograph of the playing field which had been found when going through old files. At that time the area to the left of the path was clear of shrubs and bushes and usable. It was AGREED to ask Aylesbury Town Council to quote to clear this area and remove all overgrowth and rubbish.</p>	Clerk

<p>16.169 NEIGHBOURHOOD PLAN</p> <p>Cllr Simons reported that the questionnaire had been distributed to every household in the parish and the deadline for responses was the following day after which Mike King would carry out the analysis and provide a report.</p> <p>The next step would be to hold a feedback event for the community to comment on the results of the questionnaire and draft objectives for the neighbourhood plan. It was AGREED to set a budget of £500 for the remaining consultation events.</p> <p>It was further AGREED to purchase two large banners to be used to advertise events at a cost of £125 each from Sign Wizzard. The banners would be generic but have an area that additional signs could be affixed to, they would then suitable to use for neighbourhood plan events, the village fete and other events.</p>	
<p>16.170 REPORTS OF CHAIRMAN AND CLERK</p> <p>a) BALC's AGM would be held on 11th November, Cllrs Hillier and Paterson would attend on behalf of the Parish Council.</p> <p>b) BALC were also advertising a Finance training course for Councillors, anyone wishing to attend should contact the Clerk.</p>	
<p>16.171 MATTERS FOR INFORMATION</p> <p>a) Cllr Paterson asked whether it would be possible to get the Parish Council logo on street name signs, the Clerk would make enquiries.</p> <p>b) Complaints had been received about a ladder being propped on a bench in Main St into a garden. The Clerk had written to the homeowner requesting that this be stopped.</p>	Clerk
<p>16.172 DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be on 17th November at 7pm.</p>	

Signed: M Jarvis Date: 17th November 2016

Appendix 1 – Payments

PAYMENTS

Date	Payee	Detail	Cheque number	Total
07/10/2016	Solway Direct	bench	3401	£354.00
10/10/2016	BAS Associates	Payroll Q3	DD	£54.00
17/10/2016	Vodafone	office phone	DD	£42.00
20/10/2016	Zurich Municipal	Insurance renewal	3402	£3,514.37
20/10/2016	Sure2Door	Print and distribution of NP questionnaire	3403	£974.72
20/10/2016	WT Youth Café	Second half of grant	3404	£750.00
20/10/2016	EON	street light electricity	3405	£559.21
20/10/2016	The Parish Noticeboard Company	Noticeboard to go outside shops	3406	£1,920.00
20/10/2016	Mazars LLP	external audit fee	3407	£750.00
20/10/2016	Mr M Bean	Reimbursement of WT Times website fee	3408	£16.78
20/10/2016	Jennifer Lampert Assoc Ltd	NP Consultancy - Policy Review	3409	£960.00
20/10/2016	Sign Wizzard	Sign for playground	3410	£32.78
20/10/2016	E Sharp Electrical	Street light repairs	3411	£256.47
20/10/2016	Mr R Haines	Village tidying - September	3412	£524.70
20/10/2016	Mrs S Copley	October salary	3413	£656.82
20/10/2016	HM Revenue & Customs	PAYE & NI	3414	£248.59
20/10/2016	Bucks CC	Pension contribution October	3415	£187.20
20/10/2016	BALC	Cllr Induction training (Cllrs Paterson & Hillier)	3416	£63.70
20/10/2016	Jennifer Lampert Assoc Ltd	NP Consultancy - evidence report	3417	£1,200.00
			TOTAL	£13,065.34

Appendix 2 – Actions List.

Ref	Action	Who	Update/Complete
16.106	Trees and bulb planting	MS,CT,DS	✓
16.143	Quotes for additional railings at car park	Clerk	✓
16.145	Quote for street light repairs	Clerk	✓
16.148	Quotes for wooden slides	Clerk	✓
16.161	Submit objection to planning application 16/03542/AOP	Clerk	✓
16.161	Submit suggested road names to AVDC	Clerk	✓
16.164	Place order for new CCTV camera	Clerk	✓
16.165	Obtain alternative quote for access licence	Clerk	✓
16.166	Send Bucks CC the street light inventory	Clerk	✓
16.167	Funding application to the LAF for a static VAS	Clerk	✓
16.167	Arrange installation of signs and benches	Clerk	✓
16.168	Arrange for new lock to be put in brick store	Clerk	✓
16.168	Request quote from Aylesbury Town Council to clear area in field	Clerk	✓