

**Minutes of the Meeting of Weston Turville Parish Council held on 15<sup>th</sup> November 2018 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:** Cllrs: H Backus, M Conolly, D Hillier, M Jarivs (Chair), J Paterson, M Simons, C Terry

Clerk: Sarah Copley

Two members of public for the open forum

County and District Cllr B Chapple

<p>18.191 <b>APOLOGIES AND ANNOUNCEMENTS</b></p> <p>Apologies were received from Cllrs Morgan and Sibley.</p>	
<p>18.192 <b>DECLARATIONS OF INTEREST</b></p> <p>Cllr Simons declared that she was chair of the Neighbourhood Plan Steering Group.</p> <p>There were no requests for dispensation.</p>	
<p>18.193 <b>OPEN FORUM FOR PARISHIONERS</b></p> <p>Two members of public attended to discuss the designation of land as local green space in the Neighbourhood Plan. The Council would look into the options and discuss and a future meeting.</p> <p>County and District Cllr Bill Chapple reported that he was meeting with Transport for Bucks regarding the condition of the footpath in Wendover Road.</p>	
<p>18.194 <b>MINUTES OF PREVIOUS MEETINGS</b></p> <p>a) The minutes of the previous meeting were agreed and duly signed by the Chairman.</p> <p>b) The actions list was reviewed and completed actions noted.</p> <ul style="list-style-type: none"> <li>• The planting of bulbs would be deferred to the spring.</li> <li>• The meeting with neighbouring parishes was still to be organised, it was agreed that Cllr B Chapple be invited and he suggested to also invite the Cabinet Lead for Leisure.</li> </ul>	
<p>18.195 <b>COUNCILLOR VACANCY</b></p> <p>An application to be co-opted to the council had been received and it was unanimously agreed to co-opt Helen Backus to the Council. Cllr Backus signed the declaration of acceptance and joined the meeting.</p>	
<p>18.196 <b>BUDGET 2019-20</b></p> <p>a) The draft budget as recommended by the Policy and Resources Committee was discussed. The Council <b>AGREED</b> the budget proposed which included provision for a new parish office. The Committee had recommended that no increase in the precept be made, partly due to the reduction in costs of street lighting following the installation of LED lights. The final decision on the precept level would be made at the Council meeting in January.</p> <p>b) WT Youth Café had applied for a grant of £1,500 to help cover their costs for 2018-19. It was unanimously <b>AGREED</b> to provide this grant.</p>	
<p>18.197 <b>POLICY AND RESOURCES</b></p> <p>a) The list of payments tabled totalling £5,857.50 was approved.</p> <p>b) The finance report and bank reconciliation were noted.</p>	

<p>c) Bank Account – the Clerk reported that new bank books had been received and the accounts were in the process of being switched over.</p> <p>d) Policy and Resources Committee – the draft minutes of the meeting held on 8<sup>th</sup> November were noted.</p> <ul style="list-style-type: none"> <li>• The Council considered the recommendation to purchase ipads or tablets for Councillors to improve communication, reduce the need for printing and to aid compliance with GDPR. After discussion it was agreed in principle to purchase 10 ipads, the Clerk would obtain quotes.</li> <li>• Allocation of earmarked reserves – the recommendation from the Committee was <b>AGREED</b>.</li> </ul>	Clerk
<p>18.198 <b>SKATE PARK</b></p> <p>The Clerk confirmed that the tender documents had been uploaded to the Public Contracts website the day after the last meeting and that three expressions of interest had been received. The deadline for tenders was 3<sup>rd</sup> December.</p>	
<p>18.199 <b>VILLAGE HALL</b></p> <ul style="list-style-type: none"> <li>• Cllr Simons had nothing to report from the village hall management committee.</li> <li>• The hall had been hired for the “Teddy Bears’ picnic” in August 2019 and the organisers had requested permission for a marquee on the playing field to support the event. This was <b>AGREED</b>.</li> <li>• CCTV - It was <b>RESOLVED</b> to purchase two digital cameras to be installed on the rear of the village hall following the spate of vandalism to the play area fencing. The cost would be £350 per camera and they would be connected to the existing system.</li> <li>• The boiler service was due and the Clerk would arrange this.</li> </ul>	Clerk
<p>18.200 <b>DEVOLVED SERVICES</b></p> <p>The Chairman reported on a presentation he had been to on future options for devolved services. Transport for Bucks had some funding available that parishes could access for repairs to the highway. The responsibility and liability for the highway remained with Bucks CC. Due to the unitary announcement it needed to be clarified if this offer would still be available and the Clerk would make enquiries.</p> <p>The Clerk advised that Bucks CC had confirmed that, due the unitary decision, the contract for devolved services would now only be extended by one year and not four years as previously offered.</p>	Clerk
<p>18.201 <b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllr Paterson raised concerns about the condition of the road near the new developments in New Road, the Clerk would contact TFB Development Management team about this.</p> <p>Cllr Terry reported that the wood posts around the war memorial were in poor condition and needed replacing, the Clerk and Cllr Simons would look at options.</p> <p>b) Bus Service – Cllr Conolly provided draft text for a letter to Arriva and D Lidington MP. It <b>AGREED</b> to send these letters.</p> <p>c) It was noted that a complaint had been made to Transport for Bucks regarding the condition of the footpath between Walton Place and School Approach. Cllr Simons agreed to look at the path and report back.</p> <p>d) The Remembrance Service had been well attended and positive feedback received on the road closure. It was agreed that the road closure should be applied for every year if there was no cost to the Parish Council for this.</p>	<p style="text-align: center; vertical-align: top;">Clerk</p> <p style="text-align: center; vertical-align: middle;">Clerk / MS</p> <p style="text-align: center; vertical-align: bottom;">Clerk</p> <p style="text-align: center; vertical-align: bottom;">MS</p>



