



**Minutes of the Meeting of Weston Turville Parish Council held on 18<sup>th</sup> October 2018 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:** Cllrs: M Conolly, D Hillier, J Paterson, D Sibley, M Simons (Chair), C Terry (part of meeting)  
 Clerk: Sarah Copley

<p>18.171 <b>APOLOGIES AND ANNOUNCEMENTS</b></p> <p>Apologies were received from Cllrs Jarvis, Morgan and Trowell. Vice Chairman Cllr Simons chaired the meeting in the absence of Cllr Jarvis.</p>	
<p>18.172 <b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest made and no requests for dispensation.</p>	
<p>18.173 <b>OPEN FORUM FOR PARISHIONERS</b></p> <p>None present.</p>	
<p>18.174 <b>MINUTES OF PREVIOUS MEETINGS</b></p> <p>a) The minutes of the previous meeting were agreed and duly signed by the Chairman.              b) The actions list was reviewed and completed actions noted.</p>	
<p>18.175 <b>COUNCILLOR VACANCY</b></p> <p>There had been no expressions of interest in the vacancy for a Parish Councillor.</p>	
<p>18.176 <b>REMEMBRANCE SUNDAY</b></p> <p>a) Design and artwork for special 100 year commemorate edition of the Weston Turville Times – the WT Times committee had commissioned a designer to assist with the WT Times issue to commemorate the end of WWI at a cost of £360. The Council <b>agreed</b> in retrospect to pay for this artwork and the Clerk was asked to remind the Committee that they should not commit any expenditure without prior Council approval in future. The Council recorded appreciation of the excellent commemorative edition that had been produced.</p> <p>b) Silent Soldier silhouettes and poppy wreath – the cost of two silhouettes at £250 each and a poppy wreath at £25 was agreed, the power used for this expenditure was s137.</p> <p>c) Arrangements for 11<sup>th</sup> November service – the road closure team at BCC had still not confirmed the traffic order was in place to close Worlds End Lane during the service. They had however confirmed it was for the Parish Council to source road closed signs and cones. The Clerk had contacted AVDC and the AA for quotes but these had not yet been received. It was agreed to allocate up to £250 for this cost and to delegate the decision to the Clerk in consultation with the Chair and Vice Chair.</p> <p><b>Cllr Terry left the meeting.</b></p>	
<p>18.177 <b>POLICY AND RESOURCES</b></p> <p>a) The list of payments tabled totalling £7,694.84 was approved.              b) The finance report and bank reconciliation were noted. It was noted there would be a large underspend in the street light electricity and maintenance budget lines due to the economy of the new LED lights.</p>	

<p>c) Bank Account – the Clerk reported that all the paperwork was now complete for the new bank account and it was <b>RESOLVED</b> to submit it and arrange for the Council’s account to be switched from Natwest to Lloyds Bank with electronic access in place to allow for making online payments in future.</p> <p>d) Street light electricity supply – the contract was up for renewal and the Clerk had received quotes for the unmetered supply. <b>RESOLVED</b> to accept the quote for a 3 year contract from EON.</p> <p>e) Policy and Resources Committee would meet on 8<sup>th</sup> November to look at the budget for 2019-20 in order to assist with discussions on setting the precept. The committee would consist of Cllrs Paterson, Simons and Terry with Cllr Paterson as chair of the committee.</p>	Clerk
<p>18.178 <b>SKATE PARK</b></p> <p>a) Tender documentation – the draft tender document was agreed with no amendments and the Clerk would upload to the Contracts Finder website.</p> <p>b) It was <b>AGREED</b> that Cllrs Jarvis, Simons and Paterson would evaluate the tender responses and that Cllrs Jarvis and Simons would attend a consultation with youths to get their views on the designs submitted. There would be a meeting of the Parish Council on 13<sup>th</sup> December to agree on the supplier for the skate park.</p>	
<p>18.179 <b>VILLAGE HALL</b></p> <ul style="list-style-type: none"> <li>• Cllr Simons reported that the Village Hall Management Committee were in the process of moving their bank accounts to Lloyds Bank.</li> <li>• Topsy Turvey had requested permission to install artificial turf in the garden area subject to successful funding applications. The Parish Council had no objections to this request.</li> </ul>	
<p>18.180 <b>DEVOLVED SERVICES</b></p> <p>This item was deferred to November as Cllr Jarvis was not present.</p>	
<p>18.181 <b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllr Paterson had noticed a large pothole on Main Street and agreed to report to Transport for Bucks via their online reporting tool. It was noticed during the recent heavy rain that the drain clearance on Marroway and Brook End appeared to have eased flooding issues.</p> <p>Cllr Paterson said that the floodlights used at Chiltern View Nursery were extremely bright and intrusive. It was agreed that he contact District Councillor Paternoster for an update on planning enforcement for this site.</p> <p>b) Bus Service – no update as Cllr Jarvis was not in attendance. Cllr Conolly suggested writing again to Arriva and to David Lidington MP and offered to help draft the letter, this was <b>AGREED</b>.</p> <p>c) The Clerk reported that weed clearance would take place the following day in Worlds End Lane and side roads.</p>	MC
<p>18.182 <b>STREET FURNITURE</b></p> <p>a) Bollards for the green outside the shops The bollards had been ordered and TFB had supplied the necessary stat plans to the contractor ahead of installation.</p> <p>b) New Bench and Noticeboard The base for the bench had been laid earlier that week and bench would be installed by the end of the week. The noticeboard for the end of School Approach had been delivered the previous day, J&amp;S Landscapes had quoted £50 to install it and this quote was accepted. It was agreed that it would be sited on the grass verge to the right of the entrance to School Approach.</p>	Clerk