c) Application 17/03832/APP - it was AGREED to maintain the Council's previous objection to this application.	
<p><b>18.206 CORRESPONDENCE</b></p> <p>Correspondence received was noted and discussed.</p> <p>It was agreed to put forward the Village Hall car park as a potential location for an electric charging point to be funded by Bucks CC.</p> <p>It was noted that, following the unitary decision, there would be an announcement in the new year from central government on whether local elections would take place in May 2019.</p>	
<p><b>18.207 REPORTS OF CHAIRMAN AND CLERK</b></p> <ul style="list-style-type: none"> <li>• Barwood Homes (developer in Worlds End Lane) had to move one of the telegraph poles as part of their works. The pole that was moved had one of the PC's street lights on it, they are going to reinstate the street light on the new pole which is opposite where the original one was.</li> <li>• New bench installed by reservoir, someone has been removing the bolts holding it down. New bolts had been put in and if further bolts were taken then a resin/glue would be used.</li> </ul>	
<p><b>18.208 MATTERS FOR INFORMATION</b></p> <p>Cllr Paterson had attended the BALC AGM.</p>	
<p><b>18.209 MEETINGS DATES FOR 2019</b></p> <p>The meeting schedule for 2019 was circulated and agreed and would be displayed on the noticeboards and website.</p>	
<p><b>18.210 AGENDA ITEMS FOR NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• Dogs in the play ground</li> <li>• Bus shelter, Main Street</li> <li>• Weston Turville Times</li> </ul>	
<p><b>18.211 DATE OF NEXT MEETING</b></p> <p>The next meeting of the Parish Council would be on Thursday 13<sup>th</sup> December 2018 at 7pm.</p>	
<p><b>18.212 CONFIDENTIAL ITEMS</b></p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
<p><b>18.213 VILLAGE HALL LEASE AND MANAGEMENT</b></p> <p>There was no further update from HB Public Law, the solicitor who had been dealing with the matter had left and it had been passed on to someone else. The Clerk would be speaking to him the following day and would update at the next meeting.</p>	
<p><b>18.214 VILLAGE TIDYING WORKS</b></p> <p>Following advice from BALC, it was agreed to offer a 3 year contract with the current contractor to continue with the role with an increase to the hourly rate. Councillors expressed appreciation for his hard work and agreed an increased hourly rate.</p>	Clerk

Signed: \_\_\_\_\_ Date: 13<sup>th</sup> December 2018

**Actions List.**

<b>Ref</b>	<b>Action</b>	<b>Who</b>	<b>Update /Complete</b>
17.68	Contact resident of The Hyde regarding tree	MJ	
18.12(f)	Repaint logs in School Approach	MS	
18.48	Resilience Plan to be drafted	MS/JP/ Clerk	
18.101	Progress order and installation of bus shelter	Clerk	On hold
18.139	Contact Cllr Shaw re New Road verges	MJ	
18.165	Arrange meeting with neighbouring parishes	MJ/Clerk	
18.157	Autumn bulb planting	MS/CT	Defer to spring
18.197	Quotes for ipads	Clerk	✓
18.199	Order two additional CCTV cameras	Clerk	✓
18.200	Contact BCC re devolved services	Clerk	✓
18.201	Contact TFB re condition of New Road	Clerk	✓
18.201	Look at options to replace posts at war memorial	Clerk/MS	
18.201	Write to Arriva and D Lidington	MC/Clerk	✓
18.201	Inspect condition of footpath Walton PI – School Approach	MS	✓
18.202	Confirm purchase of signs with the LAF	Clerk	✓
18.203	Place order for three noticeboards	Clerk	✓
18.204	Arrange repair of pavement in School Approach	Clerk	✓
18.204	Place order for grass matting	Clerk	✓
18.204	Arrange for dead branch to be removed and ivy cut from trees	Clerk	✓
18.205	Submit planning responses	Clerk	✓
18.214	Village tidying - arrange new contract	Clerk	✓