<p>c) Additional Noticeboards – it was <b>AGREED</b> to purchase another noticeboard from Greenbarnes to be installed at the new Redrow development off New Road. Cllr Conolly asked about the Bucks CC noticeboard outside the shop as this was very out of date, the Clerk would contact County Cllr Chapple regarding this.</p> <p>d) Hampden Hall litter A resident of Hampden Hall had requested a litter bin be provided near the benches on the grassed area. The land is owned by AVDC so the Clerk had referred the request on to them, it was agreed to offer a WTPC logo bin to be installed at that location should AVDC agree. The resident had been asked to provide photographic evidence that litter is an issue before AVDC would consider putting a bin there.</p>	Clerk
<p><b>18.183 RECREATION GROUND AND SCHOOL APPROACH</b></p> <p>a) Cllr Sibley reported that someone had removed a bolt from the zip wire. The Clerk confirmed that it had been padlocked to prevent its use and reported to Creative Play for repair.</p> <p>There had been a spate of vandalism to the post and rail fencing, this had been repaired each time and the situation being monitored, Thames Valley Police were aware.</p> <p>The broken bench had been repaired the previous week.</p> <p>Cllr Sibley advised that she would not be able to continue with the weekly playground checks and Cllr Conolly volunteered to take over these which was <b>AGREED</b>. Cllr Sibley would hand over the paperwork and show Cllr Conolly what needed to be done each week.</p> <p>b) It was noted that the damaged chain link fencing had now been replaced. The contractor had tightened the tension wire on the opposite side where the tree had come down but the chain link still looked stretched. It was <b>AGREED</b> to take no action at the present time.</p> <p>c) There were two large dips in the pavement along School Approach, after discussion the Clerk was asked to get quotes to fill these and also get quotes to extend the fencing along School Approach to prevent cars parking on the pavement. The Clerk was also asked to get quotes re-issued to extend the fencing around the car park.</p>	Clerk
<p><b>18.184 PLANNING COMMITTEE</b></p> <p>a) The minutes of the previous Planning Committee meeting were noted.</p> <p>b) The name of road for the new development at Brook End would be Low Meadow.</p>	
<p><b>18.185 CORRESPONDENCE</b></p> <p>Correspondence received was noted:</p> <ul style="list-style-type: none"> <li>The owner of the land in the centre of the village which was designated as local green space in the Neighbourhood Plan had confirmed that he would like to attend the November Parish Council meeting.</li> </ul>	
<p><b>18.186 REPORTS OF CHAIRMAN AND CLERK</b></p> <p>Nothing to report.</p>	
<p><b>18.187 MATTERS FOR INFORMATION</b></p> <p>Cllr Hillier had attended the recent ARLA meeting and gave a verbal report, the minutes would be circulated.</p> <p>Cllrs Simons and Paterson had attended the recent Sentinel training and would cascade train interested councillors and volunteers in due course. The Sentinel equipment was being held at Wendover Parish Council and could be booked out by other parishes in</p>	

	the Wendover LAF area. The Parish Council would need its own 32gb SD card to store the information on which should be held by the Clerk for 3 months only.	
18.188	<b>DATE OF NEXT MEETING</b> The next meeting of the Parish Council would be on Thursday 15 <sup>th</sup> November 2018 at 7pm.	
18.189	<b>CONFIDENTIAL ITEMS</b> It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.	
18.190	<b>VILLAGE HALL LEASE AND MANAGEMENT</b> There was no further update from the solicitor.	

Signed: \_\_\_\_\_ Date: 15<sup>th</sup> November 2018

**Actions List.**

Ref	Action	Who	Update /Complete
17.68	Contact resident of The Hyde regarding tree	MJ	
18.12(f)	Repaint logs in School Approach	MS	
18.48	Resilience Plan to be drafted	MS/JP/ Clerk	
18.101	Progress order and installation of bus shelter	Clerk	On hold
18.139	Contact Cllr Shaw re New Road verges	MJ	
18.165	Arrange meeting with neighbouring parishes	MJ/Clerk	
18.157	Autumn bulb planting	MS/CT	
18.181	Write to Arriva and D Lidington	MC/Clerk	
18.182	Arrange installation of noticeboard	Clerk	✓
18.182	Order another noticeboard for Redrow development	Clerk	
18.183	Obtain quotes for fencing and to fill in dips in pavement	Clerk	✓